



Extension of time up to 90 days for companies having financial year end 1 November 2020 to 31 January 2021



Extension of time for free registration of SSM BizTrust



Proposing amendments to the Companies Act 2016 related to Corporate Rescue Mechanism and Scheme of Compromise or Arrangement



Compound reduction up to 90% for the application to strike off a company under section 549/ 550 of the Companies Act 2016



Increasing the value of indebtedness from RM10,000 to RM50,000 permanently



Introducing provisions relating to Corporate Rescue Mechanism under the Limited Liability Partnership Act 2012



Introducing a 30 days moratorium at the end of the total lockdown for statutory documents lodgement



Continuation of Skim 1 OKU 1 Perniagaan



Compound exemption for the late business renewal and late registration of businesses



Recognition of Continuing Professional Education points through online training



Introduction of Skim Pendaftaran Perniagaan Prihatin

FACILITATING THE NATION'S RECOVERY

ANNUAL REPORT 2021



COVER RATIONALE

The cover concept rationale with the theme “Facilitating the Nation’s Recovery” describes SSM’s commitment to formulate action plans through the implementation of various initiatives to assist the corporate and business communities affected by the pandemic that has hit the world. To this end, SSM has leveraged on the use of digital technology as a means in service delivery.



MENARA SSM@SENTRAL

NO. 7, JALAN STESEN SENTRAL 5, KUALA LUMPUR SENTRAL
50623 KUALA LUMPUR.

Tel: +603 7721 4000

E-mail: enquiry@ssm.com.my

Website: www.ssm.com.my

Social Media:



/SSMOFFICIALPAGE



Scan Code to access official website of SSM

MINISTER'S MESSAGE

PG 5 - 7



STATEMENT OF CORPORATE GOVERNANCE

PG 16 - 28



MANAGEMENT REPORT

PG 46 - 148



SERVICE DELIVERY



ENFORCEMENT INITIATIVES



REGULATORY REFORM INITIATIVES



TRAINING ACADEMY & KNOWLEDGE MANAGEMENT



STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS



MEDIA HIGHLIGHTS

CHAIRMAN'S FOREWORD

PG 8 - 9



INSIDE THIS REPORT

CHIEF EXECUTIVE OFFICER'S REVIEW OF THE YEAR

PG 10 - 14



COMPANIES COMMISSION OF MALAYSIA (SSM) COMMISSION MEMBERS

PG 30 - 34



FINANCIAL STATEMENT

PG 150 - 188



SSM DIRECTORY

PG 190 - 193



EXECUTIVE MANAGEMENT

PG 36 - 41



WE ARE **SSM**VISION **STATEMENT**

**TO BE A TOP TIER CORPORATE
REGISTRY AND REGULATORY AUTHORITY**

**STRATEGIC
THRUSTS**

Strategic Thrust 1:
Optimising Process Improvement



Strategic Thrust 2:
Utilising Agile Technology Platform



Strategic Thrust 3:
Providing a High Performance Culture



Strategic Thrust 4:
Providing a Trusted Environment



Strategic Thrust 5:
Integrating Sustainable Value

WE ARE SSM

CORPORATE **VALUES****COLLABORATION**

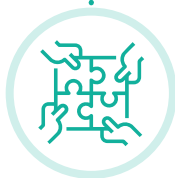
We are committed to build trust and credibility within the organisation by encouraging collaborations with our partners to empower and deliver business values to our stakeholders.

**CUSTOMER CENTRIC**

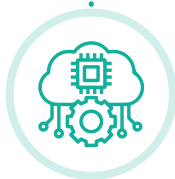
We as a leader of good corporate governance strive to serve our customers with respect and provide quality advice.

**CONTINUOUS KNOWLEDGE AND SKILL ENHANCEMENT**

We encourage our employees to enhance their competencies, skills and knowledge with emphasis on the pursuit of continuous learning to promote creativity, quality and innovativeness.

**CULTURE EXCELLENCE**

We set high standards and strive to exceed them. We are dedicated in enhancing the quality of efficiency and productivity within the organisation. We recognise and reward superior results.

**INTEGRITY**

We are committed and subscribe to superior work ethics which is consistent with SSM's code of ethics. We strive to apply the code professionally and responsibly in all areas of duties.

11 SSM INITIATIVES IN 2021 DURING THE MOVEMENT CONTROL ORDER TO FACILITATE BUSINESS COMMUNITY

Introduction of *Skim Pendaftaran Perniagaan Prihatin* (SPPP) that offers one year FREE registration of new businesses for:

- B40 Group Entrepreneurs
- Full Time Students of Higher Learning Institutions



Continuation of *Skim 1 OKU 1 Perniagaan* (S101P) that offers FREE business registration and renewal of business registration for disabled entrepreneurs

- Limited to one (1) business registration only



The extension of time for FREE registration of the SSM BizTrust until 31 December 2021



Compound exemption for late business renewal and late registration of businesses until 31 December 2021



Compound reduction up to 90% from the original value of the compound for the application to strike off a company under section 549/ 550 of the CA 2016 until 31 December 2021



Increasing the value of indebtedness from RM10,000 to RM50,000 permanently effective 1 April 2021



Recognition of the Continuing Professional Education (CPE) points through online training



Proposing amendments to the CA 2016 related to Corporate Rescue Mechanism (CRM) and Scheme of Compromise or Arrangement



Introducing provisions relating to Corporate Rescue Mechanism (CRM) under the LLPA 2012



Introducing a 30 days moratorium at the end of the total lockdown for statutory documents lodgement as required under CA 2016 and the LLPA 2012



Extension of Time (EOT) up to 90 days for companies having financial year end 1 November 2020 to 31 January 2021

- Circulation of financial statements
- Holding of Annual General Meeting (AGM)
- Lodgements of financial statements
- Application fee of RM100 for EOT is waived



MINISTER'S MESSAGE

Salam Sejahtera.

I am pleased to introduce the Companies Commission of Malaysia's (SSM) Annual Report for the year 2021.



YB DATO SRI ALEXANDER NANTA LINGGI
Minister of Domestic Trade and Consumer Affairs

As the Minister helming the Ministry of Domestic Trade and Consumer Affairs (MDTCA), the Ministry's vision is for domestic trade to be the backbone of a high-income economy and one of the Ministry's missions is to ensure that key domestic sectors are developed, become competitive as well as sustainable. SSM which is an agency under the Ministry plays an important role in ensuring that the vision and mission of the Ministry can be achieved.

As we are all aware, year 2021 presented challenges that changed the country's business landscape. On a positive side, the pandemic that resulted in lay-offs and loss of jobs has in turn triggered interests amongst the unemployed to venture into business as a career and in selecting online business that requires least human interface will increase efficiency and save business operating costs. What makes me proud is the fact that the Malaysian economy which

is gradually recovering following the National COVID-19 Immunization Programme and the success of achieving subsequent herd immunity, has enabled the resumption of more economic and social activities.

MDTCA and its agencies have a huge responsibility in stimulating the domestic economy during this challenging time. Officers from my Ministry and the agencies under it have worked hard to ensure that the domestic economy remains competitive and sustainable. Priority was channelled towards the improvement of various SOPs and work processes to ensure that business activities would continue to run smoothly during the various movement restrictions to curb the spread of the COVID-19 virus.

MINISTER'S MESSAGE

MDTCA through SSM has also taken various proactive actions by introducing 11 initiatives in support of the government's efforts to reduce the impact faced by the corporate sector and the national economy during the COVID-19 pandemic as follows:

Introduction of Skim Pendaftaran Perniagaan Prihatin (SPPP) that offers one year free registration of new businesses: <ul style="list-style-type: none"> • B40 Group Entrepreneurs • Full Time Higher Learning Institutions Students 		Recognition of Continuing Professional Education (CPE) points through online training <ul style="list-style-type: none"> • For the renewal of the Company Secretary Practising Certificate • Effective 1 January 2021 	
Continuation of Skim 1 OKU 1 Perniagaan (S101P) <ul style="list-style-type: none"> • Limited to 1 business per OKU 		Proposing amendments to the Companies Act 2016 related to Corporate Rescue Mechanism (CRM) and Scheme of Compromise or Arrangement	
The extension of time for FREE registration of SSM BizTrust Until 31 December 2021 <ul style="list-style-type: none"> • Until 31 December 2021 		Introducing provisions relating to Corporate Rescue Mechanism (CRM) under the Limited Liability Partnerships Act 2012	
Compound exemption for the late business renewal and late registration of businesses <ul style="list-style-type: none"> • Until 31 December 2021 		Introducing a 30-day moratorium at the end of the total lockdown for statutory documents lodgement as required under Companies Act 2016 and the Limited Liability Partnerships Act 2012 <ul style="list-style-type: none"> • Late lodgement fee is waived 	
Compound reduction up to 90% from the original value of the compound for the application to strike off a company under section 549/ 550 of the Companies Act 2016 <ul style="list-style-type: none"> • Until 30 June 2021 • Extended until 31 December 2021 		Extension of time (EOT) up to 90 days for companies having financial year end 1 November 2020 to 31 January 2021 <ul style="list-style-type: none"> • Circulation of financial statements • Holding of Annual General Meeting (AGM) • Lodgements of financial statements • Application fee of RM100 for EOT is waived 	
Increasing the value of indebtedness from RM10,000 to RM50,000 permanently effective 1st April 2021		<p>In addition to these 11 initiatives, SSM successfully launched the XCESS Portal on 2 September 2021 which provides sales of information about limited liability partnership (LLP) entities and information on personal involvement in companies, businesses as well as LLPs, online. Through the XCESS portal, the public can obtain information related to LLP and personal involvement with ease via online without the hassle of having to go to the SSM counter.</p>	

MINISTER'S MESSAGE

In improving the quality of its service delivery system, SSM has implemented the *Hala Tuju* Project HT1 - MyLLP which is one of the Quick Win projects that has been successfully realized with the implementation of the new MyLLP system on 19 August 2021. The existing MyLLP system has been replaced with a new MyLLP system with several system improvement features and providing new modules.

Apart from that, I would also like to share the Government's Twelfth Malaysia Plan 2021 - 2025 (12MP) that was tabled on 27 September 2021 in the Dewan Rakyat with its strategic direction themed 'Malaysian Family - Prosperous, Inclusive, Sustainable'. The three (3) main focuses of the 12MP are regenerating the economy, strengthening security, well-being and inclusiveness as well as boosting sustainability.

Based on the 12MP document, SSM has been listed as an implementing agency involved in two (2) chapters including Chapter 5 on 'Tackling Poverty, Developing an Inclusive Society and Drivers of Change' as well as Chapter 7 on 'Strengthening Socio-Economic Development in Sabah and Sarawak, and Drivers of Change.'

SSM's involvement in Chapter 5 covers two (2) strategies. The first is by improving governance and strengthening service delivery where amendments to the Companies Act 2016 is underway on the beneficial owner reporting framework. This is intended to complement the existing framework for the purpose of corporate transparency to combat money laundering and terrorist financing (AMLA) activities. For the second strategy, which is to ensure sustainable corporate equity ownership, SSM is responsible for providing data to the Government involving the functions and laws under SSM for analysis purposes.

Meanwhile, SSM's involvement for Chapter 7 is to introduce a modern and applicable business registration legal framework throughout Malaysia. I would like to share that this involvement is an effort to facilitate the registration of businesses in Sabah and Sarawak. SSM is also ready to collaborate in sharing technology for the purpose of collecting business registration data to be more organised and centralised which can assist the Federal Government in formulating more inclusive policies for implementation throughout the country.

The implementation of several initiatives that I mentioned are just some of the various initiatives implemented by SSM in 2021 as presented in SSM's Annual Report for 2021. I hope, readers will benefit from the information reported in this publication.

Finally, I would like to thank all SSM employees who have served at the forefront of delivering outstanding services in ensuring that the country's economic growth prospect remains strong in the medium and long term. They stand strong together as a team to ensure that the service delivery to customers is excellent and smooth during this challenging pandemic period.

I am happy and grateful for the efforts taken by SSM throughout 2021 and wish you continued success in the future.

Thank you.

YB DATO SRI ALEXANDER NANTA LINGGI

Minister of Domestic Trade and Consumer Affairs

CHAIRMAN'S FOREWORD

Assalamualaikum dan Salam Sejahtera.

First and foremost, I would like to take the opportunity to congratulate all Companies Commission of Malaysia (SSM) staff who were involved in the publication of SSM's Annual Report 2021.



YBHG. DATUK SERI HJ. HASNOL ZAM ZAM BIN HJ. AHMAD
Chairman
Companies Commission of Malaysia

This is my second year of service in SSM as its Chairman. This year is also the second year Malaysia is facing the COVID-19 pandemic albeit in a new environment with the introduction of vaccine where the complete vaccination rate for the adult population under the National COVID-19 Immunization Plan (PICK) has reached 90 per cent. Thus, we are on the path of economic recovery through the re-opening of restaurant premises, grocery stores, shopping malls, sports facilities including gymnasiums, offices and other premises.

From the beginning of year 2020 to 2021, our country and the whole world has been tested with the COVID-19 pandemic whereby it not only challenged our strengths as individuals, but it also tested our resilience as an organisation responsible for regulating the business community in the country. With the growing threat of the COVID-19 pandemic, SSM staff needed to further increase their precaution and abide by the SOPs when offering services to customers.

In facing the COVID-19 pandemic which has impacted the corporate and business sectors, SSM has introduced 11 initiatives in 2021 to alleviate the burden of those affected. The initiatives include the introduction of a 30 days moratorium for the filing of statutory documents under the Companies Act 2016 and the Limited Liability Partnerships Act 2012, 30 days after the end of the total lockdown period as well as the exemption of late filing fees. The initiatives were introduced in wake of the global and

CHAIRMAN'S FOREWORD

domestic economic conditions that may take longer to recover from the COVID-19 pandemic.

SSM also introduced other initiatives such as the 90% compound reduction company name cancellation under section 549/ 550 of the Companies Act 2016 until 31 December 2021, permanently raising the indebtedness threshold from RM10,000 to RM50,000 effective from 1 April 2021. Apart from that, SSM also provide for a 90 days extension of time for companies with financial years ending 1 November 2020 to 31 January 2021 to distribute financial statements, hold Annual General Meetings, lodge the financial statements and were provided with a waiver for the application for time extension and various other initiatives that have been announced from time to time after taking into consideration various parties' views.

Meanwhile, in the effort to strengthen SSM's corporate governance, SSM is preparing the Companies and Limited Liability Partnerships Bills. Currently, the Company's Bill is in being finalised by the Drafting Division of the Attorney General's Chambers. The Limited Liability Partnerships Bill will be finalised based on the drafting of provisions that have been agreed on the Corporate Rescue Mechanism under the Company's Bill.

Both drafts of the Company's and LLP Bills are proposed to be tabled in the Parliament. Among the proposals in the Bills include the enhancement of Corporate Rescue Mechanism and Scheme of Compromise or Arrangement under the Companies Act 2016 as well as the introduction of Corporate Rescue Mechanism under the Limited Liability Partnerships Act 2012. These enhancements are important to help the corporate sector facing financial difficulties, especially as a result of the COVID-19 pandemic's impact on the national economy as well as SSM's role in supporting ongoing initiatives by the Government.

In addition, the study on the impact of the economic gig sector on the registration requirements under the Registration of Businesses Act 1956 is part of the legal reform study that is being done for the purpose of modernising the Act in line with current business trends. I would like to share with all that economic gig is a job carried out without an employer by selling services to others be it full time or part time.

I would like to quote YAB Prime Minister Dato' Sri Ismail Sabri Yaakob's speech on 23 October 2021 during *Majlis Pelancaran Keluarga Malaysia*. During the event, he called on each ministry to introduce programmes and initiatives to help reduce the economic impact of the COVID-19 pandemic. Hence, SSM has

designed programmes that focus on B40 and full-time higher learning institutions students to promote *Skim Pendaftaran Perniagaan Prihatin* (SPPP) through *Program Bimbingan Usahawan 21* (PBU21) and *Program Usahawan Muda 21* (PUM21).

Alhamdulillah, all these programmes have succeeded in achieving the registration of a total of 429 PBU21 participants and 3,308 PUM21 participants. The programmes were implemented with the aim of guiding and encouraging the B40 group and full-time higher learning institutions students to get involved in business and contribute to the country's economic development.

I hope that SSM as the regulator of the corporate and business sectors will continue to maintain this momentum in balanced enforcement practices and at the same time be vigilant and attentive to the needs of SSM's stakeholders. This is important to support inclusive economic growth and sustainable development as set out in the 12th Malaysia Plan.

I am confident that SSM has the expertise, experience and authority to provide more excellent services to stakeholders in the future. I would like to take this opportunity to thank all the stakeholders, Members of the Commission, the Executive Management and SSM staff for their continued support, dedication and contribution. Hopefully this commitment and spirit of teamwork will continue to be maintained in the future.

YBHG. DATUK SERI HJ. HASNOL ZAM ZAM BIN HJ. AHMAD

Chairman

Companies Commission of Malaysia

CHIEF EXECUTIVE OFFICER'S REVIEW OF THE YEAR

Assalamualaikum dan Salam Sejahtera.

I am pleased to present the Companies Commission of Malaysia (SSM) Annual Report for 2021. This year is the second year our country has been confronting the struggles due to the COVID-19 pandemic. Nevertheless, we are grateful that the National COVID-19 Immunization Programme (PICK) has been mobilised in time, to curb the pandemic which in turn has led to the reopening of the economic sectors to support the country's economic recovery process.

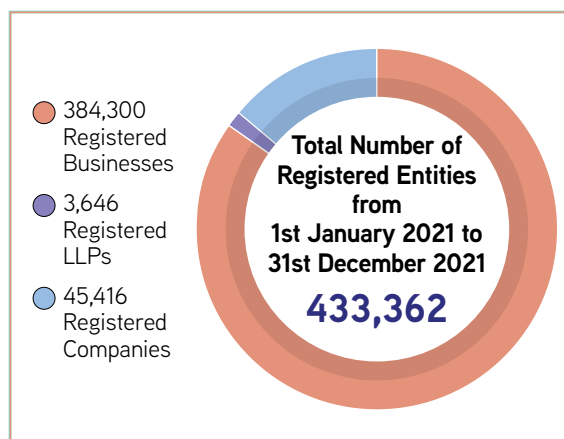
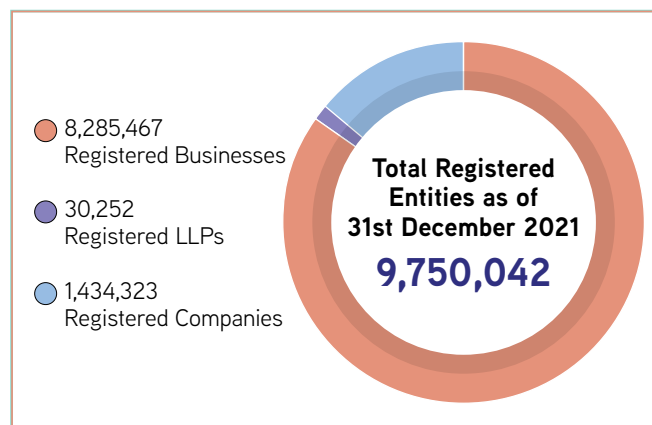


YBHG. DATUK NOR AZIMAH BINTI ABDUL AZIZ

Chief Executive Officer

Companies Commission of Malaysia

In 2021, we noticed recovery in starting a business has gradually taken place, where a total of 384,300 businesses comprising 350,195 sole proprietorship businesses and 34,105 partnership businesses were registered between 1 January 2021 to 31 December 2021. Meanwhile, a total of 3,646 LLPs and 45,416 companies including 22 foreign companies were incorporated during the same period. These statistics contributes to the total of 8,285,467 businesses, 30,252 LLPs and 1,434,323 companies that have been registered with SSM as of 31 December 2021.



In 2021, SSM continued our efforts in finalising the drafts of the Companies (Amendment) and the Limited Liability Partnerships (Amendment) Bill (LLP Bill) which we hope will be tabled at the upcoming Parliament session in 2022. The Bill aims to strengthen and improve the existing legal framework related to corporate rehabilitation to assist companies facing financial difficulties. The Bill also allows companies that face financial difficulties but could remain competitive, to enter

CHIEF EXECUTIVE OFFICER'S REVIEW OF THE YEAR

rehabilitation with creditors through proposed amendments that are facilitative in nature, among which are as follows:

(a) expand the existing Corporate Rescue Mechanism, namely corporate voluntary arrangements and judicial management to wider categories of companies, including public listed companies;

(b) improve the provisions related to Scheme of Compromise or Arrangement by providing more efficient procedures to enable companies to obtain restraining orders from winding up or legal actions by creditors;

(c) empower the Court to approve Scheme of Compromise or Arrangement by ensuring that the rights of minority creditors are not prejudiced;

(d) enable companies that have entered into a Scheme of Compromise or Arrangement or have obtained a judicial management order to get rescue financing and provide protection to such financiers; and

(e) provide provisions that protect the supply of essential goods and services to companies that have entered the rehabilitation process.

There are a total of 25 proposed amendments to be introduced in this Bill which are important improvements to help the corporate sector facing financial difficulties, especially from the effect of the COVID-19 pandemic as well as in fulfilling SSM's role in supporting the ongoing national recovery initiatives by the Government. SSM is also proposing the LLP Bill to introduce amendments for adoption of the overall framework of Corporate Rescue Mechanism in the Companies Act 2016 as well as related amendments to also apply to LLPs. The Bill seeks to improve the existing legal framework related to corporate rehabilitation for LLPs. The improvements and amendments to expand the legislation on Corporate Rescue Mechanism will help LLPs facing financial difficulties apply for the corporate rehabilitation process so that LLPs can continue to stay afloat.

Without a comprehensive legal framework on Corporate Rescue Mechanism, business entities such as companies and LLPs will run the risk of being wound up if they face financial difficulties even though the business is in fact still viable. With the amendments, any LLPs which face temporary financial difficulties but remain capable and competitive can take advantage of the Corporate Rescue Mechanism by entering into a rehabilitation plan with their creditors. This initiative is important to help LLPs facing financial difficulties, especially as a result of COVID-19 pandemic to remain operational and help generate the country's economy.

CHIEF EXECUTIVE OFFICER'S REVIEW OF THE YEAR

In 2021, SSM pursued our endeavour to work on the proposed Movable Property Security Interest Bill (MPSI Bill). The proposed introduction of the MPSI Bill aims to bridge the legal gap in Malaysia so that business entities can utilise the movable property they own and use them as a collateral to obtain financing to further expand the business. For this proposal, the MPSI Bill Memorandum (MJM) was tabled at the Cabinet Meeting on 17 February 2021 where the Cabinet agreed that the MPSI Bill was drafted for the purpose of registration and regulation of secured interests in movable property in Malaysia. SSM became the agency that is responsible for administering the MPSI legal framework and regulating activities related to the registration of movable property collateral.

Following this, the draft of the MPSI Bill was prepared to regulate the registration and enforcement of rights for movable property used as security of interest or collateral to obtain a loan, financing or carry out an obligation. The draft Bill comprised of a total of 108 legal provisions based on 23 policy statements that were approved by the Cabinet are being finalised for the subsequent submission process to the Attorney General's Chambers.

SSM also made history in 2021 for organising the 10th SSM National Conference with the theme 'Governing Under New Normal' on 24 August 2021, virtually. The conference was officiated by YBhg. Datuk Seri Hj. Hasnol Zam Zam Hj. Ahmad, Secretary General of MDTCA who is also the Chairman of SSM. For the first time since its introduction in 2011, the SSM National Conference 2021 was hosted through a virtual conference platform that allowed delegates to participate in four (4) plenary sessions as well as interact in the networking lounge and exhibition booth.

The conference was attended by a total of 2,049 participants, the highest participation ever recorded. Participants include

corporate and business sector practitioners comprising of company board members, company secretaries, legal practitioners, economists and financiers, entrepreneurs, academics and stakeholders including foreign delegation from Pakistan, Republic of Macedonia, Kazakhstan, the Philippines and Singapore.

In 2021, SSM also organised its Annual Dialogue 2021 on 23 November 2021, online. This year's dialogue session drew more than 500 participants who are company secretaries and assistant company secretaries from Kelantan, Terengganu, Pahang, Sabah and Sarawak.

SSM's Annual Dialogue is one of SSM's annual initiatives to establish a strategic relationship between SSM and its stakeholders. It is a targeted programme that provides a platform for SSM to clarify issues raised by stakeholders about operations and enforcement. The Annual Dialogue is also part of SSM's efforts to identify and obtain views on policies and services that need improvement.

On 19 November 2021, a Memorandum of Understanding (MoU) was inked between the Department of Statistics Malaysia (DOSM) and SSM with the purpose of continuing the strategic cooperation and to further strengthen the existing collaboration between the two (2) agencies.

This marks the second time SSM had collaborated with DOSM, the first of which was signed in 2009. Through this recent collaboration, DOSM will

CHIEF EXECUTIVE OFFICER'S REVIEW OF THE YEAR

continue to share information relating to the Malaysian Standard Industrial Classification (MSIC) based on the International Standard Industrial Classification of All Economic Activities (ISIC), hold courses and briefings on statistics required by SSM as well as the supply of other official statistics to SSM.

SSM was honoured for the implementation of the Anti-Bribery Management Systems (ABMS) by SIRIM QAS International Sdn Bhd (SIRIM) on 5 October 2021. Following that, the Malaysian Standard Recognition Certificate (MS) ISO 37001: 2016 ABMS was presented by SIRIM to YBhg. Datuk Seri Hj. Hasnol Zam Zam Hj. Ahmad, Secretary General of MDTCA and Chairman of SSM.

Following the above, SSM organised its Integrity Day Celebration in conjunction with the 2021 National Integrity Day Celebration. The celebration took place on 7 December 2021, both physically at Auditorium Tun Dr. Siti Hasmah, Menara SSM@Sentral and on virtual platform. SSM's Integrity Day Celebration was officiated by YBhg. Datuk Seri Hj. Hasnol Zam Zam Hj. Ahmad, Secretary General of MDTCA and Chairman of SSM. At the same ceremony, the updated SSM 2021 Code of Ethics was also launched.

In our bid to help reduce the burden of the business community the corporate sector affected by the COVID-19 pandemic, SSM continued with several initiatives that were introduced in 2020 as well as proposed new initiatives. The initiatives reflect SSM's ongoing support to ensure that the business and the corporate sector are resilient and competitive to generate economic activities during the pandemic. SSM's initiatives to reduce the burden faced by the corporate and business sectors are as follows:

(a) Introduction of *Skim Pendaftaran Perniagaan Prihatin* (SPPP) which provides free business registration to entrepreneurs under the B40 group and full-time higher learning institutions students. From 1 January 2021 to 31 December 2021, a total of 26,302 free business registrations were provided to B40 group entrepreneurs and full-time IPT students;

(b) Continuation of the implementation of the *Skim 1 OKU 1 Perniagaan* (S101P). A total number of 1,752 business registrations were recorded under S101P for the period of 1 January 2021 to 31 December 2021;

(c) Extension of the period of free SSM BizTrust registration until 31 December 2021. Since the introduction of free registration for SSM BizTrust until 31 December 2021, a total of 820,753 physical business entities were registered with SSM BizTrust through this initiative;

(d) Providing for the compound exemption for late renewal and late business registration until 31 December 2021. From 1 January 2021 to 31 December 2021, a total of 518,911 businesses benefited from the compound exemption for late business renewal while 3,876 businesses benefited from the compound exemption for late business registration;

(e) Compound reduction up to 90% from the original amount for application to strike off company name under section 549/ 550 of the Companies Act 2016 until 31 December 2021. A total of 27,105 notices, 6,355 companies and 8,574 directors utilised the compound reduction for striking off company name under section 549/ 550 of the Companies Act 2016 for the period 1 January 2021 to 31 December 2021;

(f) Increase the indebtedness threshold from RM10,000 to RM50,000 permanently. The initiative to increase the indebtedness threshold from RM10,000 to RM50,000 has significantly decreased the number of winding up petitions lodged with SSM;

CHIEF EXECUTIVE OFFICER'S REVIEW OF THE YEAR

(g) Recognise all 20 Continuing Professional Education (CPE) points per year accumulated through online training for the purpose of renewing the Company Secretary Practicing Certificate beginning 1 January 2021. A total of 4,045 applications for renewal of the practice certificate were received and approved through the e-Secretary system between 1 January 2021 until 31 December 2021;

(h) Propose amendments to improve the provisions under the Companies Act 2016 relating to Corporate Rescue Mechanism and Scheme of Compromise or Arrangement;

(i) Introduce provisions related to Corporate Rescue Mechanism under the Limited Liability Partnerships Act 2012;

(j) Introduce a moratorium of 30 days after the end of total lockdown period for the submission of statutory documents under the Companies Act 2016 and the Limited Liability Partnerships Act 2012 as well as the exemption of late lodgement fees. From 1 June 2021 to 31 December 2021, a total of 208,367 transactions were exempted from late lodgement fees; and

(k) Extend the 90 days period for companies with financial years ending 1 November 2020 to 31 January 2021. Since this initiative was introduced until 31 July 2021, a total of 102,743 companies with financial years ending 1 November 2020 to 31 January 2021 have benefitted from it.

Apart from providing various initiatives to assist the corporate and business sectors affected by the COVID-19 pandemic, SSM has also taken efforts to help ease the burden of flood victims affected by the disastrous floods that struck the nation on 23 December 2021. Among the assistance initiated include the replacement of business registration certificates destroyed by the disaster for free, setting up *Skuad Bantuan Kilat* to channel post-flood cleaning efforts to affected houses and the contribution of necessities worth RM100,000 to temporary relief centres (PPS). The initiatives taken by SSM are in response to the Government's call for all parties to work together to help and contribute towards the nation's well-being under the concept of 'inclusiveness' of *Keluarga Malaysia*.

At this juncture, I would like to express my profound gratitude to the Honorable Minister, Chairman and Members of the Commission for their continued support throughout year 2021. Also, my appreciation and thanks to all SSM staff who have demonstrated undivided commitment, working together and strived to provide the best services to stakeholders even in a challenging work environment due to the COVID-19 pandemic in line with the theme **"Facilitating the Nation's Recovery."**

YBHG. DATUK NOR AZIMAH BINTI ABDUL AZIZ

Chief Executive Officer

Companies Commission of Malaysia

The background of the page is a repeating honeycomb pattern of hexagons. The lines forming the hexagons are thin and colored in a gradient of light blue, green, and yellow. In the center of the page, there is a large, white hexagon with a thin blue border. Inside this central hexagon, the text "STATEMENT ON CORPORATE GOVERNANCE" is written in a bold, dark blue, sans-serif font, centered both horizontally and vertically.

STATEMENT ON CORPORATE GOVERNANCE

STATEMENT ON CORPORATE GOVERNANCE

SSM is always committed and believes that emphasis on good corporate governance is important in enhancing transparency, accountability and integrity as an agency that regulates corporate and business entities in Malaysia. SSM always strives to raise awareness and continue its commitment to good corporate governance practices.

SSM'S COMMISSION MEMBERS

The Commission Members are appointed by the Minister of Domestic Trade and Consumer Affairs as provided for under section 6 of the Companies Commission of Malaysia Act 2001. The Commission Members are chosen from among legal practitioners, senior government officers, professionals and leading corporate figures with distinguished records. These outstanding members are entrusted with the responsibility of governing, steering and charting the direction of SSM. Over the years, valuable advice and guidance from the Commission Members have been a prominent factor in SSM's outstanding achievements and standard setting in the corporate sector.

ROLES AND RESPONSIBILITIES OF THE COMMISSION MEMBERS

Commission Members are required to fulfil/ comply with the following:

- (a) To discharge all duties and responsibilities in line with the requirements of the governing Acts of the Commission.
- (b) To take into consideration of the Government interest in the decision-making process of the Commission; this applies to the Commission Members who are appointed in their capacity as Public/ Government Officers.
- (c) To declare any conflict of interest and to abstain from voting or be involved in any decision-making.
- (d) Without prejudice, the Commission Members are to declare their interests and recuse themselves from any matter relating to such interests so as to avoid any elements of abuse of power and conflict of interest.
- (e) During the tenure of office, the Commission Members have the responsibility to declare any non-compliance/ breach of any elements in the Security Vetting conducted. In such circumstances, the office is to be vacated immediately.
- (f) To attend any course/ briefing session as specified by the Ministry, if any.

During the year 2021, the Commission Members had convened a total of 10 meetings to consider and approve various important matters, including long term plans, strategic initiatives and a review of the established key performance indicators (KPI). The Commission Members viewed good governance and the best practices as of utmost importance and that these principles should be intrinsic to various functions and duties implemented by the SSM Management.

STATEMENT ON CORPORATE GOVERNANCE

Details of meetings held for the year 2021 are as follows:

DETAILS OF MEETING AND ATTENDANCE OF THE COMMISSION FOR 2021

Members	113rd Commission Members Meeting	Special Meeting 1/2021 of the Commission	114th Commission Members Meeting	Special Meeting 2/2021 of the Commission	115th Commission Members Meeting	Special Meeting 3/2021 of the Commission	116th Commission Members Meeting	117th Commission Members Meeting	Special Meeting 4/2021 of the Commission	118th Commission Members Meeting	Total Attendance
	4 February 2021	8 March 2021	22 April 2021	10 May 2021	22 June 2021	15 July 2021	10 September 2021	11 November 2021	18 November 2021	15 December 2021	
YBhg. Datuk Seri Hj. Hasnol Zam Zam bin Hj. Ahmad	•	•	•	•	•	•	•	•	•	•	10/10
YBhg. Dato Hj. Ibrahim bin Hj. Baki	•	•	•	•	•	•	•	•	X	X	8/10
YBrs. Encik Shamshawal Azraai bin Ahmad	•	•	•	•	•	•	•	•	•	•	10/10
YBrs. Prof. Dr. Normah binti Hj. Omar	•	•	•	•	•	•	•	•	X	•	9/10
YBrs. Encik Mohd Sakari bin Abdul Kadir	•	•	•	•	•	X	•	•	•	•	9/10
YBrs. Encik Tan Gim Tuan	Appointed as Commission Member on 24 February 2021	•	•	•	•	•	•	•	•	•	9/9
YBhg. Datuk Selva Kumar A/L Mookiah	Appointed as Commission Member on 15 March 2021		•	•	•	•	•	•	X	•	7/8
YBrs. Encik Azih bin Yusof	Appointed as Commission Member on 25 June 2021					•	•	•	•	•	5/5
YBhg. Datuk Nor Azimah binti Abdul Aziz	•	•	•	•	•	•	•	•	•	•	10/10
YBrs. Encik Mohamed Zahari bin Razali	•	•	Appointment as Commission Member ended on 14 April 2021								2/2

• Attended

x Absent with apologies

* A total of three (3) Circular Resolution were circulated for the year 2021

STATEMENT ON CORPORATE GOVERNANCE

Duties and Responsibilities of Committees comprising of the Commission Members are as follows:

COMMITTEES ESTABLISHED	BRIEF DESCRIPTION
Audit and Risk Management Committee	<p>The responsibilities of the Committee are as follows:</p> <ul style="list-style-type: none"> (a) To assist the Commission reviewing of the adequacy and effectiveness of the internal control system in SSM. (b) To review the effectiveness of the risk management policies and practices of the Commission. (c) To review the year-end financial statements, before submission to the Commission. (d) To review the external auditors' management reports and management's responses. (e) To support and provide directions to the Internal Audit function to ensure its effectiveness. (f) To consider the findings arising from Internal Audit Reports or other internal investigations and responses by management and to determine the appropriate corrective action required of the management.
Investment Committee	This committee is responsible for overseeing the investment of SSM funds and formulating general guidelines and procedures with regard to such investments.
Employment and Services Committee	This committee is responsible for determining and supervising all policies with regard to human resources in SSM as provided in the Term of Reference (TOR).
Procurement Board	<ul style="list-style-type: none"> (a) To consider, evaluate and make decisions for procurement worth not more than RM100 million as stipulated by the relevant Circular. (b) Subject to the limits of authority set, the SSM Procurement Board is responsible for considering and agreeing to accept tenders based on SSM's principles, policies and regulations. (c) To ensure that a procurement submitted before it is approved is: <ul style="list-style-type: none"> (i) required; (ii) according to priority; (iii) related to the performance of functions and activities; and (iv) for official use. (d) To ensure the method of procurement follows the provisions of instructions and circulars in force. (e) To review the technical and financial capabilities of the tenderer. (f) To consider and decide on the most profitable tender considering the price, service or use of goods, quantity, quality, period of delivery or completion, maintenance costs and other relevant factors.
Disciplinary Committee I	<p>This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and imposing disciplinary punishment for officers holding the position of Chief Executive Officer, Deputy Chief Executive Officer, Top Management Group and Management and Professional Group.</p> <p>The committee has the power to impose penalties of dismissal or demotion.</p>

STATEMENT ON CORPORATE GOVERNANCE

COMMITTEES ESTABLISHED	BRIEF DESCRIPTION
Disciplinary Appeal Committee I	This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and to receive, consider and decide any appeal submitted by an officer holding the position of Chief Executive Officer, Deputy Chief Executive Officer, Top Management Group and Management and Professional Group against the decision of this Committee.
Disciplinary Committee II	<p>This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and imposing disciplinary punishment for officers holding the position of Chief Executive Officer, Deputy Chief Executive Officer and Top Management Group.</p> <p>The committee has the power to impose penalties other than dismissal or demotion.</p>
Disciplinary Appeal Committee II	This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and to receive, consider and decide any appeal submitted by an officer holding the position of Chief Executive Officer, Deputy Chief Executive Officer and Top Management Group against the decision of this Committee.
Disciplinary Committees III	<p>This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and imposing disciplinary punishment for officers holding the position of Management and Professional Group.</p> <p>The committee has the power to impose penalties other than dismissal or demotion.</p>
Disciplinary Appeal Committee III	This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and to receive, consider and decide any appeal submitted by an officer holding the position of Management and Professional Group against the decision of this Committee.
Disciplinary Committee IV	<p>This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and imposing disciplinary punishment for officers holding the position of Support Group.</p> <p>The committee has the power to impose penalties, dismissal or demotion.</p>
Disciplinary Appeal Committee IV	This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and to receive, consider and decide any appeal submitted by an officer holding the position of Support Group against the decision of this Committee.
Disciplinary Committee V	<p>This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and imposing disciplinary punishment for officers holding the position of Support Group.</p> <p>The committee has the power to impose penalties other than dismissal or demotion.</p>
Disciplinary Appeal Committee IV	This Committee is responsible for carrying out its functions as a Disciplinary Authority based on Act 605 which is related to the conduct of officers and to receive, consider and decide any appeal submitted by an officer holding the position of Support Group against the decision of this Committee.

STATEMENT ON CORPORATE GOVERNANCE

ORGANISATIONAL ANTI-CORRUPTION PLAN (OACP) SSM 2019-2023

The SSM Organisational Anti-Corruption Plan (OACP) is in line with the implementation of the National Anti-Corruption Plan (NACP) 2019 - 2023 which was launched by former YAB Prime Minister of Malaysia, Tun Dr Mahathir bin Mohamad on 29 January 2019. SSM's OACP was officially launched on 17 December 2019 by the former Chief Executive Officer of SSM, YBrs. Dr Azman bin Hussin to make SSM free and clean from bribery. There are four (4) priority areas in SSM's OACP, namely Corporate Governance, Public Sector Administration, Public Procurement and Law Enforcement which includes 106 initiatives to be implemented by the Divisions and Sections within five (5) years from 2019 to 2023. SSM's OACP is also one of the criteria required to be met in obtaining the MS ISO 37001: 2016 Anti-bribery Management Systems (ABMS) certification.

ANTI-BRIBERY MANAGEMENT SYSTEMS (ABMS) SSM

SSM was officially recognised to implement the ABMS by SIRIM QAS International Sdn Bhd (SIRIM) on 5 October 2021. The Malaysian Standard (MS) ISO 37001: 2016 ABMS Recognition Certificate was presented by SIRIM to YBhg. Datuk Seri Hj. Hasnol Zam Zam Hj. Ahmad, Secretary General of MDTCA and Chairman of SSM witnessed by YBhg. Datuk Nor Azimah Abdul Aziz during the SSM 2021 Integrity Day Celebration held on 7 December 2021.

SSM ANTI-CORRUPTION POLICY

(a) This policy was developed to combat all corrupt practices, abuse of power and malpractice in SSM.

(b) This policy is prepared with the Anti-Corruption Guidelines applicable to the Commission Members, SSM Management, SSM Employees, SSM Welfare and Sports Clubs and Third Parties who deal with/ or on behalf of SSM.

SSM NO GIFT POLICY

(a) This policy is developed to prevent any offer, provision and acceptance of gifts, benefits, donations and similar facilities where the act could be considered as an act of bribery if the acceptance or giving of the gift is in any way relevant, whether directly or indirectly with his official duties.

(b) This policy is prepared with the SSM No Gift Guidelines which applies to the Commission Members, SSM Management, SSM Employees, SSM Welfare and Sports Clubs and Third Parties who deal with/ or on behalf of SSM.

SSM CONFLICT OF INTEREST POLICY

(a) This policy is prepared with SSM Conflicts of Interest Guidelines which applies to the Commission Members, SSM Management, SSM Employees, SSM Welfare and Sports Clubs and Third Parties who deal with/ or on behalf of SSM.

(b) Newly appointed Members of the Commission, SSM Management and SSM Employees will be given an Undertaking Form on Confidentiality of Information & Conflicts of Interest through the Office of the Secretary of the Commission or the Human Capital Division when reporting to SSM.

(c) Members of the Commission, SSM Management and SSM Employees only need to fill in the Commitment Form on Confidentiality of Information & Conflicts of Interest if they are involved in a decision-making Meeting/ Committee.

SSM CODE OF ETHICS 2021

On 7 December 2021, the SSM Code of Ethics 2021 was launched by YBhg. Datuk Seri Hj. Hasnol Zam Zam Hj. Ahmad, Secretary General of MDTCA and the event was held at Menara SSM@Sentral. This book is an improvement and continuation of SSM's Code of Ethics Book published in 2013 and 2017 with updated rules, guidelines and policies to be appreciated and practiced by all SSM employees.

STATEMENT ON CORPORATE GOVERNANCE

PROGRAMMES AND ACTIVITIES 2021

Throughout 2021, various awareness programmes have been organised to enhance SSM's employees understanding of integrity, the OACP and the ABMS. The list of programmes that have been held is as follows:

(a) A briefing by SIRIM STS Sdn Bhd on ABMS to State Directors/ Branch Managers was held on 11 February 2021 and to Head of Divisions and Head of Sections on 16 February 2021.

(b) Internal Audit Workshop on 'Implementation of MS ISO 37001: 2016 Certification' to SSM's ABMS Internal Auditors was held on 22 to 25 February 2021.

(c) A briefing on the ABMS to Non-Executive Employees at Headquarters/ State Offices/ Branches during the training for Non-Executives Promotion Scheme Programme on 17 June 2021.

(d) The audit for MS ISO 37001: 2016 Certification was held in two (2) phases where phase 1 on 2 to 3 August and phase 2 on 1 to 3 September 2021 by SIRIM QAS International Sdn Bhd in each Division/ Section at the SSM Headquarters.

(e) A briefing on ABMS to SSM 2021 Induction Course Participants was held on 8 September 2021.

(f) Workshop on the Declaration of Conflict of Interest in Work Management Control Documents (WMCD) to ABMS Steering Committee and Internal Auditors was held on 8 to 10 December 2021.

(g) The presentation of MS ISO 37001: 2016 ABMS certificate was presented by SIRIM QAS International to YBhg. Datuk Seri Hj. Hasnol Zam Zam Hj. Ahmad, Chairman of SSM which was held on 7 December 2021 at Menara SSM@Sentral.

(h) Launch of the SSM Code of Ethics 2021 and briefing on '*Bila Hadiah Menjadi Rasuah*' by the Former Director of MACC Community Education Division in conjunction with SSM's Integrity Day Celebrations was held on 7 December 2021 at Menara SSM@Sentral.

STATEMENT OF RISK MANAGEMENT

INTRODUCTION

SSM has adopted a coordinated and formalized approach to risk management and other internal control, which is driven through the 'Three Lines of Defense' concept, in which risk management forms the second line of defense.

SSM has implemented Enterprise Risk Management (ERM) and Business Continuity Management (BCM) Policy and Framework to encourages proactiveness in identifying and anticipating risks in the environment that an organisation is operating. This framework is developed based on ISO 31000: 2018 (Risk Management Guidelines), ISO 22301: 2019 (Societal Security - Business Continuity Management System Requirements), ISO 22313: 2020 (Security and Resilience - Business Continuity Management Systems - Guidance on the use of ISO 22301) and adoption with industry best practices.

ERM AND BCM RESPONSIBILITIES AND REPORTING

In general, ERM and BCM reporting in SSM is a combination of both top-down and bottom-up approach to facilitate decision making process.

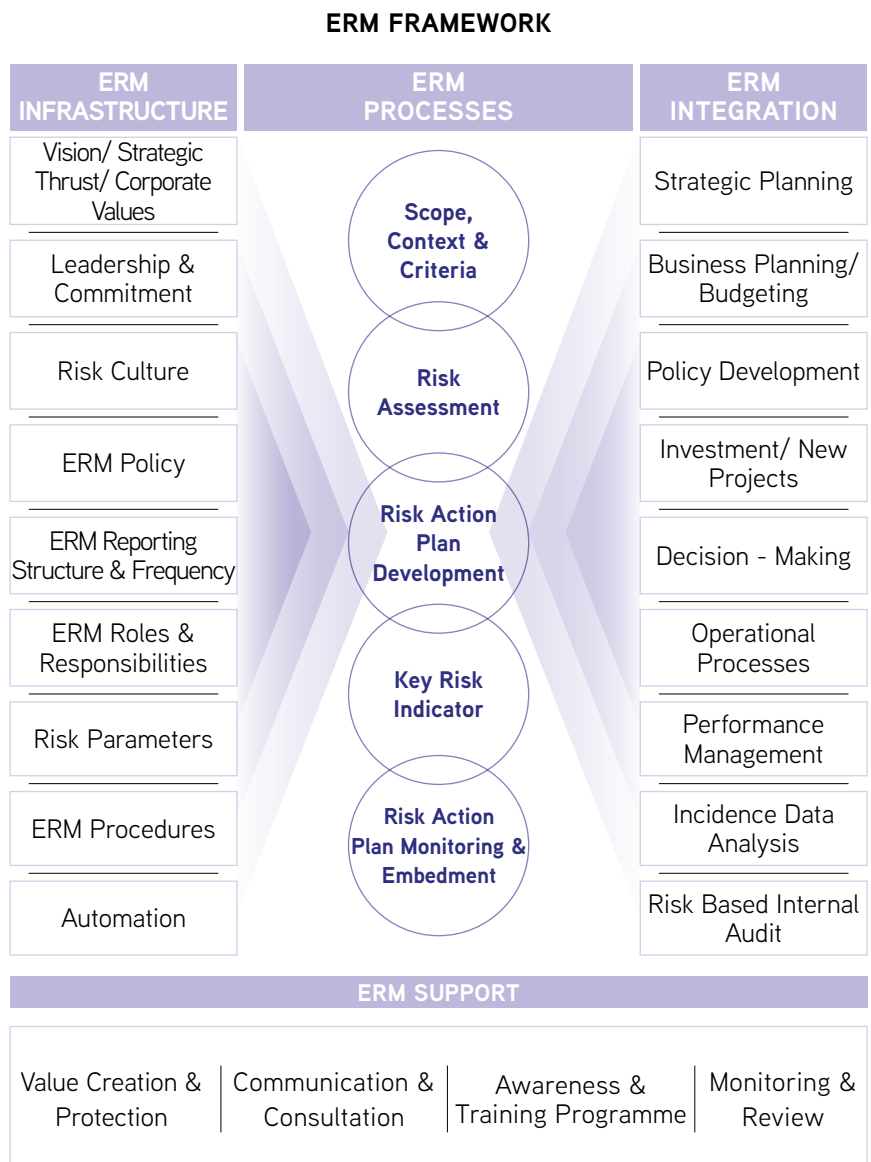
The Commission Members has the responsibilities in the establishment of an appropriate ERM and BCM policy and framework as well as discussing other matters pertaining to key risk or BCM issues related to the organisation and to provide guidance. The Audit and Risk Management Committee (ARMC) on behalf of the Commission Members, are responsible in oversees, evaluates, assesses and reviews the adequacy and effectiveness of the organisation's system of ERM and Business Continuity Plan (BCP). The responsibility to ensure the execution of the ERM and BCM Policy and Framework holistically lies under the purview of the SSM Management functions through establishment of Management Level - Risk Management Committee (ML-RMC).

ENTERPRISE RISK MANAGEMENT (ERM)

ISO 31000: 2018 explicitly talks about the need for effective risk management to be integrated dynamically in SSM environment with a structured process and able to react to changes. Those processes will increase organisation risk management maturity and resulting a better informed decision making. With structured and effective management of risk, it will enable the organisation to achieve its vision or objectives successfully.

Managing Risk with ERM Framework

The purpose of the ERM framework is to assist the organisation in integrating risk management and to ensure robust risk management activities are in place in order to manage, minimise and take opportunity on any risks within SSM. The scope of ERM framework covers all activities, business processes, projects, services, systems and assets as shown below:



STATEMENT OF RISK MANAGEMENT

Focus 1: ERM Infrastructure

ERM infrastructure is the key pillar in the ERM Framework which lay a foundation for effective ERM implementation. The key components of ERM infrastructure in SSM include:

Vision/ Strategic Thrust/ Corporate Values	SSM's Vision/ Strategic Thrusts/ Corporate Values are analyzed to determine whether the internal and external risks faced by SSM may affect the achievement of SSM's Vision/ Strategic Thrust/ Corporate Values.
Leadership and Commitments	The Commission shall ensure that adequate empowerment and accountability are assigned for relevant roles with respect to ERM to ensure the ongoing success and effectiveness of the ERM implementation in the organisation.
Risk Culture	ERM requires overall participation for both managing and reporting of risks. Communication and awareness are essential to build a common understanding of ERM and secure buy-in from staff.
ERM Policy	The ERM policy shall align the ERM resources and actions with the business strategy necessary to maximize the organisational effectiveness via a common approach.
ERM Reporting Structure and Frequency	An appropriate reporting structure enabling the implementers of ERM and the decision-makers to communicate their actions to parties with vested interests.
ERM Roles and Responsibilities	Roles and responsibilities shall be defined to identify, manage, monitor, communicate and report risk effectively.
Risk Parameter	Risk parameter is an indicator that SSM used as a guide to measure risks and allow relative comparison of the significance of different risks.
ERM Procedures	ERM procedures shall be prepared as a guide for staff of SSM in carrying out its activities and reporting in a structured manner. The ERM framework and procedures of SSM is guided by ISO 31000: 2018 (Risk Management Guidelines).
Automation	System/ technology shall be used to improve the ERM exercise and timeliness of reporting to ensure appropriate action are taken before risk crystallization.

STATEMENT OF RISK MANAGEMENT

Focus 2: Integrating ERM into SSM's Business Process

Risk management, just like any other element of corporate governance, must be integrated into the overall management system of the organisation. Integrating risk management into an organisation is a dynamic and iterative process, and should be customized to the organisation's needs and culture based on five (5) ERM process as follows:



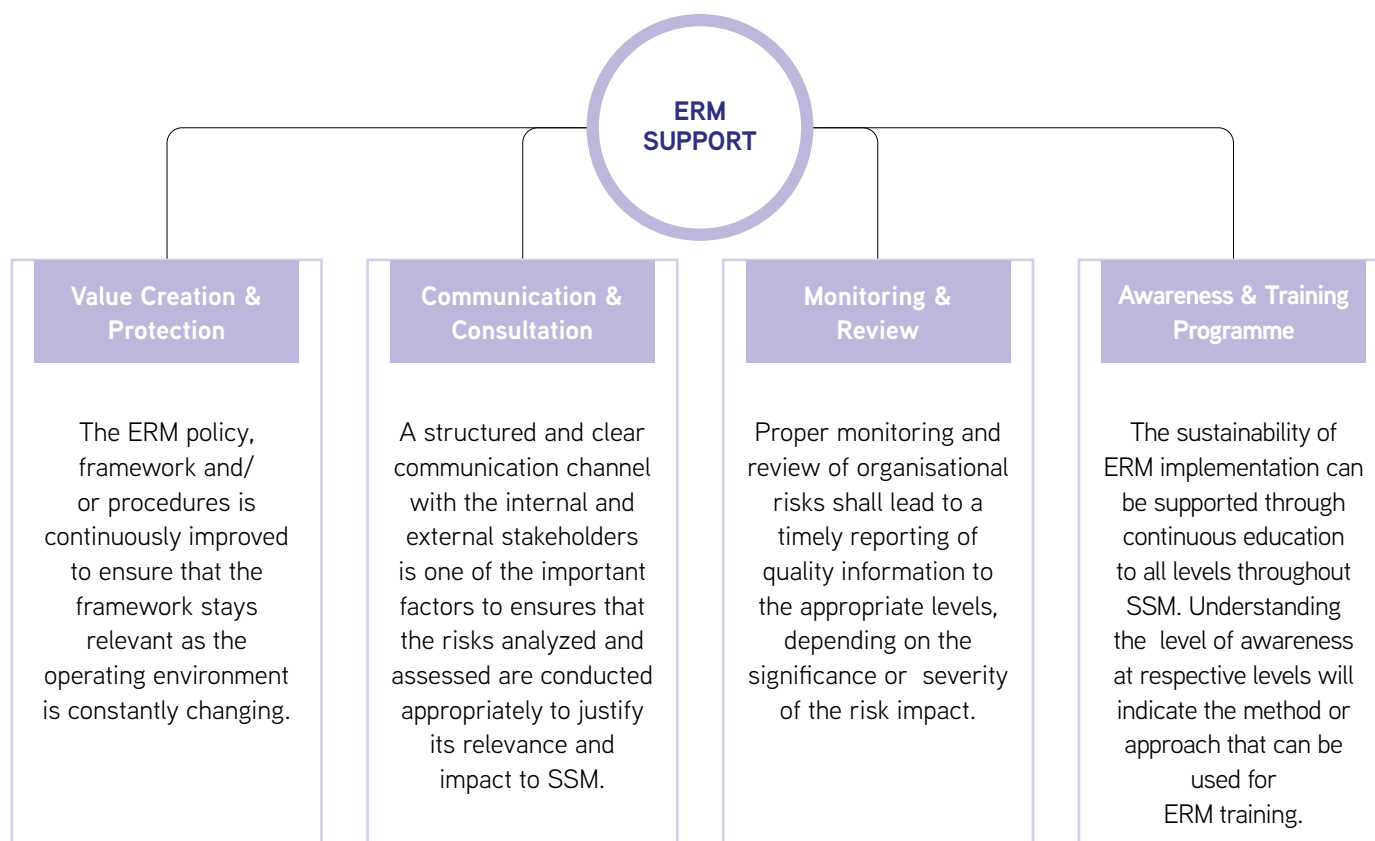
It is important for SSM to internalize ERM practices and integrate the processes into SSM's key business activities covering the following areas:

Strategic Planning	Integrating ERM into the process of a strategic plan preparation for an organisation needs to consider the various internal and external factors that would affect the eventual implementation of the plan.
Business Planning/ Budgeting	A comprehensive business plan and budgeting with consideration of key risks will support the resources allocation required for the execution stage.
Policy Development	Policy development should consider how key risks of the organisation can affect the policy in the future.
Investment/ New Projects	Incorporating ERM approaches into project management is crucial as proper and adequate plans ensure the readiness of an organisation towards any results (positive or negative) throughout any of the phases in investment/ new projects.
Decision Making	Every decision made carries an element of risk, therefore there must a balance of understanding on consequences between the risk and reward from the decisions made.

STATEMENT OF RISK MANAGEMENT

Operational Process	Risks identified and managed at the operational level could effectively and efficiently improve an organisational operational processes.
Performance Management	By having ERM being measured as part of the performance management, staff accountability and responsibility towards the ERM shall improve.
Incidences Data Analysis	Having proper records of incident data will improve the predication of likelihood of a risk that will allows an organisation to identify the trends and provide adequate time to raise red flag for appropriate action to be taken.
Risk Based Internal Audit	The output from risk assessment shall therefore be used by the Internal Audit in executing its audit plan effectively and efficiently as the auditable areas can be prioritized based on its risk ratings.

Focus 3: ERM Support



STATEMENT OF RISK MANAGEMENT

ORGANISATIONAL RESILIENCE - BUSINESS CONTINUITY MANAGEMENT (BCM)

ISO 22301: 2019 defines business continuity as capability of organisation to continue the delivery of products and services within acceptable time frames at predefined capacity during a disruption. ISO 22313: 2020 further defines BCM is the process of implementing and maintaining business continuity to prevent loss and prepare for mitigate and manage disruptions.

BCM Framework

The BCM framework ensures that SSM's Management approach to business continuity is sound and comprehensive. A robust BCM framework shows that SSM is prepared to respond effectively to any emergency or crisis at any time. The objective of the framework is to guide the Management in:

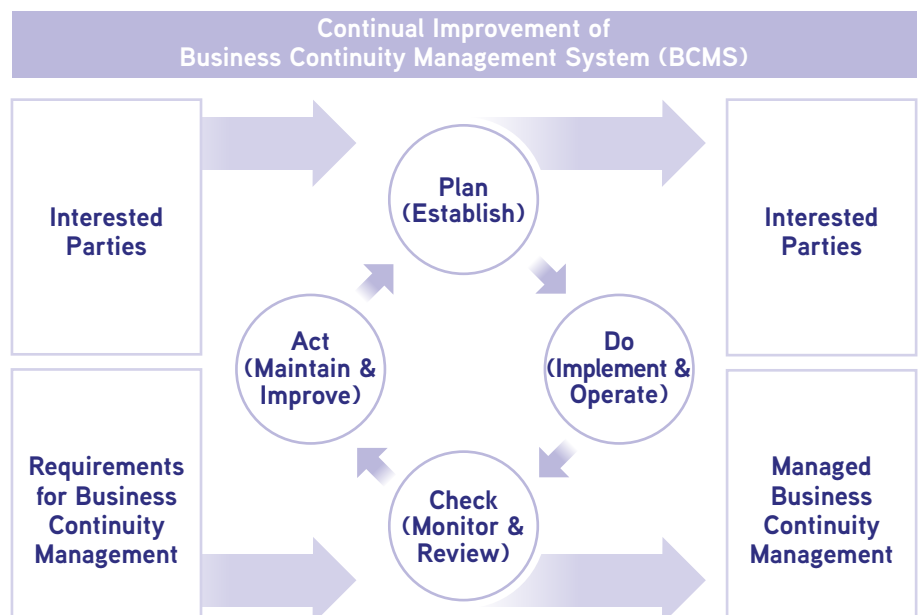
- (a) Establishing and maintaining a robust and realistic BCP for the management of business continuity activities;
- (b) Enabling the recovery of critical business functions as quickly as possible; and
- (c) Ensuring that the operations remain in service for customers while considering and addressing the needs of SSM's employee.

The BCM Framework of SSM is illustrated in the diagramme below:



Plan-Do-Check-Act Model (PDCA)

The Plan-Do-Check-Act (PDCA) cycle is applied to establish, implement, operate, monitor, exercise, maintain and improve the effectiveness of the SSM's BCM System as shown in the diagramme below:



STATEMENT OF RISK MANAGEMENT

The PDCA cycle involves the following areas:



ERM AND BCM KEY ACTIVITIES IN 2021

During the year, initiatives that have been conducted by the Risk Management Section involved various parties and projects in SSM, which include function as below:

(a) Oversight;

(b) Advocate;

(c) Facilitate coordinate; and

(d) Independent advisory/ review.

STATEMENT OF INTERNAL AUDIT

INTRODUCTION

The Internal Audit Section (IAS) provides independent objective assurance as well as advisory services designed to provide adding value in improving SSM operations. IAS also assists SSM to achieve its objectives through a systematic and disciplined approach in assessing and enhancing the effectiveness of risk management, internal control and governance processes.

INDEPENDENT AND OBJECTIVITY

The IAS serves as an independence function.

1

Independent is the freedom from conditions that threaten the ability of the internal audit activity to carry out internal audit responsibilities in an unbiased manner. The Head of IAS has unrestricted direct access and the Commission Members and Top Management.

2

Objectivity is an unbiased attitude that allows internal auditors to perform engagements in such a manner that they believe in their work product and that no quality compromises are made. IAS must make a balanced assessment of all the relevant circumstances and not be unduly influenced by their own interests or by others in forming judgments.

INTERNAL AUDIT CHARTER AND SCOPE OF WORK

The **Internal Audit Charter** is an official document outlining the role of the IAS in performing their duties and responsibilities in SSM.

Under the charter, all the annual audit activities are required to be approved by the Audit and Risk Management Committee. Scope of the annual audit work encompasses the following:

(a) Reviews and evaluates the reliability and integrity of financial and operational information;

(b) Reviews and evaluates the system established by management to ensure compliance with those policies, plans, procedures, laws and regulations;

(c) Reviews and evaluates the means of safeguarding assets and as appropriate, verifying the existence of assets;

(d) Reviews and evaluates the effectiveness of operations and activities; and

(e) Conducts specific audit works upon request of the Commission Members and Top Management as appropriate.

SSM INTERNAL WHISTLEBLOWER POLICY 2013 (AMENDMENT 2020)

IAS has been mandated by the Commission Members to carry out and enforce the SSM Internal Whistleblower Policy 2013 (Amendment 2020). The Internal Whistleblower Policy was amended and approved by the Commission Members on 3 September 2020.

The purpose of this policy is to encourage SSM employees and external parties to channel any misconduct by employees, SSM management or Commission Members. All complaint information and the identity of the whistleblower will be categorized as classified documents. A person found to have leaked the identity or information of a whistleblower may be subject to an action under the Statutory Bodies (Discipline And Surcharge) Act 2000 (Act 605).

PROTECTION

The whistleblower's identity and information provided will be treated as confidential and will not be disclosed.



COMPLAINT CHANNEL

Completed Complaint Form can be submitted through the following channel:

- (a) E-mail at whistleblower@ssm.com.my; or
- (b) By hand to the following address:
Head of Internal Audit Section
Companies Commission of Malaysia
Level 19, Menara SSM@Sentral
No.7, Jalan Stesen Sentral 5
Kuala Lumpur Sentral
50623 Kuala Lumpur





SSM'S COMMISSION MEMBERS

SSM'S COMMISSION MEMBERS



**YBHG. DATUK SERI
HJ. HASNOL ZAM
ZAM BIN HJ. AHMAD**



**YBHG. DATO
HJ. IBRAHIM
BIN HJ. BAKI**



**YBRS. ENCIK
SHAMSHAWAL
AZRAAI BIN AHMAD**



**YBRS. PROF.
DR. NORMAH
BINTI HJ. OMAR**



**YBHG. DATUK
NOR AZIMAH
BINTI ABDUL AZIZ**



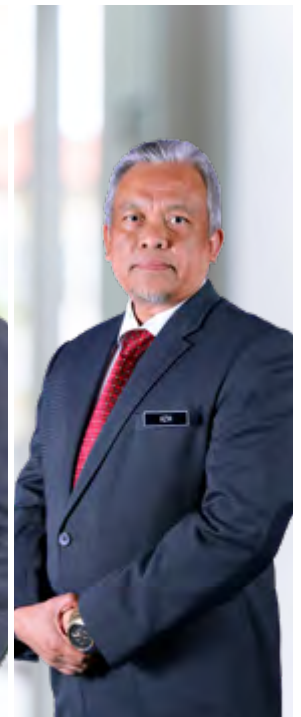
**YBRS. ENCIK
MOHD SAKERI
BIN ABDUL KADIR**



**YBRS.
ENCIK TAN
GIM TUAN**



**YBHG. DATUK
SELVA KUMAR
A/L MOOKIAH**



**YBRS. ENCIK
AZIH BIN
YUSOF**

SSM'S COMMISSION MEMBERS

YBHG. DATUK SERI HJ. HASNOL ZAM ZAM BIN HJ. AHMAD

He holds a BSc. (Urban Planning) from University of Utah, Salt City, USA and a Master of City Planning from University of Pennsylvania, Philadelphia, USA. He also holds a Diploma in Public Administration from the Institute of Public Administration (INTAN).

YBhg. Datuk Seri Hj. Hasnol Zam Zam has held posts in various government bodies and ministries, such as the Prime Minister's Department, Ministry of Education, Ministry of Higher Education, Ministry of Health and Royal Malaysian Custom Department between year 2002 to 2019. He had also served as the Senior Deputy Secretary General of the Prime Minister's Department from 2019, prior to his appointment as the Secretary General of the Ministry of Domestic Trade and Consumer Affairs in February 2020.

YBHG. DATO HJ. IBRAHIM BIN HJ. BAKI

He graduated with LLB (Hons), University Wolverhampton in 1983 and obtained his professional qualifications of Barrister At Law (Lincoln's Inn), England, United Kingdom in 1984.

YBhg. Dato Hj. Ibrahim began his career as a legal officer in Petronas, Kuala Lumpur in 1984. He was one of the founding partners of Messrs. Idris Buang, Ibrahim Baki & Co., Advocates & Solicitors, Sarawak in 1985 and was active in legal practice until 1991. He was actively involved in the corporate sector from 1991 until present and was appointed as the chairman and shareholder in various corporate entities such as Hubline Bhd., Supreme Consolidated Resources Berhad, Gegasan Sdn. Bhd., Warisan Kenyalang Sdn. Bhd., IBZ Corporation Sdn. Bhd., New Sarawak Tribune, Suara Sarawak dan Layang-Layang Aerospace Sdn. Bhd. He is also the Chairman of Daya Builders Sdn. Bhd., which is a government-linked company. Apart from that, he is also actively involved in various non-governmental organisation and social organisations.

YBRS. ENCIK SHAMSHAWAL AZRAAI BIN AHMAD

He obtained a Degree in Law (Hons) and Degree in Law (Shariah) (Hons) from the Islamic International University of Malaysia (UIAM).

YBrs. Encik Shamsahawal Azraai is an advocate and solicitor. He is a partner in Messr. Ahmad Shahabudin & Co from 1999 until present. He was appointed as the Chief Executive Officer of Malaysian Islamic Students Foundation between 2013 to 2015. He is also actively involved in legal matters and politics in Terengganu.

SSM'S COMMISSION MEMBERS

YBRS. PROF. DR. NORMAH BINTI HJ. OMAR

YBrs. Prof. Dr. Normah binti Hj. Omar was appointed as a Commission Member effective 1 November 2020.

She was the founding director of the Accounting Research Institute (ARI), UiTM, a global Higher Institution Centre of Excellence (HICoE) which is recognised and funded by the Ministry of Higher Education, Malaysia. Currently, she is a Senior Research Fellow at ARI HICoE. She is also a member of two globally renowned professional accountancy bodies, Certified Practising Accountants (CPA Australia) and Certified Management Accountants (CMA Australia).

YBrs. Prof. Dr. Normah's research interests are in the areas of Corporate Integrity, Governance, Financial Reporting, Management Accounting, Islamic Finance and Financial Criminology. As a proponent of applied translational research, YBrs. Prof. Dr. Normah has completed a lot of collaborative works with government agencies, professional bodies, regulators, non-government organisations and the corporate sectors in Malaysia and abroad. To mention a few, she has successfully completed research projects such as Corporate Governance Rating with the Malaysian Institute of Corporate Governance (MICG), Corporate Integrity Assessment System with the Malaysian Institute of Integrity, Compliance & Effectiveness of Anti-Money Laundering Regime with the Association of Malaysian Banks and Compliance Officers Networking Group (CONG) and Assessment of Non-Profit Organisations for Money Laundering & Terrorism Financing with the Registry of Society and Companies Commission Malaysia.

YBrs. Prof. Dr. Normah has written articles for various local Malaysian and International academic in reputable journals publications and has authored several books and book

chapter on corporate governance, corporate integrity as well as financial criminology. YBrs. Prof. Dr. Normah obtained her BBA (Accounting) from University of Iowa, USA; MBA (Accounting) from Southern Illinois University, USA; and Ph.D (Accounting) from Manchester Metropolitan University U.K.

YBrs. Prof. Dr. Normah is currently the Deputy Chairman and founding committee member of the Asia-Pacific Management Accounting Association (APMAA), an international professional association which is based in Japan. She has been appointed as a Visiting Scholar or Professor at several universities abroad. She has received numerous international awards for the Accounting Research Institute namely, Global Islamic Finance Awards (GIFA by UK Islamic Finance Agency – EdBiz consulting) for six consecutive years (2014 – 2019); ASEAN Risk Educator Award (2017 & 2018), UK ACQ's Gamechanger Award (2018); Cambridge IFA Woman Awards and was named the Second Most Influential Women in Islamic Finance & Business in 2019.

YBHG. DATUK NOR AZIMAH BINTI ABDUL AZIZ

YBhg. Datuk Nor Azimah binti Abdul Aziz is the Chief Executive Officer (CEO) of the Companies Commission of Malaysia (SSM) effective 1 May 2020.

Prior to her appointment as CEO, she was the Deputy Chief Executive Officer (DCEO) of Regulatory & Enforcement and thereafter, DCEO of Corporate Services between the period of 2016 to 2020. She started her career in 1992 as an Advocate and Solicitor and from there on served as a Law Lecturer at the Accounting Department, Faculty of Business and Management, National University of Malaysia (UKM). During her tenure with UKM, in July 2000 she was seconded to the Regulatory and Standards Department of the Malaysian

SSM'S COMMISSION MEMBERS

Institute of Accountants (MIA). She joined SSM as General Manager of the Corporate Policy, Planning and Development Department in 2003.

YBhg. Datuk Nor Azimah has extensive experience in law reform initiatives and oversaw the passing of significant pieces of legislations under the purview of SSM among others the Companies Act 2016, Interest Schemes Act 2016, Limited Liability Partnership Act 2012 and Companies (Amendment) Act 2007. She is currently a Board Member of the Audit Oversight Board (AOB), Board Member for the Certification of Certified Integrity Officers (CEIO) and Board Member of the Financial Reporting Foundation (FRF), Member of the Approval and Implementation Committee of the Iskandar Regional Development Authority (IRDA) as well as Board Member of the Labuan Financial Services Authority (Labuan FSA).

YBhg. Datuk Nor Azimah graduated with Bachelor of Laws from the Institut Teknologi MARA (now UiTM) and obtained her Master of Laws (LLM in Business Law), from the University of Wales, Aberystwyth, United Kingdom.

Division, he had served as the Deputy Director of Budget and Deputy Undersecretary of Tax Division, Ministry of Finance.

YBrs. Encik Mohd Sakeri holds a Masters in Economics from Universiti Putra Malaysia and a Bachelor Degree in Mathematical Economics from Temple University, Philadelphia, USA. He also holds a Diploma in Public Administration from the National Institute of Public Administration (INTAN) and a Certificate on Programme Planning, Monitoring and Evaluation from University of Bologna, Italy.

YBRS. ENCIK TAN GIM TUAN

YBrs. Encik Tan Gim Tuan was appointed as a Commission Member effective 24 February 2021.



YBRS. ENCIK MOHD SAKERI BIN ABDUL KADIR

YBrs. Encik Mohd Sakeri bin Abdul Kadir was appointed as a Commission Member effective 1 January 2021.



He has more than 27 years of experience in Public Services with the first posting at the Economics and International Division, Ministry of Finance. He once served the Ministry of Higher Education before returning to the Ministry of Finance back in 2006. Prior to the current appointment as the Undersecretary to the Statutory Body Strategic Management

He obtained a Bachelor of Economics (B.Ec) and Bachelor of Law (LLB.) from Monash University, Melbourne, Australia.

YBrs. Encik Tan Gim Tuan is a legal advisor. He was formerly an advocate and solicitor in Messrs. Nazri Aziz & Wong and Messrs. CW Loh & Associates. Currently he is actively involved in legal and community matters in Selangor.

SSM'S COMMISSION MEMBERS

YBHG. DATUK SELVA KUMAR A/L MOOKIAH

He obtained a Bachelor of Law (LLB.) from University of London, United Kingdom. YBhg. Datuk Selva Kumar is an advocate and solicitor in Selva Mookiah & Associates. He was formerly a partner in Messrs. Badri, Kuhan Yeoh & Ghandi.

YBhg. Datuk Selva Kumar has more than 27 years of experience in providing comprehensive range of legal services and solutions to domestic and international clients. His clients are private and public listed companies in Malaysia and non-government organisations in all sectors of the economy. He advises on cross border corporate and commercial transactions, civil and corporate litigation, legal forensic audit and due diligence services, international joint ventures, corporate restructuring, conveyancing, banking practices, company regulatory compliance, taxation law, company secretarial requirements and listing requirements of Bursa Malaysia Securities Berhad. He represents clients in litigation and provides dispute resolution advice in all of these areas.

In addition, he is an appointed Notary Public of Malaysia. Currently, he is also appointed as Adjunct Professor and Acting Chairman for AIMST University.

YBRS. ENCIK AZIH BIN YUSOF

He has more than 33 years of experience in public services and had served several Government agencies including MAMPU.

He has served as the Public Sector ICT Consultant (System Development) between 2015 to 2019. He was then appointed as the Head of ICT Consultant (System Development) and the Director of ICT Consultancy Division, MAMPU. Beginning July 2020, he was appointed as the Deputy Director-General of ICT as well as the Government Chief Information Officer (GCIO) responsible for five (5) core dimension of public sector ICT services.

YBrs. Encik Azih was certified as an expert in the field of Database Management for Public Sector in 2011 and had provided consultation service to the main project of the ICT public sector involving integrated digital services, data driven digital services and strengthening capability and capacity in information technology.

YBrs. Encik Azih graduated with a Master of Science (Computer Science) from Universiti Malaysia Terengganu (UMT) in 2014 and also obtained a Bachelor of Science (Computer Science) from Universiti Kebangsaan Malaysia (UKM) in 1985.



EXECUTIVE MANAGEMENT

EXECUTIVE MANAGEMENT

YBHG. DATUK NOR AZIMAH BINTI ABDUL AZIZ



YBhg. Datuk Nor Azimah Abdul Aziz is the Chief Executive Officer (CEO) of the Companies Commission of Malaysia (SSM). Prior to her appointment as CEO on 1 May 2020, she was the Deputy Chief Executive Officer (DCEO) of Regulatory and Enforcement and thereafter, DCEO of Corporate Services between the period of 2016 to 2020. She started her career in 1992 as an Advocate and Solicitor and from there on served as a Law Lecturer at the Accounting Department, Faculty of Business and Management, Universiti Kebangsaan Malaysia (UKM). During her tenure with UKM, in July 2000, she was seconded to the Regulatory and Standards Department of the Malaysian Institute of Accountants (MIA). She joined SSM as General Manager of the Corporate Policy, Planning and Development Department in 2003.

YBhg. Datuk Nor Azimah has extensive experienced in law reform initiatives and oversaw the passing of significant pieces of legislations under the purview of SSM, among others, the Companies Act 2016, Interest Schemes Act 2016, Limited Liability Partnership Act 2012 and Companies (Amendment) Act 2007. She is currently a Board Member of the Audit Oversight Board (AOB), Board Member for the Certification of Certified Integrity Officers (CEIO), Board Member of the Financial Reporting Foundation (FRF), Member of the Approval and Implementation Committee of the Iskandar Regional Development Authority (IRDA) as well as Board Member of the Labuan Financial Services Authority (Labuan FSA).

YBhg. Datuk Nor Azimah graduated with Bachelor of Laws from the Institut Teknologi MARA (now UiTM) and obtained her Master of Laws (LLM in Business Law) from the University of Wales, Aberystwyth, United Kingdom.

CHIEF EXECUTIVE OFFICER

*EXECUTIVE MANAGEMENT***HAJI ROSLI HAJI AHMAD**

Haji Rosli Haji Ahmad was appointed as the Deputy Chief Executive Officer (DCEO) (Corporate Services) effective 24 June 2020. His portfolio includes oversees the functions of the Human Capital Division, Finance and Accounts Division, Administration and Facility Division, Training Academy and Knowledge Management Division and Branch Operations Section. He was first appointed as an Assistant Registrar of Companies in 1985 and in 1990 was the branch manager for Labuan. In 1992, he became the Branch Manager for Pahang and Melaka. He was then transferred to the ROC Headquarters as the Head of Unit for Administration and Finance. He was also appointed as a Member of the Implementation Committee of the establishment of SSM between 1999 to 2002. Thereafter, he was appointed as the State Director of SSM Melaka in 2004 and in 2006 as State Director of SSM Johor. In 2008 he was promoted to Director of Compliance Division and in 2014, he became the Director of the Registration Services Division. He was appointed as the DCEO of Corporate Services on 15 March 2015. Later he served as DCEO of Registry and Business Services starting 15 January 2019. Haji Rosli Haji Ahmad holds a Bachelor of Economics (Hon) from Universiti Kebangsaan Malaysia (UKM).

DEPUTY CHIEF EXECUTIVE OFFICER (CORPORATE SERVICES)

EXECUTIVE MANAGEMENT

KHUZAIRI YAHAYA

Khuzairi Yahaya is responsible as the Deputy Chief Executive Officer (DCEO) (Regulatory and Enforcement) starting 15 January 2019. He oversees the functions of the Regulatory Development and Services Division, Prosecution and Litigation Division, Corporate Compliance Division and Investigation Division. He started his career at the Information and Technology Division, Securities Commission in 1994. In 2003, after nine (9) years in Securities Commission, he moved on to be the General Manager of the Information and Communications Technology Department, SSM and this was followed by his appointment as the Director of Internal Audit in 2007. In 2010, he was again appointed as the Director of Information and Communications Technology Division. On 15 March 2015, he was appointed as the DCEO of Registry and Business Services where he manages all the Divisions under Operations in SSM. Khuzairi Yahaya was instrumental in the initiative to transform the mainframe-based registry system to a web-based system in 2003 and he also implemented several initiatives to reduce operating cost and increase efficiencies within SSM. Further, he was directly involved in the establishment of a system and new work processes under the Starting a Business indicator of the World Bank Ease of Doing Business Report.

DEPUTY CHIEF EXECUTIVE OFFICER (REGULATORY & ENFORCEMENT)

*EXECUTIVE MANAGEMENT***REZY IZWAN RAMLY**

Rezy Izwan Ramly was appointed Deputy Chief Executive Officer (Registration and Business Services) effective 24 June 2020. The portfolios under his supervision are the Marketing and Business Development Division, Registration Services Division, Information Communication and Technology Division and Enterprise Architect Management Section. He started serving at SSM as the Head of the Prosecution Section in the Prosecution and Litigation Division in 2010. Then in February 2014, he was appointed Director of the Corporate Compliance Division and subsequently in July 2017, he was appointed Director of the Investigation Division. He worked his career as a Senior Prosecuting Officer at the Securities Commission. He has 13 years of experience in conducting criminal prosecutions related to white-collar criminal cases. Rezy Izwan Ramly graduated with an LLB (Hons.) from the University of Warwick, United Kingdom in 1998 and obtained a Certificate in Legal Practice (CLP) in 2000. He is also a Certified Financial Investigator (CFIs).

DEPUTY CHIEF EXECUTIVE OFFICER (REGISTRY & BUSINESS SERVICES)

EXECUTIVE MANAGEMENT

AMIR AHMAD

*Director
Registration Services Division*

AZNORASHIQ MOHAMED ZIN

*Director
Investigation Division*

MUHAMAD FARIS OTHMAN

*Director
Training Academy & Knowledge
Management Division*

ZARINA ABDUL SAMAD

*Director
Finance & Accounts Division*

FARID AHMAD

*Director
Corporate Communications &
Strategy Division*

NORHAIZA JEMON

*Director
Regulatory Development & Services
Division*

EXECUTIVE MANAGEMENT

SAMSIAH IBRAHIM

*Director
Human Capital Division*

MOHAMAD AWI IBRAHIM

*Director
Corporate Compliance Division*

MOHAMMAD PERKASI

*Director
Marketing & Business Development
Division*

ZULKARNAIN ABD.WAHAB

*Director
Information & Communications
Technology Division*

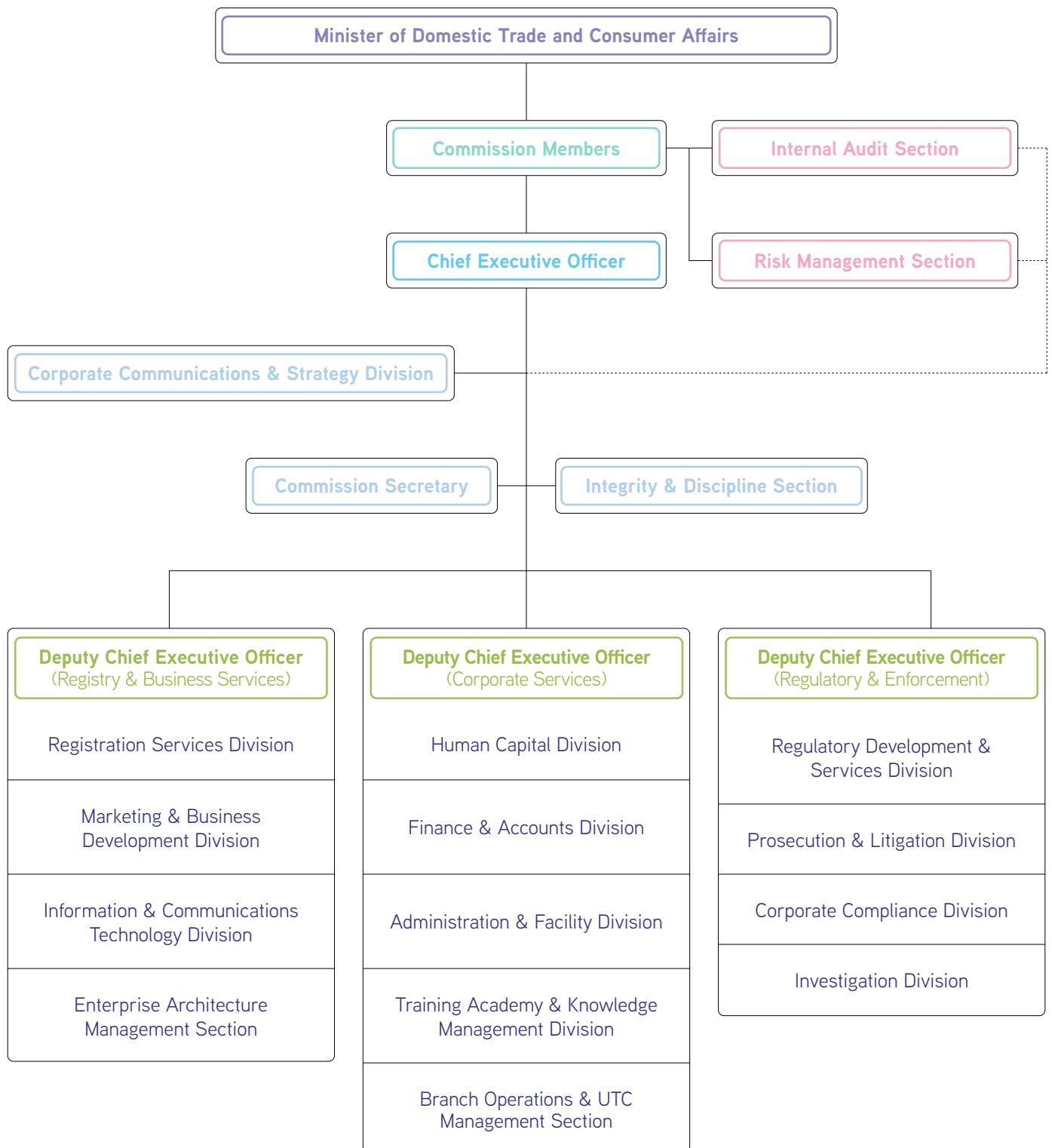
ADZMAN AHMAD

*Director
Administration & Facility Division*

ROZALIANA ZAKARIA

*Director
Prosecution & Litigation Services
Division*

ORGANISATION CHART



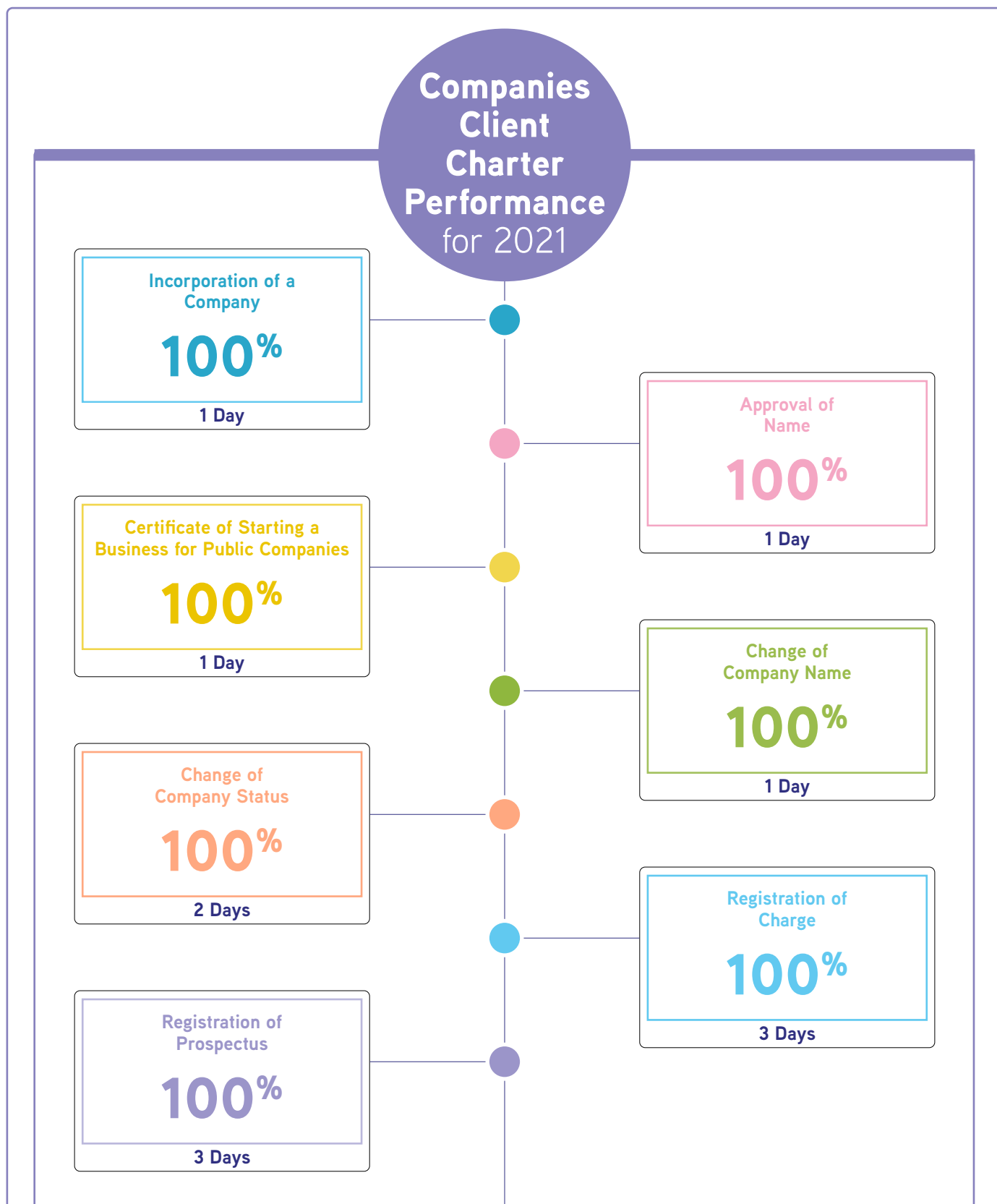
KEY STATISTICAL INFORMATION 2021

	COMPLIANCE RATE 2021			90%	
	COMPANIES				
	Local	Foreign	Total Companies Incorporated in 2021	Total Companies as at 31 December 2021	
	45,394	22	45,416	1,434,323	
	BUSINESSES*				
	Sole Proprietorships	Partnerships	Total Businesses Registered in 2021	Total Businesses as at 31 December 2021	
	350,195	34,105	384,300	8,285,467	
	LIMITED LIABILITY PARTNERSHIPS (LLP)				
	Total LLPs Registered in 2021		Total LLPs as at 31 December 2021		
	3,646		30,252		
	ENFORCEMENT INITIATIVES				
	Inspections of companies	Inspections of businesses	Inspections of limited liability partnerships	Prosecution action brought against companies	Prosecution action brought against businesses
	329,171	194,935	4,478	6,507	375

* The Registration of Businesses Act 1956 is not applicable to Sabah and Sarawak.

* The Registration of Businesses Act 1956 is not applicable to Sabah and Sarawak.

SSM'S CLIENT CHARTER





SERVICE DELIVERY

SERVICE DELIVERY

CLIENT CHARTER

The client charter target for 2021 is 99%. Actual achievement for 2021 is 100%.

The companies client charter performance for 2021 are as follows:

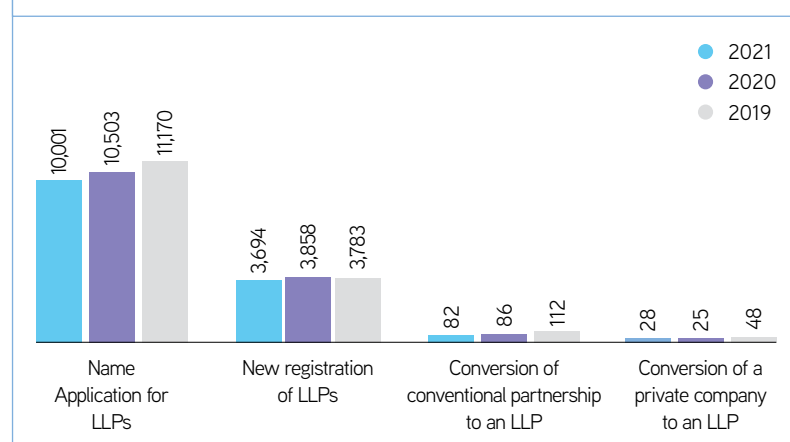
FORMS	CLIENT CHARTER	PERCENTAGE (%)
Incorporation of a Company	1 Day	100
Approval of Name	1 Day	100
Certificate of Starting a Business for Public Companies	1 Day	100
Change of Company Name	1 Day	100
Change of Company Status	2 Days	100
Registration of Charge	3 Days	100
Registration of Prospectus	3 Days	100

LIMITED LIABILITY PARTNERSHIPS (LLP)

The statistics of registration of LLPs for year 2019 to 2021 are as follows:

TRANSACTIONS	2021	2020	2019
Name Application for LLPs	10,001	10,503	11,170
New registration of LLPs	3,694	3,858	3,783
Conversion of conventional partnership to an LLP	82	86	112
Conversion of a private company to an LLP	28	25	48
TOTAL	13,805	14,472	15,113

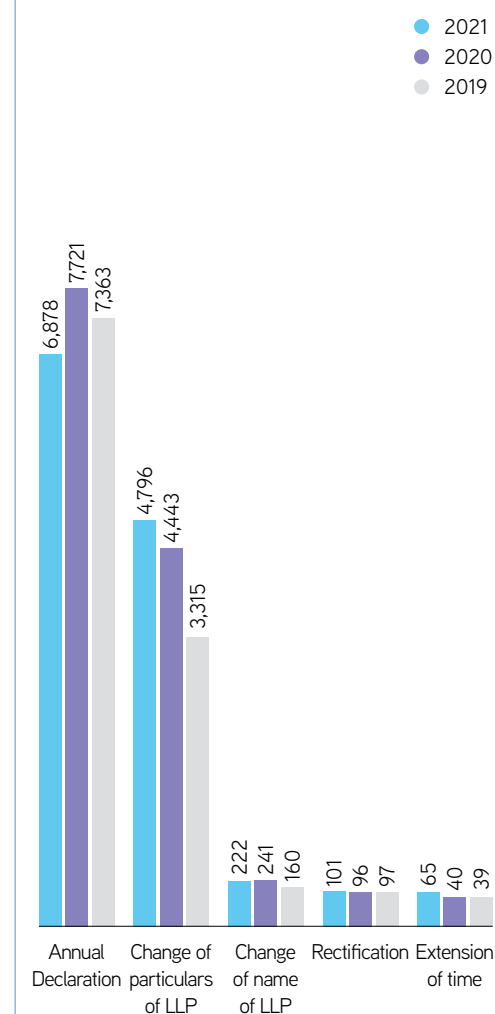
REGISTRATION OF LLPs FOR YEAR 2019 - 2021



The statistics of submission for post registration of LLPs for year 2019 to 2021 are as follows:

TRANSACTIONS	2021	2020	2019
Annual Declaration	6,878	7,721	7,363
Change of particulars of LLP	4,796	4,443	3,315
Change of name of LLP	222	241	160
Rectification	101	96	97
Extension of time	65	40	39
TOTAL	12,062	12,541	10,974

SUBMISSION FOR POST REGISTRATION OF LLPs FOR YEAR 2019 - 2021



SERVICE DELIVERY

MALAYSIA CORPORATE IDENTITY (MyCoID)

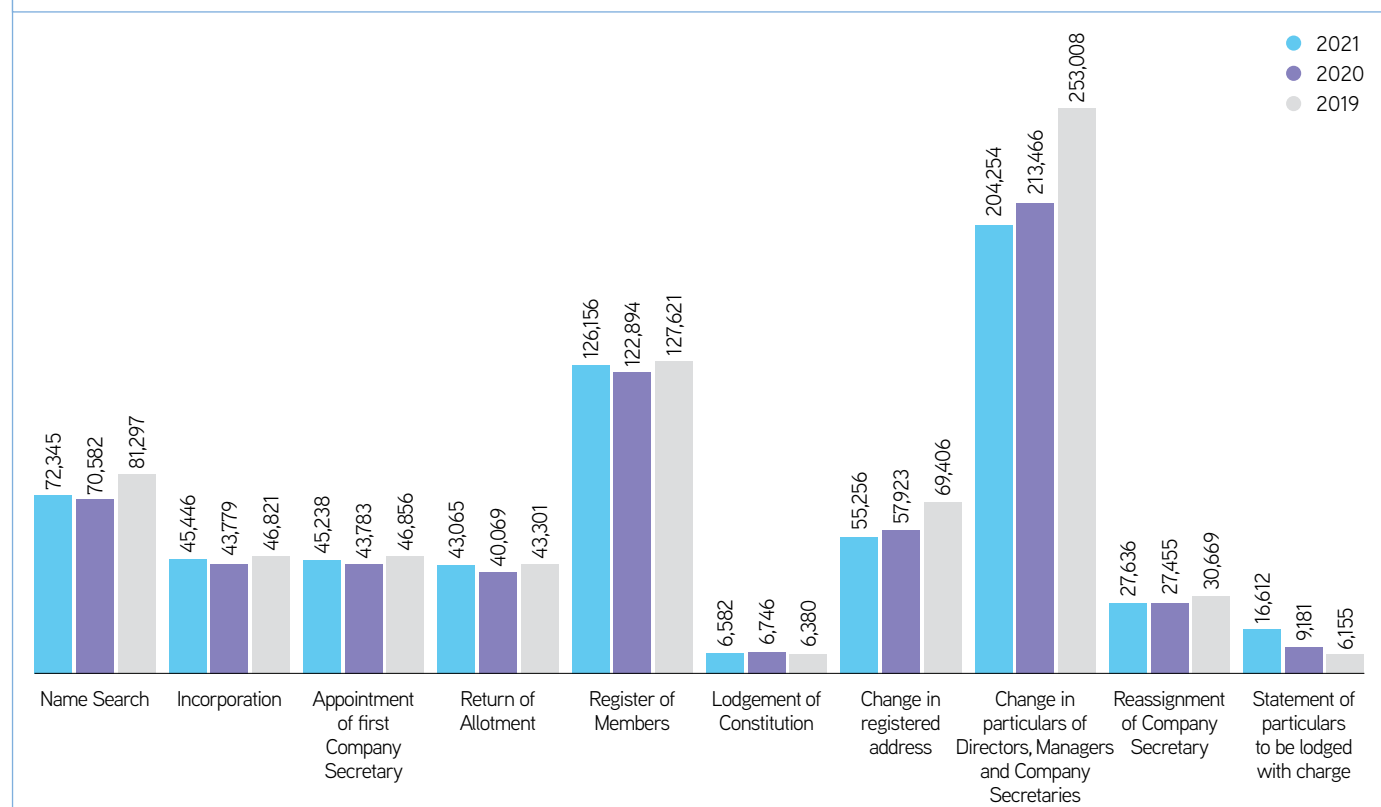
Applications received through the MyCoID system in 2021 is 642,590 compared to 635,878 in 2020. It showed an increase of 6,712 or 1.06%.

In 2021, a total of 45,446 companies were incorporated through the MyCoID system, showing an increase of 1,667 or 3.80% compared to 43,779 in 2020.

The statistics of MyCoID for year 2019 to 2021 are as follows:

TRANSACTIONS	2021	2020	2019
Name Search	72,345	70,582	81,297
Incorporation	45,446	43,779	46,821
Appointment of first Company Secretary	45,238	43,783	46,856
Return of Allotment	43,065	40,069	43,301
Register of Members	126,156	122,894	127,621
Lodgement of Constitution	6,582	6,746	6,380
Change in registered address	55,256	57,923	69,406
Change in particulars of Directors, Managers and Company Secretaries	204,254	213,466	253,008
Reassignment of Company Secretary	27,636	27,455	30,669
Statement of particulars to be lodged with charge	16,612	9,181	6,155
TOTAL	642,590	635,878	711,514

THE STATISTICS OF MyCoID FOR YEAR 2019 - 2021



SERVICE DELIVERY

MALAYSIAN BUSINESS REPORTING SYSTEM (MBRS)

In 2021, a total of 433,555 submissions for Annual Returns (AR), Financial Statements (FS) and Exemption Applications related to AR and FS, were received. The following is the breakdown of submissions received through MBRS for 2019 to 2021:

SERVICES	2021	2020	2019
Annual Return for companies having share capital (section 68 of the CA 2016)	392,703	478,090	467,539
Annual Return for companies not having share capital (section 68 of the CA 2016)	1,536	1,939	1,772
Annual Return for foreign companies (section 576 of the CA 2016)	445	438	441
Annual Return for unchanged particulars (section 68 of the CA 2016)	17,371	26,275	4,314
TOTAL	412,055	506,742	474,066

SERVICES	2021	2020	2019
Financial Statements - Audited (section 244 of the CA 2016)	5,262	4,660	3,697
Financial Statements - Unaudited (section 267(2) of the CA 2016)	1,106	903	655
Certificate for Exempt Private Company (section 260 of the CA 2016)	10,763	12,352	14,098
TOTAL	17,131	17,915	18,450

APPLICATIONS	2021	2020	2019
Application for exemption from coinciding foreign subsidiary financial year end with holding company (section 247(5) of the CA 2016)	16	55	47
Application for exemption from filing financial statements in full XBRL format (section 604(2) of the CA 2016)	1	4	12
Application to waive lodgement of financial statements by foreign company (section 575(7) of the CA 2016)	2	1	11
Application for relief from requirements as to form and contents of directors' report (section 255(1) of the CA 2016)	2	3	16
Application for relief from requirements as to form and contents of financial statements (section 255(1) of the CA 2016)	0	1	0
Application for extension of time for circulation of financial statements and reports (section 259(2) of the CA 2016)	4,245	865	849
Application for extension of time to lodge financial statements and reports (section 259(2) of the CA 2016)	0	1	7
Application for extension of time for holding annual general meeting (section 340(4) of the CA 2016)	96	35	19
Application for extension of time to lodge annual return (section 609(2) of the CA 2016)	7	2	1
Application to Minister (with relation to Financial Statements and Report or Annual Return (section 247(8) of the CA 2016 and section 38E of the CCMA 2001)	0	0	1
TOTAL	4,369	967	963

SERVICE DELIVERY

CORPORATE MANAGEMENT APPLICATION

The statistics for Corporate Management Applications for 2019 to 2021 are as follows:

APPLICATIONS	2021	2020	2019
Application for extension of time under section 259(2), 340 and 22(5)(b) of the CA 2016	5,833	2,729	2,072
Application to obtain relief on the form and content of the Audited Financial Statements and Directors' Report under section 253(2) and 255(1) of the CA 2016	14	40	98
Application to obtain relief for a subsidiary having a different financial year end from the holding company under section 247(3) of the CA 2016	56	21	37
Application for exemption for foreign companies to lodge the account in Malaysia under section 575(7) of the CA 2016	13	17	28
Lodgement fee of initial public offerings, abridged prospectus and other supporting documents	1,501	1,228	1,134
Obligations by director of borrowing corporation for lodgement of Quarterly Report	51	60	70
TOTAL	7,468	4,095	3,439

COMPANY LIMITED BY GUARANTEE (CLBG)

The statistics for applications received for approval by the Minister for 2019 to 2021 are as follows:

APPLICATIONS	2021	2020	2019
Application for incorporating CLBG without the word 'Berhad'	56	44	55
Application to drop the word 'Berhad'	3	3	4

APPLICATIONS	2021	2020	2019
Application for incorporating CLBG without the word 'Berhad'	56	44	55
Application to drop the word 'Berhad'	3	3	4
Application to hold/ dispose/ charge land/ property	52	34	53
Application for appointment of new Directors	384	425	425
Application to seek contributions/ donations from the public	19	11	17
Application for amendment of company's Constitution	65	62	70
Application for payment of salaries, fees, fixed allowances and other benefits to the director	8	2	9
Application for holding of subsidiary company	2	5	0
TOTAL	589	586	633

The statistics for applications received for approval by the Registrar for year 2019 to 2021 are as follows:

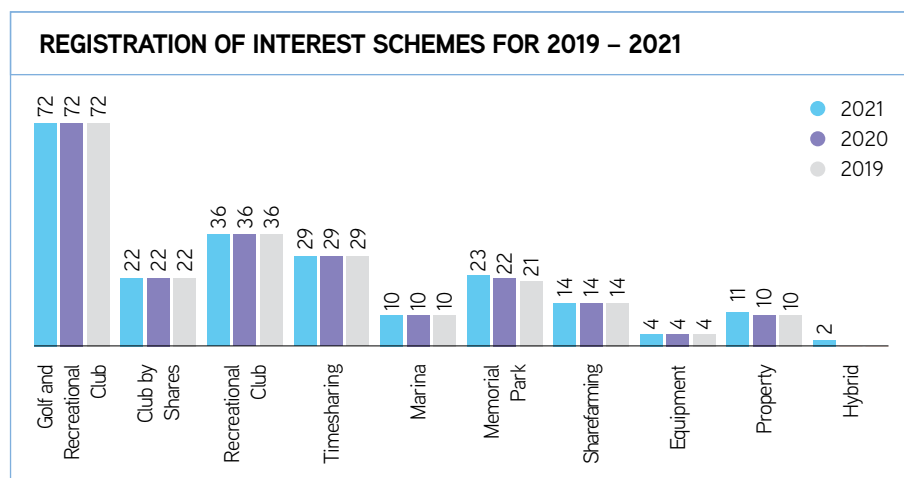
APPLICATIONS	2021	2020	2019
Application for incorporating CLBG with the word 'Berhad'	47	27	35
Application for appointment of new Directors	462	601	828
Application to seek contributions/ donations from the public	15	11	10
Application for amendment of company's Constitution	37	23	33
Application for payment of salaries, fees, fixed allowances and other benefits to the Director	17	4	7
Application for holding of subsidiary company	2	1	2
TOTAL	580	667	915

SERVICE DELIVERY

INTEREST SCHEMES

The statistics of registered Interest Schemes for 2019 to 2021 are as follows:

CATEGORIES	2021	2020	2019
Golf and Recreational Club	72	72	72
Club by Shares	22	22	22
Recreational Club	36	36	36
Timesharing	29	29	29
Marina	10	10	10
Memorial Park	23	22	21
Sharefarming	14	14	14
Equipment	4	4	4
Property	11	10	10
Hybrid	2	0	0
TOTAL	223	219	218



The statistics for companies client's charter performance and registered documents of Interest Schemes for 2019 to 2021 are as follows:

FORMS	CLIENT CHARTER	PERFORMANCE (%)	2021	2020	2019
Prospectus & Supplemental Prospectus	3 Days	100	120	91	180
Annual Return of Schemes	7 Days	100	116	94	100

A total of 120 registration of prospectuses and supplemental prospectuses were received in 2021 compared to 91 registrations of prospectus and supplemental prospectuses in 2020. In 2021, SSM received 116 submissions of the Annual Return for Interest Schemes compared to 94 submissions for Annual Return for Interest Schemes in 2020.

TERMINATION OF REGISTERED INTEREST SCHEMES

SSM has taken a proactive and structured approach to regulate orderly closure of schemes such as those that have long been inactive but yet to be properly terminated, problematic schemes which can no longer continue or are no longer profitable or schemes which are suffering heavy losses. SSM plays a vital role in ensuring that management companies or trustees take the necessary steps in order to ensure that the termination or winding up is in compliance with the law.

The statistics of registered Interest Schemes status for 2019 to 2021 are as follows:

STATUS	2021	2020	2019
Active	96	146	144
Non active and under termination process	73	30	27
Terminated	50	42	40

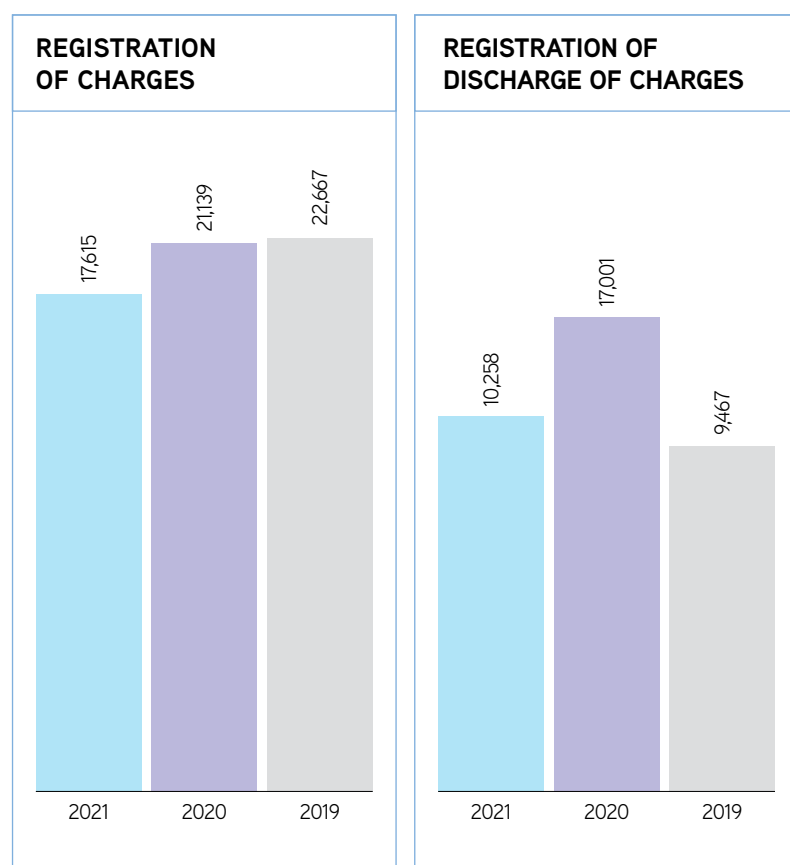
SERVICE DELIVERY

CHARGES

The number of registered charges in 2021 is 17,615 (based on forms submitted over the counter and via the MyCoLD 2016 system). There is a decrease of 16.67% compared with 21,139 registered charges in 2020.

The registration of discharge of charge for 2021 is 10,258. There is a decrease of 40% compared with 17,001 registration of discharge of charge in 2020.

The statistics for the registration of charges and registration of discharge of charges for 2019 to 2021 are as follows:



TRANSACTIONS	2021	2020	2019
Registration of Charges	17,615	21,139	22,667
Registration of Discharge of Charges	10,258	17,001	9,467

COMPANIES WINDING UP

A total number of 2,112 companies were wound up in 2021 compared to 2,834 companies in 2020, showing a decrease of 25%. Meanwhile, 1,634 companies were dissolved in 2021 compared to 1,483 in 2020, showing an increase of 10%.

CATEGORIES	2021	2020	2019
Companies with winding up status	2,112	2,834	2,930
Companies with dissolved status	1,634	1,483	1,535

COMPANIES STRIKING OFF

The number of companies which are dissolved through striking off process has seen a decrease from 57,365 in 2020 to 30,464 in 2021 showing a decrease of 54%. Out of this number, 19,021 of companies were dissolved through striking off applications while 11,443 were through the Registrar's initiatives under section 68(8) of the CA 2016.

CATEGORY	2021	2020	2019
Companies dissolved	30,464	57,365	56,712

ASSET MANAGEMENT OF DISSOLVED COMPANY

There were 286 applications under sections 556, 557 and 558 of the CA 2016 recorded during 2021, which were slightly higher than 2020 which recorded 225 applications, an increase of 27.11%.

Section 556 of the CA 2016

There were 37 applications received under section 556 of the CA 2016 for the Registrar to act as a representative of a dissolved company in 2021 which was lower compared to 2020 which recorded 52 applications, a decrease of 28.85%.

SERVICE DELIVERY

Section 557 of the CA 2016

There were 246 applications received under section 557 of the CA 2016 for outstanding asset (monies) of dissolved companies to be vested in the Registrar in 2021 which were higher compared to 2020 which recorded 167 applications, an increase of 47.31%.

Section 558 of the CA 2016

SSM received three (3) applications for the purchase of the assets vested in the Registrar under section 558 of the CA 2016 throughout 2021 compared to six (6) applications in 2020, a decrease of 50%.

Management of Assets of Dissolved Companies

The statistics for the management of the assets of dissolved Companies for 2019 to 2021 are as follows:

APPLICATIONS	2021	2020	2019
Applications to the Registrar to act as a representative of a defunct company under section 556 of the CA 2016	37	52	39
Assets vested to the Registrar under section 557 of the CA 2016	246	167	58
Applications for the purchase of the assets vested under section 558 of the CA 2016	3	6	4
TOTAL	286	225	101

CORPORATE RESCUE MECHANISM

SSM has enforced Part III, Division 8, Subsection 1 & 2 of the CA 2016 relating to Corporate Rescue Mechanism (CRM) comprising Corporate Voluntary Arrangements (CVA) and Judicial Management (JM) on 1 March 2018.

Both CVA and JM allows companies facing financial difficulties to be rehabilitated or to reach a compromise of the whole or part of the company's debts.

CVA is an arrangement with the company's creditors without the need for Court approval. However, JM is a court supervised rescue plan that places the management of a company under a judicial manager appointed by the Court.

Since CRM came into force until December 2021, a total of four (4) applications have been filed in Court to place the company under CVA. In 2019 and 2020 one (1) application was filed respectively while two (2) applications were filed in 2021.

Pursuant to the applications, all debt restructuring proposals have been approved by the company's creditors and shareholders.

As for JM, a total of 25 companies have filed applications to the Court to place the company under JM in 2021 where a total of 12 companies have obtained JM Orders from the Court and six (6) companies were released from JM Orders by the Court.

Judicial Management

The statistics for the application of JM received for 2019 to 2021 are as follows:

APPLICATIONS	2021	2020	2019
Application for Judicial Management Order in Court	25	36	9
Judicial Management Order granted	12	11	4
Discharged of Judicial Management Order	6	4	4

Corporate Voluntary Arrangement

The statistics for applications of CRM received for 2019 to 2021 are as follows:

APPLICATIONS	2021	2020	2019
Application for Corporate Voluntary Arrangement	2	1	1
Application for Corporate Voluntary Arrangement Approved by Creditors and Shareholders	2	1	1
Application for Corporate Voluntary Arrangement Disapproved by Creditors and Shareholders	0	0	0

SERVICE DELIVERY

**BUSINESS CLIENT CHARTER PERFORMANCE
(Counter Services)**

The client charter performance for 2021 are as follows:

FORMS	CLIENT CHARTER	PERCENTAGE (%)
New Business Registration (Form A)	1 Hour	97.14
Renewal of Business Registration (Form A1)	15 Minutes	100.00
Change of Business Registration (Form B)	1 Hour	99.60
Termination of Business (Form C)	15 Minutes	96.81

**BUSINESS CLIENT CHARTER PERFORMANCE
(ezBiz Online)**

The client charter performance for 2021 are as follows:

FORMS	CLIENT CHARTER	PERCENTAGE (%)
New Business Registration (Form A)	1 working day	75.00
Renewal of Business Registration (Form A1)	Auto approve	100.00
Change of Business Registration (Form B)	1 working day	78.00
Termination of Business Registration (Form C)	1 working day	96.00

EZBIZ ONLINE SERVICES

ezBiz Online is an online business registration service provided by SSM to enable users to register new businesses, renew their business registration, register changes in business information, terminate business and also make payment for compound under ROBA 1956.

In 2021, several improvements have been implemented to the ezBiz Online system that allows 95% of business registration transactions to be executed online.

The statistics for the ezBiz Online transactions for 2020 and 2021 are as follows:

TRANSACTIONS	2021	2020
User Account Registration	442,044	491,741
New Business Registration	383,581	390,753
Change of Business Registration	172,413	128,899
Termination of Business Registration	20,118	8,815
Renewal of Business Registration	526,571	391,915
TOTAL	1,544,727	1,412,123

REGISTRATION OF BUSINESS SERVICES COUNTER

The statistics of registration of business transactions over the counter for 2019 to 2021 are as follows:

TRANSACTIONS	2021	2020	2019
New Business Registration	846	12,934	24,647
Change of Business Registration	2,281	82,387	106,513
Termination of Business Registration	1,371	15,272	25,924
Renewal of Business Registration	2,044	46,751	56,338
TOTAL	6,542	157,344	213,422

SKIM PENDAFTARAN PERNIAGAAN PRIHATIN (SPPP)

Skim 1 Pelajar 1 Perniagaan (S1P1P) was rebranded to the *Skim Pendaftaran Perniagaan Prihatin (SPPP)* to enable youths and single mothers' entrepreneurs in the B40 group including full time students of Public/ Private Institutions of Higher Learning to register their business with SSM under the ROBA 1956.

On 4 February 2021, SPPP was extended to all entrepreneurs in the B40 group including full time students of Public/ Private Institutions of Higher Learning to register their business with SSM under the ROBA 1956 without fee for registration and business information.

SPPP was introduced with the aim of encouraging more participation from entrepreneurs in the B40 group having difficulties due to the COVID-19 pandemic to venture into business, generate additional income that can support their daily lives and further boost the growth of the business sector in the country.

SERVICE DELIVERY

SPPP is given for one (1) time registration (RM30.00 for business registration name as per IC or RM60.00 for business registration using trade name including business information amount RM10.00) for a period of one (1) year during the implementation period of this scheme. Renewals and registration of branches, if any, are charged as usual.

Total SPPP registrations in 2021 are as follows:

CATEGORIES	REGISTRATIONS
Entrepreneurs (B40 group)	17,908
Students	8,394
TOTAL	26,302

SSM has been progressively promoting SPPP with many initiatives for instance, announcements on SSM's official social media accounts, an interview with Radio Televisyen Malaysia (RTM) and online talks for students and B40 entrepreneurs by using the platform of Microsoft Teams in the period of the MCO being enforced by the Government. SSM's State Offices and Branches in Malaysia are not excluded from this promotional activities.

Following are the online talks regarding SPPP initiatives that has been conducted in the year 2021:

ORGANISATIONS	DATE	PARTICIPANTS
Amanah Ikhtiar Malaysia (AIM)	18 January 2021	25
Peoples System Consultancy (PSC)	18 February 2021	45
Suruhanjaya Komunikasi & Multimedia Malaysia (SKMM) Radio Spectrum Assignment Department (RSAD)	19 February 2021	30
Peoples System Consultancy (PSC)	23 February 2021	55
Desamall @ Kementerian Pembangunan Luar Bandar (KPLB)	24 February 2021	25
Institut Keusahawanan Negara (INSKEN)	1 March 2021	20
Yayasan Komuniti Negara (YKN)	2 March 2021	20

ORGANISATIONS	DATE	PARTICIPANTS
Peoples System Consultancy (PSC)	2 March 2021	48
Agensi Kaunseling dan Pengurusan Kredit (AKPK)	3 March 2021	37
Peoples System Consultancy (PSC)	4 March 2021	34
Perbadanan Hal Ehwal Bekas Angkatan Tentera (PERHEBAT)	10 March 2021	270
Peoples System Consultancy (PSC)	11 March 2021	23
Peoples System Consultancy (PSC)	16 March 2021	19
Peoples System Consultancy (PSC)	18 March 2021	40
Universiti Kuala Lumpur (UniKL)	19 March 2021	60
Moc Prints Sdn Bhd (PENJANA)	22 March 2021	15
Kementerian Sumber Manusia	25 March 2021	27
Jabatan Pendaftaran Pertubuhan Malaysia, Wilayah Persekutuan	26 March 2021	30
Peoples System Consultancy (PSC)	30 March 2021	16
Agensi Kaunseling dan Pengurusan Kredit (AKPK)	8 April 2021	34
Universiti Islam Antarabangsa Malaysia (UIAM)	9 April 2021	60
Peoples System Consultancy (PSC)	15 April 2021	18
GIATMARA Wilayah Persekutuan, Kuala Lumpur	19 April 2021	30
Unit Penyelarasan Pelaksanaan (ICU) Jabatan Perdana Menteri, Wilayah Persekutuan, Kuala Lumpur	20 April 2021	21

SERVICE DELIVERY

ORGANISATIONS	DATE	PARTICIPANTS
Peoples System Consultancy (PSC)	20 April 2021	44
Peoples System Consultancy (PSC)	27 April 2021	18
Applied Energy Solutions Sdn Bhd (PENJANA)	30 April 2021	15
Peoples System Consultancy (PSC)	25 May 2021	48
Peoples System Consultancy (PSC)	27 May 2021	42
Peoples System Consultancy (PSC)	10 June 2021	49
Pembangunan Sumber Manusia Berhad (HRD CORP)	10 June 2021	25
GerakWanis	14 June 2021	30
Kolej Komuniti Hulu Langat	15 June 2021	49
GIATMARA	21 July 2021	60
GIATMARA	26 July 2021	60
Universiti Islam Antarabangsa Malaysia (UIAM)	29 October 2021	50

SKIM 1 OKU 1 PERNIAGAAN (S101P)

This scheme was first introduced on 23 October 2012 and is known as the OKU Incentive 2012 and was rebranded to S101P on 5 January 2017. This scheme aims to focus and encourage special groups to participate in business legally and further enhance the economy through business activities. Applications for new registrations and annual renewals are limited to one (1) business only.

The statistics for the business registration and renewal of business registration under the S101P for 2020 and 2021 are as follows:

YEAR	2021	2020
Business Registration	1,752	2,128
Renewal of Business Registration	1,593	2,550

SSM SERVICE COUNTER AT MDTCA PUTRAJAYA

The statistics for the registrations received at the SSM Service Counter at MDTCA Putrajaya for 2019 to 2021 are as follows:

2021	2020	2019
546	23,987	30,801

URBAN TRANSFORMATION CENTRE (UTC) – KUALA LUMPUR AND PERLIS

The statistics for the registrations received at UTC Kuala Lumpur dan Perlis for 2019 to 2021 are as follows:

UTC	2021		2020		2019	
	COMPANIES	BUSINESSES	COMPANIES	BUSINESSES	COMPANIES	BUSINESSES
Kuala Lumpur	-	780	-	80,804	-	183,903
Perlis	940	118	696	21,495	886	14,412

EZBIZ KIOSK SERVICES

The statistics for ezBiz Kiosk Transactions for 2019 to 2021 are as follows:

TRANSACTIONS	2021	2020	2019
Compound Payment	*279	45,306	145,157
Business Renewal	130,822	216,844	355,129
Business Information Supply	119,360	187,165	234,658
TOTAL	250,461	449,315	734,944

*User use online services instead of kiosks during the pandemic.

SERVICE DELIVERY

ONLINE SUPPLY OF CORPORATE INFORMATION TO MINISTRIES, DEPARTMENTS AND FEDERAL GOVERNMENT AGENCIES (KJAKP)

The online supply of corporate information to KJAKP was introduced on 25 September 2018. It is an innovation that aims to increase productivity, efficiency, and effectiveness of the service delivery to KJAKP by leveraging the latest technological capabilities via online applications.

The subscription packages for KJAKP are:

PACKAGES	DETAILS
PACKAGE 1	- Company profile WITHOUT Charges information and Financial Statement
PACKAGE 2	- Company profile WITH Charges information and Financial Statement
PACKAGE 3	- Complete company profile and document image WITHOUT verification - For investigation and court purposes ONLY
PACKAGE 'ONE OFF'	- Complete company profile WITHOUT Charges information and Financial Statement - Access valid for only five (5) days with maximum 50 corporate information searches

Total agencies (KJAKP) registered as users and using the online application:

YEAR	AGENCIES
2021	206
2020	226
2019	291

Total users based on packages introduced:

YEAR	PACKAGE 1	PACKAGE 2	PACKAGE 3	TOTAL
2021	30	85	153	268
2020	36	77	184	297
2019	34	151	353	538

The statistics of KJAKP package subscription:

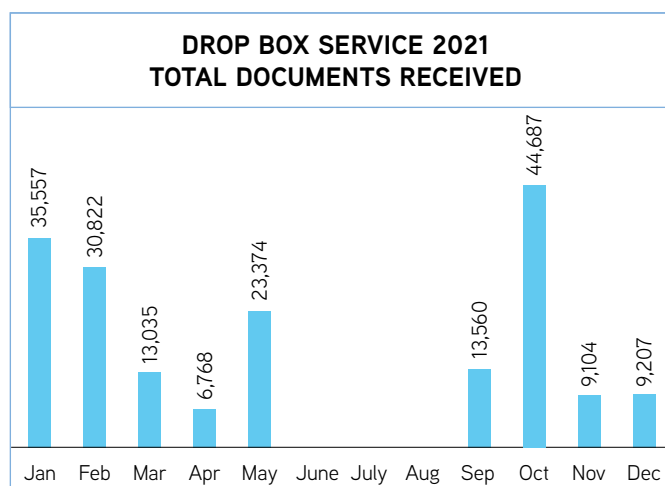
YEAR	PACKAGE 1	PACKAGE 2	PACKAGE 3	TOTAL
2021	27,146	157,610	258,842	443,598
2020	26,675	41,094	229,796	297,565
2019	1,283	12,932	19,884	34,099

DROP BOX SERVICE

To assist the business community and the corporate sector to submit documents in accordance with the SOPs enforced during the MCO period, SSM has introduced online appointment booking, online document/ application submission and Drop Box service.

This initiative was first introduced on 13 May 2020 and has since continued in 2021 expanding to all SSM offices nationwide. In year 2021, a total of 186,114 documents were received through this service.

MONTH	TOTAL
January	35,557
February	30,822
March	13,035
April	6,768
May	23,374
June	-
July	-
August	-
September	13,560
October	44,687
November	9,104
December	9,207
TOTAL	186,114



SERVICE DELIVERY

MANAGEMENT OF CUSTOMER INQUIRIES AND COMPLAINTS VIA THE SSM CONTACT CENTRE

In 2021, SSM recorded a total of 484,015 transactions through the SSM official contact platform via phone calls and emails. The amount is an increase of 10.32% over the previous year.

The statistics for customer inquiries and complaints for 2019 to 2021 are as follows:

YEAR	CALLS	E-MAILS	TOTAL
2021	290,515	193,500	484,015
2020	310,648	128,087	438,735
2019	186,194	92,244	278,438

The top five (5) inquiries received by the SSM Contact Centre are as follows:

(a) Enquiries related to online business registration/ changes/ renewal application via the ezBiz Online;
(b) General inquiries regarding business registration procedures;
(c) Enquiries regarding the filing status of the company's statutory documents;
(d) Enquiries related to SSM's operations; and
(e) Enquiries related to technical issues encountered while using SSM's e-services.

CORPORATE AND BUSINESS INFORMATION DATA (CBID)

The total number of applications for 2019 to 2021 are as follows:

2021	2020	2019
137	170	154

SSM BIZTRUST

To further improve verification of business entities via the SSM BizTrust, SSM has taken a proactive move by introducing the SSM BizTrust QR Code that only requires a single scan for

access to information about a particular business. The SSM BizTrust QR Code or business starter kit was launched on 31 March 2021 and serves as a digital identification for business entities registered with SSM.

As a start, the SSM BizTrust QR Code is currently being offered to sole proprietorships and partnerships registered under ROBA 1956 via ezBiz Online portal. Once scanned via SSM's official mobile application (MySSM), the SSM BizTrust QR Code will display information such as the business entity's name, registration number, status and the business URL address. The SSM BizTrust QR Code will also be expanded in stages to business entities registered under the CA 2016 and the LLPA 2012. Since the introduction of the SSM BizTrust, a total of 820,753 business entities have been registered and the statistics for registration by levels are as follows:

LEVEL	REGISTRATIONS
L1 - Registration ¹	4,307
L1 (Auto – SSM ezBiz Online) Business Registration – Sole Proprietorship	254,096
L1 (Auto – SSM ezBiz Online) Business Registration – Partnership	24,000
L1 (Auto – SSM ezBiz Online) Renewal of Business Registration	538,015
L2 - Level 1 + Privacy ² or Security ³	59
L3 - Level 1 + Privacy and Security	276
TOTAL	820,753

Notes:

- 1 The Entity is registered and in good standing with SSM and follows established business practices in line with the SSM BizTrust Registration Principle Criteria.
- 2 The Entity is registered and in good standing with SSM and follows established business practices in line with the SSM BizTrust Privacy Principle Criteria.
- 3 The Entity has put in place safeguards to protect the security of the system/ portal in line with the SSM BizTrust Security Principle Criteria.

SERVICE DELIVERY

BUSINESS ADVISORY

The total number of enquiries for 2019 to 2021 are as follows:

2021	2020	2019
173	141	42

SSM e-INFO SERVICES

The total number of transactions for 2019 to 2021 are as follows:

2021	2020	2019
2,065,207	2,164,924	1,971,389

MyDATA-SSM SERVICES

The total number of transactions for 2019 to 2021 are as follows:

2021	2020	2019
2,950,481	2,132,904	1,900,795

XCESS PORTAL

SSM launched the XCESS Portal on 2 September 2021 which offers information on LLPs and personal involvement online via ssm4u.com.my. The XCESS Portal was developed to supply information that is not offered by SSM's existing Service Provider portals namely, SSM e-Info and MyDATA-SSM. The products offered by the XCESS Portal are as follows:

(a) LLP

- (i) LLP Profile;
- (ii) LLP Certificate; and
- (iii) Copy of LLP Statutory Document Image

(b) Personal Involvement

(i) Based on CA 2016

- Personal Involvement as a Director;
- Personal Involvement as a Shareholder;
- Personal Involvement as a Company Secretary;
- Personal Involvement as Auditor; and
- Personal Involvement as a Liquidator.

(ii) Based on ROBA 1956

- Personal Involvement as a Business Owner

(iii) Based on the LLPA 2012

- Personal Involvement as a partner and Compliance Officer

The transformation of this service also allows the public to obtain information related to LLPs and personal involvement more easily without having to go to SSM. Through the introduction of this portal, SSM has introduced two (2) new personal involvement products namely personal involvement as auditors and liquidators. Since the introduction of the portal, a total of 17,157 applications have been received.

2021

Total Applications

17,157

ONLINE INTEGRATION SERVICE VIA SSM MIDDLEWARE

Moving forward, SSM has taken steps to accelerate the integration of SSM data towards the digitalization agenda using an application programming interface (API) between SSM systems with other applications. This service is not limited to being offered to the Ministries, Departments and Federal Government Agencies but also extended to data sharing between banks, private sectors, Government Linked Companies (GLCs) and corporate entities.

A total of three (3) projects have successfully launched with data sharing through the SSM Middleware integration and they are as follows:

(a) The Electronic Centralized License & Permit System (eCLAPS) project launched by the National Water Services Commission (SPAN) on 13 October 2021;

(b) The Housing Integrated Management System (HIMS) project launched by KPKT which conducted a pilot run on 21 October 2021; and

(c) The CRIF BizInsight Malaysia Project launched by CRIF Sdn Bhd on 27 October 2021.

The significant impact is that the supply of SSM data is provided in real time from SSM database to agencies that is integrated with SSM. This integration avoids customer

SERVICE DELIVERY

complaints since the data supplied is accurate and for the purpose of verification of each agency.

ONLINE INTEGRATION

The total number of new online integration for 2019 to 2021 are as follows:

2021	2020	2019
5	10	5

NEW PRODUCTS

SSM consistently conducts new product development to ensure that it meets the needs of its customers and stakeholders, in

line with the industry's demand for information on business entities in Malaysia. Following the introduction of the XCESS Portal to customers on 2 September 2021, SSM introduced two (2) new SSM products as follows:

(a) Personal Involvement as Auditor; and

(b) Personal Involvement as Liquidator

The new products introduced are the information relating to an individual's involvement as an auditor in audit firm or liquidator in any company through a search of MyKad (New/Old), Passport No, Police ID or Army ID.

INITIATIVES TO REDUCE THE BURDEN OF THE CORPORATE SECTOR AND BUSINESS COMMUNITIES IN 2021

In 2021, SSM continued several initiatives that were introduced in 2020 as well as introducing new initiatives to help reduce the burden and the pressures of the business community and corporate sector that were affected by the COVID-19 pandemic. This initiative is a continuous support by SSM to ensure that corporate and business sectors are resilient and subsequently competitive to generate economic activity during the pandemic period. SSM's initiatives to reduce the burden on the corporate and business sectors are as follows:

INITIATIVE 1



Introduction of *Skim Pendaftaran Perniagaan Prihatin* (SPPP) that offers free registration of new businesses to entrepreneurs in B40 group as well as full-time higher learning institutions students.

Details

- (a) Launched on 23 December 2020. This initiative is given to all B40 youths and single mothers as well as full-time students from Institutes of Higher Learning (Public and Private), Polytechnics, Colleges, Skills Institutes and Skills Centres in Malaysia.
- (b) On 15 February 2021, the SPPP initiative was extended to all individuals in the B40 group to start a business and who have never registered their business.
- (c) Business registration is provided free of charge (exemption of new registration fee).

Implementation Period

This initiative is implemented continuously until the grant allocation is utilised.

Impact

Starting from 1 January 2021 until 31 December 2021, a total of **26,302** free business registrations were given to B40 entrepreneurs as well as full-time students of higher learning institutions. The details are as follows:

CATEGORIES	REGISTRATIONS
Entrepreneurs (B40 group)	17,908
Students	8,394
TOTAL	26,302

SERVICE DELIVERY

INITIATIVE 2



Continuation of Skim 1 OKU 1 Perniagaan (S101P).

Details

- (a) Introduced on 23 October 2012 and aims to encourage disabled persons (OKU) to venture into business legally.
- (b) Free business registration and businesses renewal registration limited to one business registration only.

Implementation Period

This initiative is implemented on an ongoing basis.

Impact

Statistics on business registration and business renewal registration under S101P recorded **1,752** and **1,593** respectively for the period from 1 January 2021 to 31 December 2021. The details are as follows:

MONTH	REGISTRATIONS	RENEWALS
January	105	130
February	104	84
March	299	173
April	301	69
May	91	64
June	83	30
July	109	99
August	111	151
September	122	190
October	118	201
November	143	193
December	166	209
TOTAL	1,752	1,593

INITIATIVE 3



The extension of time for free registration of the SSM BizTrust until 31 December 2021.

Details

- (a) The SSM BizTrust is a standard in the form of a logo (seal) offered by SSM to business entities especially online businesses with conditions that the entity has complied with the characteristics of the trust principles and criteria that have been established.
- (b) The SSM BizTrust shall create user confidence, business entities compliance with legal requirements and increase business/ user awareness.
- (c) The SSM BizTrust 2.0 was introduced on 31 March 2021 as a business starter kit in the form of a QR code that serves as a digital identification and business entity information review. It is automatically given to business entities under the ROBA 1956 and has an account with the ezBiz Online portal.
- (d) The SSM BizTrust is FREE until 31 December 2021 for entities under the CA 2016 and the LLPA 2012 and application can be submitted via <https://biztrust.ssm.com.my>.

Implementation Period

SSM BizTrust free registration extended until 31 December 2021.

Impact

From when the SSM BizTrust was introduced until 31 December 2021, a total of **820,753** physical business entities were registered with the SSM BizTrust through this latest initiative as per the table below:

LEVEL	REGISTRATIONS
L1 - Registration¹	4,307
L1 (Auto – SSM ezBiz Online) Business Registration – Sole Proprietorship	254,096
L1 (Auto – SSM ezBiz Online) Business Registration – Partnership	24,000
L1 (Auto – SSM ezBiz Online) Renewal of Business Registration	538,015
L2 - Level 1 + Privacy² or Security³	59
L3 - Level 1 + Privacy and Security	276
TOTAL	820,753

Number of registrations before the SSM BizTrust QR Code was introduced (2017 – March 2021): **4,593**

SERVICE DELIVERY

INITIATIVE 4



Exemption of compound for late business renewal and late registration of businesses until 31 December 2021.

Details

- (a) Contribute to the cost savings of compliance with entrepreneurs who have been late in registering a business or are late in renewing their business registration and encourage to conduct business formally by complying with legal requirements.
- (b) Exemption of compound for the late business renewal of businesses from 1 January to 31 December 2021.
- (c) Exemption of compound for the late registration of businesses from 1 January to 31 December 2021.

Implementation Period

1 January 2021 until 31 December 2021.

Impact

The statistics for the exemption of compound for the period of 1 January 2021 to 31 December 2021 are as follows:

- (a) Compound for late business renewal
Number of businesses: **518,911**
- (b) Compound for late registration of businesses
Number of businesses: **3,876**

INITIATIVE 5



Compound reduction up to 90% from the original value of the compound for the application to strike off a company under section 549/ 550 of the CA 2016 until 31 December 2021.

Details

- (a) This incentive is SSM's initiative in assisting companies that are facing financial difficulties due to the COVID-19 pandemic.
- (b) Reduction of the financial burden to strike off a company to company directors with a simpler process and higher discount.
- (c) Companies and company directors that have applied for or taken action to strike off a company in accordance with the provisions of section 549/ 550 of the CA 2016 are eligible to obtain a compound reduction up to 90%.

Implementation Period

1 January 2021 until 31 December 2021.

Impact

Compound under the CA 2016 for striking off company name applications under section 549/ 550 of the CA 2016 from 1 January 2021 until 31 December 2021 are as follows:

- (a) Number of notices issued: **27,105**
- (b) Number of companies: **6,355**
- (c) Number of Directors: **8,574**

SERVICE DELIVERY

INITIATIVE 6



Increasing the value of indebtedness from RM10,000 to RM50,000 permanently.

Details

- (a) SSM increased the company's indebtedness threshold to RM50,000 effective 1 April 2021 as a new threshold value that remains after taking into account the uncertainties of the global economic situation due to the impact of the COVID-19 pandemic. The gazetting of the new value of indebtedness was made on 22 March 2021 [GN No. 4159] in accordance with the powers of the Minister under section 466(1)(a) of the CA 2016.
- (b) Previously, the threshold for indebtedness was temporarily increased from 23 April 2020 until 31 March 2021.
- (c) The action of maintaining the company's indebtedness threshold to an amount in excess of RM50,000 compared to the previous indebtedness threshold of RM10,000 is important to ease the burden of companies facing cash flow issues from winding up actions.

Implementation Period

New threshold value that remains.

Impact

- (a) The initiative to increase the indebtedness threshold from RM10,000 to RM50,000 has successfully shown a significant decrease in the number of winding-up petitions submitted to SSM.
- (b) The winding-up petitions statistical comparison for the period of January to December 2021 compared to the same period for 2019 and 2020 are as follows:

MONTH/ YEAR	2021	2020	2019
January	47	274	267
February	126	258	197
March	230	169	281
April	209	-	284
May	58	95	282
June	1	233	213
July	61	211	314
August	72	100	311
September	91	94	253
October	144	46	355
November	130	35	274
December	76	45	233
TOTAL	1,245	1,560	3,264

INITIATIVE 7



Recognition of the Continuing Professional Education (CPE) points through online training.

Details

- (a) SSM recognised all 20 CPE points collected through online training for the renewal of the Company Secretary Practicing Certificate effective from 1 January 2021.
- (b) Company secretaries can attend online training to ensure that the CPE points collection requirements are complied with as a condition for renewing the Company Secretary Practicing Certificate.
- (c) This initiative is a tool for corporate intermediaries, especially company secretaries to earn CPE points as well as boost economic opportunities to training industry who offer training through digital methods.

Implementation Period

1 January 2021 until 31 December 2021.

Impact

A total of **4,045** applications for the renewal of the Company Secretary Practicing Certificate were received and approved through the e-Secretary system starting from 1 January 2021 until 31 December 2021.

SERVICE DELIVERY

INITIATIVE 8



Proposing amendments to the CA 2016 regarding the Corporate Rescue Mechanism (CRM) and Scheme of Compromise or Arrangement.

Details

- (a) Proposed amendments and the introduction of new provisions related to CRM and Scheme of Compromise or Arrangement under the CA 2016 and related to CRM under the LLPA 2012 has been included in the draft Companies (Amendment) Bill 2021 (Companies Bill) and Limited Liability Partnerships (Amendment) Bill 2021 (PLT Bill) respectively.
- (b) Currently, the Company's Bill is in the process of being finalised by the Drafting Division of the Attorney General's Chambers.
- (c) Both draft bills are proposed to be presented in Parliament in the nearest session after approval from the Attorney General's Chambers.

INITIATIVE 9



Introducing provisions relating to Corporate Rescue Mechanism (CRM) under the LLPA 2012.

INITIATIVE 10



Introducing a 30-day moratorium at the end of the total lockdown for statutory documents lodgement as required under the CA 2016 and the LLPA 2012 and late lodgement fee is waived.

Details

- (a) Introducing a 30-day moratorium at the end of the total lockdown for statutory documents lodgement as required under the CA 2016 and the LLPA 2012.
- (b) A moratorium of 30 days from the last date of the total lockdown will be given to all transactions under the CA 2016 and the LLPA 2012 that require submission to the Registrar during the total lockdown period.
- (c) Late lodgement fee is waived.

Implementation Period

1 June 2021 until 31 December 2021.

Impact

The statistics of the number of transactions received the late lodgement fee exemption from 1 June 2021 to 31 December 2021 are as follows:

MONTH	TRANSACTIONS
June	2,720
July	21,294
August	27,694
September	36,948
October	33,095
November	35,753
December	50,863
TOTAL	208,367

INITIATIVE 11



Extension of time (EOT) up to 90 days for companies having financial year end 1 November 2020 to 31 January 2021.

Details

- (a) SSM granted a 90 day extension of time for companies having a financial year end of 1 November 2020 to 31 January 2021 for:
 - (i) Circulation of financial statements;
 - (ii) Holding of Annual General Meeting (AGM); and
 - (iii) Lodgements of financial statements.
- (b) Companies can prepare financial statements and complete the relevant statutory documents as well as enable audit firms to complete the audit in a more convenient timeframe.
- (c) Application fee of RM100 for EOT waived.

Impact

From first introduced until 31 July 2021, this initiative benefited a total of **102,743** companies with their financial year ending on 1 November 2020 until 31 January 2021.

Implementation Period

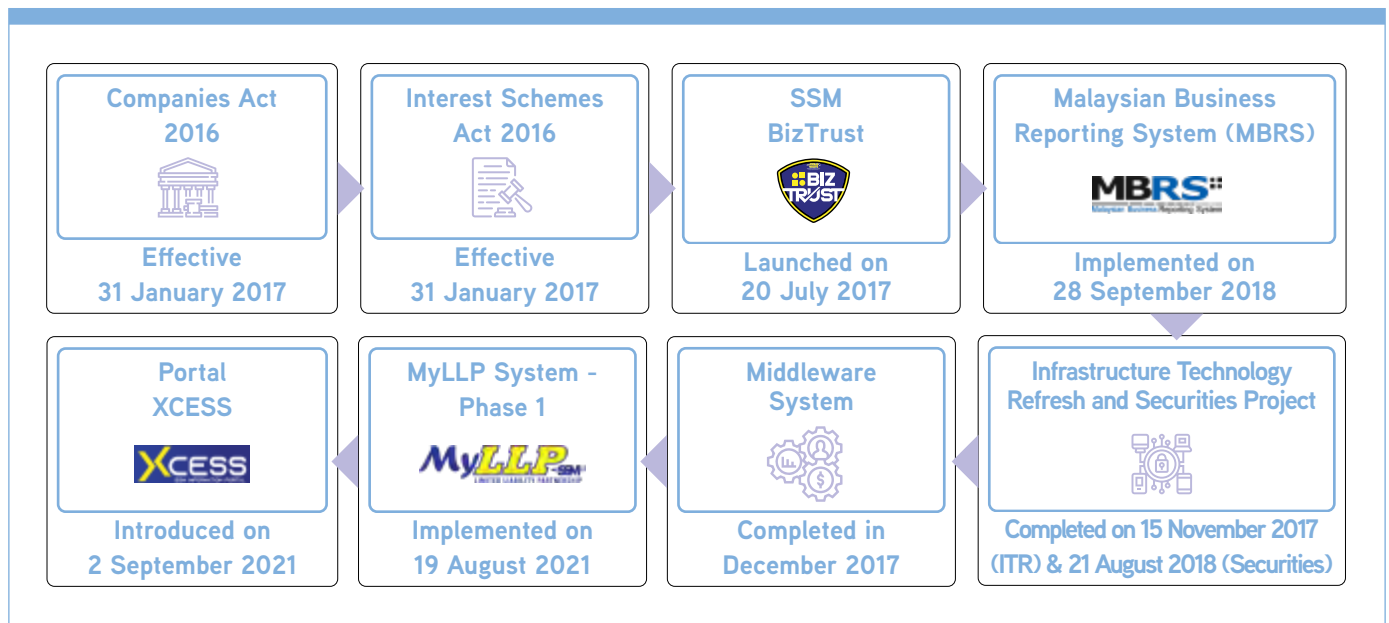
Until 31 July 2021.

SERVICE DELIVERY

STRATEGIC DIRECTION PLAN III (SDP III)

SSM's Strategic Direction Plan III (SDP III) was launched by SSM whose implementation from 2017 to 2023 is a continuation of the Suruhanjaya Syarikat Malaysia Transformation Program Blueprint (SSMTP Blueprint).

Among the major projects planned to be developed and successfully implemented in SDP III are as follows:



The main project in the SDP III that is under development is the *Projek Hala Tuju* SSM. The *Projek Hala Tuju* SSM is a technology and IT transformation plan to optimize the entire SSM process (both manual and automated) to become an integrated environment that is responsive to change and supports the delivery of SSM's digitalisation services.

Along with the end of SDP III in 2023, SSM will develop the Strategic Direction Plan (SDP IV) where the planning will begin in 2022 until 2023. SDP IV is expected to be launched in 2024.

KPI 2022 BRAINSTORMING SESSION

SSM organised a "KPI 2022 Brainstorming Session" from 6 - 7 September 2021. This workshop formulated SSM's key performance indicators (KPIs) for 2022. The setting of KPI is imperative to ensure SSM achieve and uphold its vision, strategic thrust and corporate values.

SSM'S HALA TUJU PROJECT

The categories for *Hala Tuju* projects are Quick Win Projects, High Priority Projects and Low Priority Projects.

QUICK WIN PROJECTS**PROJECTS**

HT1 - MyLLP
HT3 - ROB

LOW PRIORITY PROJECTS**PROJECT**

HT6 - DM (Data Management)

HIGH PRIORITY PROJECTS**PROJECTS**

HT2 - RMS (Revenue Management System)
HT4 - CRS (Corporate Registry System)
HT8 - FMS (Financial Management System)
HT9 - CRM (Customer Relationship Management)
HT14 - MPSI (Movable Property Security Interest)

SERVICE DELIVERY

LIST OF ACTIVITIES CARRIED OUT FOR YEAR 2021

ACTIVITIES



The ezBiz system improvements for HT3 - ROB Project Go Live on 28 January 2021 and received the Project Completion Certificate (PCC) on 25 February 2021.



Appreciation Ceremony and Presentation of SME Involvement Certificate and Project Completion Certificate (PCC) for the HT3 - ROB project on 13 April 2021.



SME & Developer Joint System Development Mitigation Workshop Session for HT1 - MyLLP project on April 2021.



Kick off meeting on Data Governance Framework & Data Organisation Structure for HT6 - Data Management has been held on 4 May 2021.



Preparation of Data Governance Framework and Policy and Data Management Structure Workshop for HT6 - Data Management with University of Technology Malaysia (UTM) from 1 until 2 June 2021 and 8 until 9 June 2021.



Maturity Survey Data to selected Project Teams, Divisional Directors and SMEs for HT6 - Data Management on 9 until 16 July 2021.



Request for Information (RFI) No. 1/2021: Data Management & Data Analytics Solution (DMDA) for HT6 - Data Management was advertised in SSM website, *Akhbar Berita Harian* and NST on 16 August 2021.



RFI document Evaluation Session (input related to cost of ownership and implementation approach) for HT6 - Data Management from 13 until 15 September 2021.



SSM Data Maturity Analysis Presentation Mini Workshop (Data Maturity) by UTM for the HT6 - Data Management project held on 29 September 2021.



Conduct RFI activities for SSM *Hala Tuju* projects such as HT6 - Data Management from 11 until 14 November 2021.



Handling Business Process Re-Engineering (BPR) for SSM *Hala Tuju* Projects, such as:
(a) HT4 - CRS - This activity was held from 13 October 2020 until 31 December 2021; and
(b) HT2 - RMS - Commenced from 28 April 2021 until 31 December 2021.



Tender Specification Preparation Workshop for HT project was conducted for the following projects:

- (a) Tender Specification Preparation Workshop for HT2 - RMS was held from 24 May 2021 until 28 May 2021.
- (b) Discussion on the Preparation of Tender Specifications for HT4 - CRS from May 2021 until 30 June 2021; and
- (c) Specification Tender Preparation Workshop for HT14 - MPSI from 13 until 20 September 2021.



User Requirement System (URS) Activities for SSM *Hala Tuju* Project - This activity is done for all projects under the SSM *Hala Tuju* such as Project HT2 - RMS, HT4 - CRS, HT9 - CRM and HT14 - MPSI between January 2021 to 31 December 2021 and it must be completed before the procurement process being carried out.

SERVICE DELIVERY

CHANGE MANAGEMENT ACTIVITIES

INFORMATION SHARING WITH SSM STAFF THROUGH CHANGE MANAGEMENT ACTIVITIES

Throughout 2021, various programmes and activities through many types of mediums, were planned and implemented to ensure that information related to changes in SSM could be communicated accurately and effectively to all staff.

Among the programmes and activities that were carried out in this regard include Knowledge Sharing, Let's Share and Meet and Greet activities. These programmes are information sharing based and are related to the progress of SSM's *Projek Hala Tuju* with the objective of ensuring SSM staff understand the organisation's ongoing and upcoming projects.

These programmes involve two (2) way communication between change ambassadors/ project owners/ project directors with SSM staff.

Apart from providing accurate up-to-date information on SSM's *Projek Hala Tuju*, these programmes also introduce the working groups of each project to the staff and provide exposure to them on the scope of work carried out by the project team.

PROGRAMMES	DATE	SESSIONS	PARTICIPANTS
KNOWLEDGE SHARING			
Knowledge Sharing: HT14 - MPSI	23 September 2021	1	200
LET'S SHARE			
Let's Share: HT1 - MyLLP	29 July 2021	1	298
Let's Share <i>bersama</i> PMO	23 December 2021	1	250
MEET AND GREET			
Meet and Greet: <i>Bersama Kita Realisasikan Siri 1</i>	3 June 2021	1	298
Meet and Greet: <i>Bersama Kita Realisasikan Siri 2</i>	7 - 26 July 2021	30	1,100
Meet and Greet: HT3 - ROB	2 August 2021	1	254

SERVICE DELIVERY

Apart from obtaining information via the change management programmes, SSM staff can also obtain information through the series of change management announcements via the e-postcards, the e-posters and the e-Bulletins.

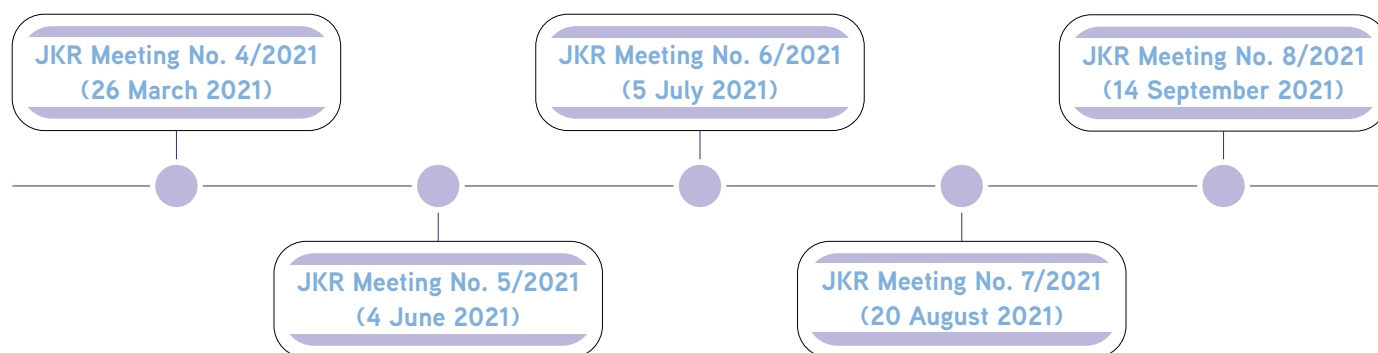
The change management team also shared the Project Performance Dashboard to all SSM staff for the progress of SSM's *Projek Hala Tuju*. These announcements were released on a quarterly basis in the form of infographics for easier comprehension.

CM SITE DEVELOPMENT ON SSM INTERNAL PORTAL

To ensure that all information that has been channelled through various mediums to SSM staff can continue to be refreshed and understood, Change Management has taken the initiative to develop and update SSM's internal portal with an information portal called the CM Site. The CM Site enables SSM staff to obtain information related to change management and *Projek Hala Tuju* that has been shared in previous change management programmes. SSM staff can also download presentation slides during the change management information sharing sessions.

ENTERPRISE ARCHITECTURE MANAGEMENT ACTIVITY REPORT

Series of *Mesyuarat Jawatankuasa Rekabentuk* (JKR) Meeting for the year 2021 are as follows:



EA Board Meeting for the year 2021:



SERVICE DELIVERY

ENTERPRISE ARCHITECTURE DESIGN VISION AND PRINCIPLES

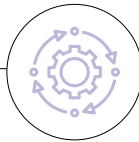
SSM Vision Is “To Be A Top Tier Corporate Registry And Regulatory Authority”



DESIGN VISION

PROCESS IMPROVEMENT

- Improve customer experience.
- Improve compliance/ enforcement management.
- Improve process verification.



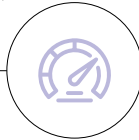
AGILE TECHNOLOGY PLATFORM

- Develop and employ integrated registry and support system to achieve higher efficiency, better data collection management.



HIGH PERFORMANCE CULTURE

- Effective Manpower Planning.
- Effective Change.
- Management & Training.
- Effective information sharing and analysis.



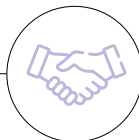
SUSTAINABLE VALUE

- Revenue generating products via:
 - Information brokerages.
 - Online platform services.
 - Operating Cost Optimization.

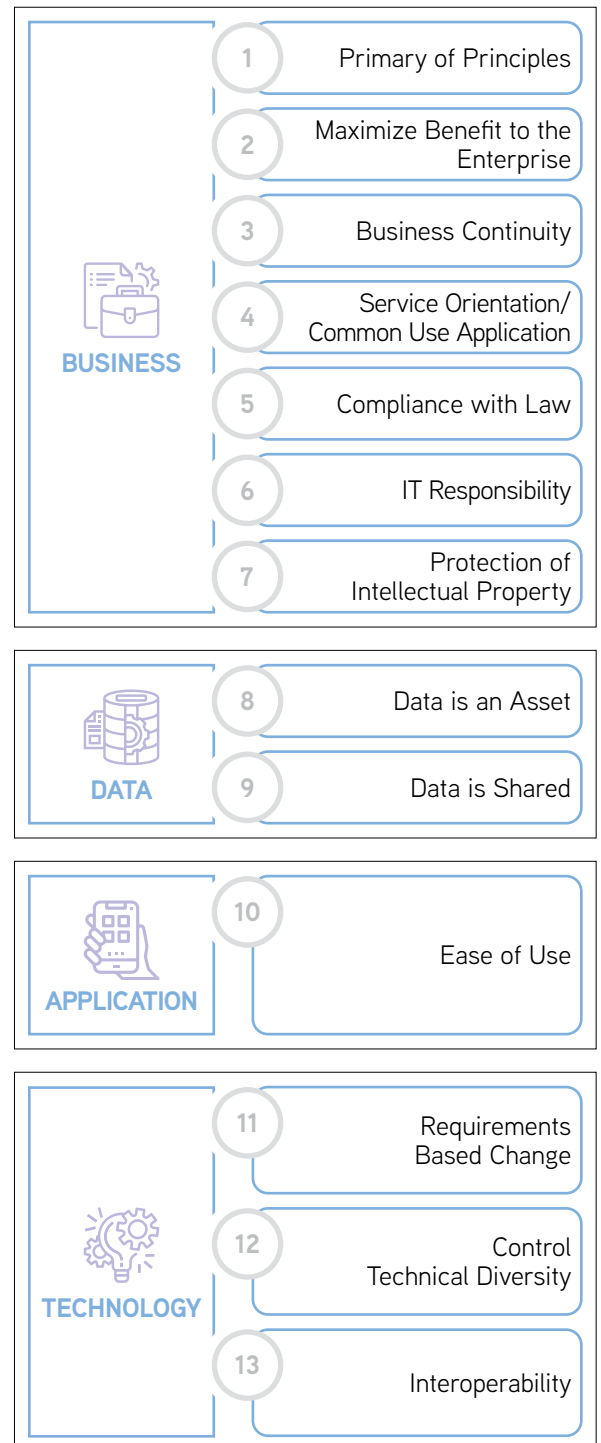


TRUSTED ENVIRONMENT

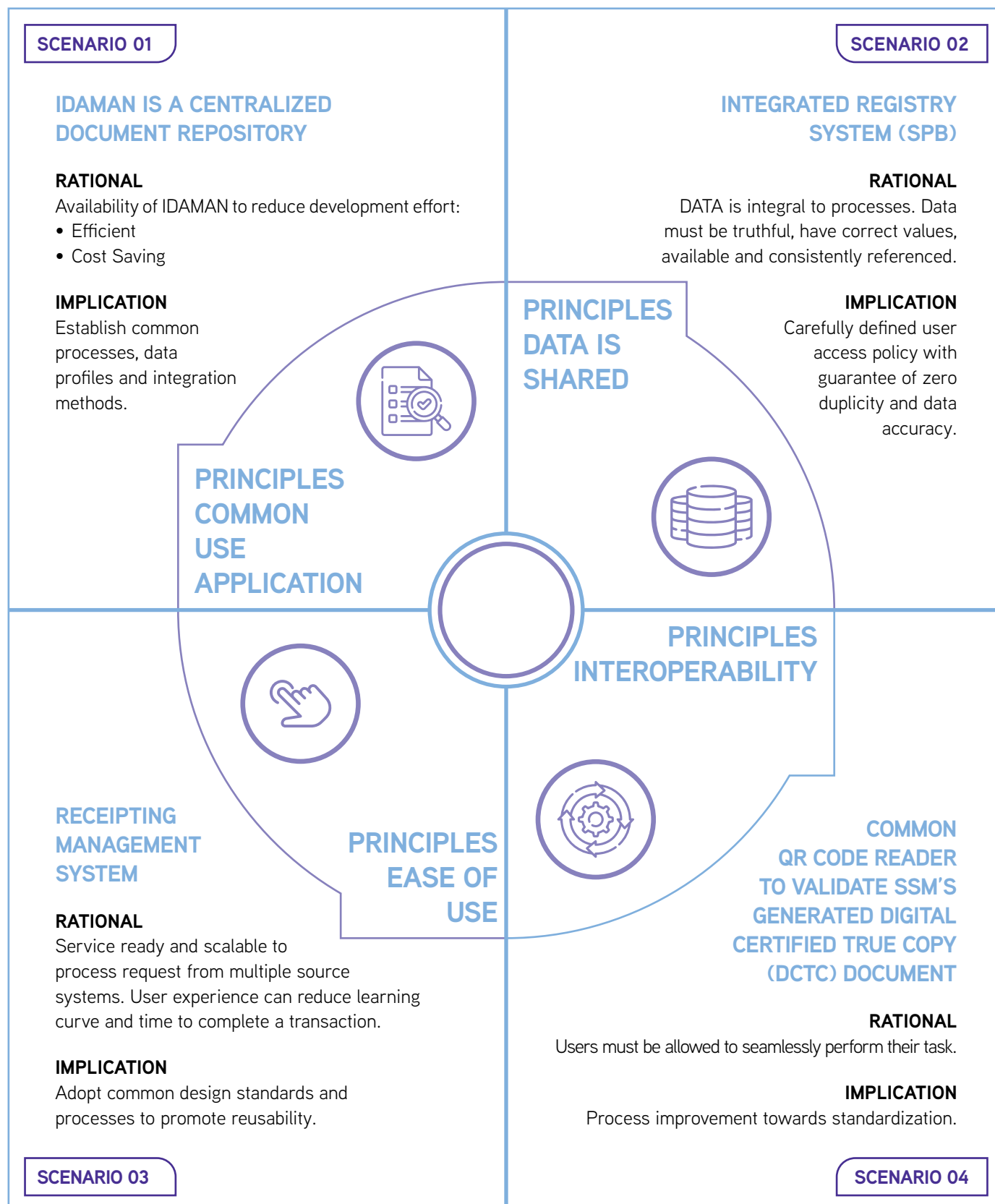
- Automation of compliance and enforcement management.
- Increase collaboration with professional bodies and law enforcement agency.
- Improve corporate integrity and compliance levels.
- Single source of truth.
- Information non-repudiation.
- Data insights for improved decision-making process.



13 DESIGN PRINCIPLES



SERVICE DELIVERY



SERVICE DELIVERY

One (1) EA circular No. 1/2021 regarding the Enterprise Architecture Management Guidelines in the Companies Commission of Malaysia was circulated to SSM staff on 21 June 2021.



List of Enterprise Architecture Project Application Forms that have been processed are as follows:

Approval Date

Projects

9 February 2021

- Addition Services on SSM Middleware for the Branding of SSM BizTrust as a 'Business Starter Kit' to Business Entities Registered with the Companies Commission of Malaysia.

5 July 2021

- Digital Collaboration for Business Registration Renewal Services, Business Profiles Purchasing and Compound Payments Between SSM and Affin Bank.

3 September 2021

- Handshake Application Renewal Subscription for 12 Months

20 September 2021

- Online Document Submission System Development Project (Phase 1)

List of Enterprise Architecture reviews for Procurement Application that have been processed are as below:

Reviewed Date

Projects

6 April 2021

- Application for Review the Renewal of Software License Services and Maintenance Works for Staff Claim Management System (SCMS) for the Year 2021 to 2023.

30 July 2021

- Application for Commentary the Procurement Application of Maintenance of Human Resource Management System (HRMS) for the Year 2022.

2 December 2021

- Application for Renewal License and Maintenance Services for Century Financial Management System (CFMS).

An EA awareness programme was held as follows:

12 March 2021

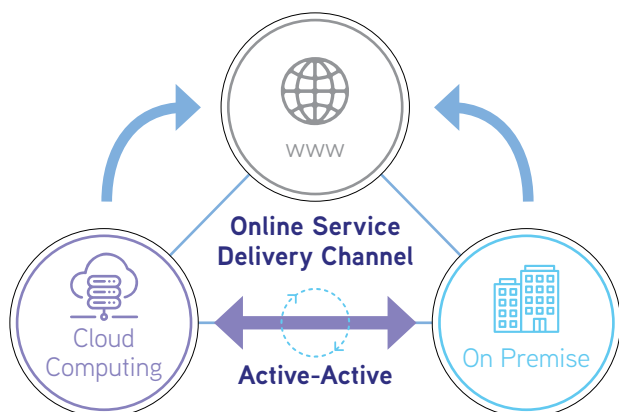
Overview of Electronic Know Your Customer (e-KYC)

SERVICE DELIVERY

SSM supported the SSM Transformation effort by strengthening three (3) key components of the organisation, namely Technology, Process & Human Capital Expertise through the initiatives below:

TECHNOLOGY:**NEW INFRASTRUCTURE DESIGN DEVELOPMENT**

SSM developed a new IT Infrastructure Design to address the current technological needs specifically to meet the requirements of the *Hala Tuju* Projects. The new IT Infrastructure Design has been developed, considering current technologies such as cloud computing, Virtual Machine Infrastructure, Artificial Intelligence and several other security technologies that support this new technology demand. The design is translated through a new infrastructure development project which is expected to be completed in 2022.

**PROCESS:****INFORMATION TECHNOLOGY SERVICE LEVEL MANAGEMENT FRAMEWORK DEVELOPMENT**

SSM also developed an IT Service Level Management Framework that provides a services charter to ensure that every service offered has a target level of service quality required. Documents containing Services Catalog and Operational Level Agreement–OLA will be a reference for the users and ICTD staffs in ensuring that the charter is fulfilled as stipulated.

PROCESS:**INTERNAL DEVELOPMENT RESOURCE ANALYSIS DOCUMENT USING THE FUNCTIONAL POINT ANALYSIS (FPA) METHOD**

In line with the SSM vision to enhance the system development capabilities internally, SSM developed a reference document to calculate the development resources needed based on the size of a proposed system. This method will provide a more scientific and objective measurement for the usage of resources. Hence, system development management will be more structured and adhere to more efficient project management practices.

HUMAN CAPITAL EXPERTISE:**INFORMATION & COMMUNICATIONS TECHNOLOGY DIVISION RESTRUCTURE**

The global trend of digitalization development shows an increase in the need to develop skilled human resources in developing and regulating the technological resources of an organisation. In line with that, SSM has restructured the Information & Communications Technology Division that is in line with the DevOps (Development Operation) approach that will provide the benefit of agility in the management of highly dynamic system development. SSM has also provided the available skilled manpower with current technology training to be in line with the development of Information Technology.

SERVICE DELIVERY

Based on the transformation initiatives above, SSM successfully developed several internal systems that will have a positive impact on the efficiency of information delivery. Among the systems that have been successfully developed in-house are:

MyLLP 2.0:

This system was successfully launched in August 2021 and is a replacement of the previous system. The system has also successfully standardised the PLT registration system through SSM's concentric delivery channel on the SSM4U online platform.

ezBiz Enhancement:

The enhancement of the ezBiz system has enabled the online availability of forms A, A1, B, C and for the user verification to be fully implemented. Other functions that have also been improved are under the *Skim 1 OKU 1 Perniagaan* (S101P) initiatives and *Skim Pendaftaran Perniagaan Prihatin* (SPPP) to support the government in helping traders overcome the difficult situation faced during the pandemic era.

XCESS Portal:

XCESS Portal is an online platform provided by SSM for the sale of products and information of LLPs. In addition, the portal also enables customers to purchase Personal Involvement information in companies, businesses and LLPs registered with SSM. Access to this portal commenced in September 2021.

e-COMTRAC:

e-COMTRAC is a system provided by SSM to enable users to register and pay online for corporate training programmes organised by SSM.

DISASTER RECOVERY SIMULATION TEST

Disaster Recovery Simulation Test (DR Simulation) by component testing was held on 25 December 2021. The simulation testing covered a total of 21 components such as downtime of the systems to the Secondary Data Centre (SDC) and Primary Data Centre (PDC) simultaneously or Cross-DC.

Component testing in this exercise is very important as other than updating the Disaster Recovery Plan (DR Plan), it also includes system configuration review and also as a preparation to support the implementation phase and readiness of new technology migration works.

EXECUTIVE TRAINING PHASE 1 NON-EXECUTIVE PROMOTION SCHEME (KPBE)

The Non-Executive Promotion Scheme (KPBE) introduced by SSM is a one-off scheme basis for a new promotion mechanism for Non-Executive employees to Executive positions based on the requirement that have been set. The KPBE scheme started in 2020 and is expected to end in 2023.

The purpose of the KPBE Scheme is to meet the Diamond-shaped Organisational transformation following the development of a new system, Business Advisory Environment and the expansion of enforcement groups in State and Branch Offices.

In 2021, there are three (3) main trainings and tests to be passed by participants, namely the Employee Development Training (EDT), the EDT Examination and the Executive Training (Phase 1).

SERVICE DELIVERY

For the Executive Training Phase 1, SSM entered into a collaboration with Universiti Utara Malaysia (UUM) to implement online classes starting from 15 November 2021 to 6 January 2022. A total of 62 participants were directly involved and completed all these sessions successfully. The Executive Training Phase 2 will commence in the first quarter of 2022 and end by the fourth quarter of 2022.

SSM INDUCTION COURSE 2021

The Induction Course is an annual programme organised for new employees including those on contract status. A total number of 28 participants have successfully attended the SSM Induction Course 2021. The course was divided into two (2) sessions where the Academic session was held virtually from 6 to 15 September 2021 and Insaniah session was held physically on 19 to 26 November 2021.

SSM STRATEGIC PERFORMANCE MANAGEMENT COURSE

The Strategic Performance Management Course was held from 8 to 10 April 2021 and was attended by 32 participants comprising of SSM's Top and Middle Management. The purpose of this course is to provide a comprehensive understanding to the SSM's leaders regarding the employee Performance & Competency Management (PCMS).

SSM 2021 LEADERSHIP COURSE

In the continuing efforts to elevate the level of leadership competencies among SSM's Management team, the 'Leadership Competency Model (LCM) for SSM's Leaders' programme was organised. This programme aims to support the initiative of the SSM Anti-Corruption Organisation Development Plan (OACP) 2019 - 2023 in addition to inculcating elements of good human governance.

A total of 28 participants attended this session including the Top and Middle Management. This programme was successfully conducted online periodically from 25 June to 8 October 2021 and held physically from 10 to 12 November 2021.

COMPETENCY AWARENESS BRIEFING TO SSM EMPLOYEES

SSM conducted a Competency Awareness Briefing for all SSM employees from 1 to 8 November 2021. The main purpose of this briefing is to:

- (a) Provide a comprehensive understanding on the definition of competencies and understand the differences between Core, Technical and Leadership Competencies;
- (b) Emphasise the importance of competency development in improving skills, knowledge and behaviour for the purpose of personal and career development; and
- (c) To inform on the procedures and use of the competency dictionary as a whole.

AWARENESS BRIEFING ON PERFORMANCE ENHANCEMENT PLAN (PEP) FOR SSM EMPLOYEES

SSM conducted a virtual awareness briefing for SSM employees on the Performance Development Plan (PEP) between April to November 2021. The main purpose of this briefing is to:

- (a) Provide a comprehensive understanding of PEP policies and processes;
- (b) Provide information on the employees and supervisors responsibilities in the PEP Programme; and
- (c) Emphasize the effects and consequences if employees fail to improve performance after following the PEP.

MOUs BETWEEN SSM AND UNIVERSITY TECHNOLOGY OF MALAYSIA (UTM), UNIVERSITY MALAYA (UM) AND UNIVERSITY MALAYSIA PAHANG (UMP) ON THE 2U2I DATA ANALYTICS PROGRAMME

SSM established cooperation with three (3) universities through a MoU with University Technology of Malaysia (UTM), University Malaya (UM) and University Malaysia Pahang (UMP) on the 2U2I Data Analytics Programme on 2 January, 5 and 17 March 2021 respectively.

The Work-Based Learning Education (WBL) programme is an initiative of the Malaysian Education Development Plan by the Ministry of Higher Education (MOHE) in providing work experience-based learning to students in the form of practical and curricular based experience based on the students' field of study. The programme combines academic learning and the application of real-world learning in the workplace.

SERVICE DELIVERY

Through this programme, students will gain relevant industrial experience according to the field of study, thus bridging the mismatch between the needs of the industry and the graduates produced by the Higher Education Institute.

The implementation of this programme will also support the efforts of the Malaysian Government, especially the Ministry of Higher Education (MOHE) in producing quality local graduates in line with the Malaysian Education Development Plan.

MINISTRY OF DOMESTIC TRADE AND CONSUMER AFFAIRS & AGENCIES SERVICE AWARD CEREMONY

On 9 November 2021, MDTCa organised the *Anugerah Perkhidmatan Cemerlang KPDNHEP* and Agencies for 2020 and was officiated by YB Dato Sri Alexander Nanta Linggi, the Minister of MDTCa. Agencies involved are SSM, the Intellectual Property Corporation of Malaysia (MyIPO) and the Malaysia Competition Commission (MyCC). A total of 59 SSM employees received the *Anugerah Perkhidmatan Cemerlang* 2020.

PROFESSIONAL TRAINING AND EDUCATION FOR GROWING ENTREPRENEURS (PROTÉGÉ) PROGRAMME

SSM's Professional Training and Education for Growing Entrepreneurs (PROTÉGÉ) programme continues our long-standing commitment towards growing the Malaysian talent pool. PROTÉGÉ aims to develop Malaysian graduates with the necessary skills and experience to thrive in the corporate world as well as to guide them in the pursuit of becoming more competitive entrepreneurs and skilled job seekers to meet industry needs.

A total of 40 participants reported on 1 March 2021. This one (1) year programme combines intensive soft skills training and on-the-job training opportunities.

STATUTORY BODIES SPORTS VIRTUAL EDITION

On 19 to 22 August 2021, SSM participated in the Virtual Edition Statutory Body Games (SUKANUNVE) organised by the Malaysian Association of Statutory Bodies. The purpose of this competition is to activate the e-Sports competitions and to further establish good relations with various statutory bodies. SSM won first place in the MOTOGP21 championship race.

APPRECIATION TO SSM STAFF

As a token of appreciation to SSM staff, various events have been conducted throughout 2021 as follows:

(a) Distribution of souvenir packages for the Chinese New Year and Deepavali celebrations for the celebrating staff;

(b) Distribution of dates during the month of Ramadan;

(c) Distribution of breaking fast packed food during the month of Ramadhan;

(d) Distribution of packed food for Hari Raya Celebration; and

(e) Distribution of health food during the increasing spread of COVID-19 Pandemic in Malaysia.

SSM PARTICIPATION IN THE MDTCa INNOVATION AWARD COMPETITION 2021 AND INNOVATIVE & CREATIVE GROUPS (KIK) CONVENTION COMPETITION 2021

SSM submitted the Staff Learning and Development Site (SLDS) Project to participate in the MDTCa 2021 Innovation Award Competition while e-COMTRAC and SSM EzBiz Chat projects in the KIK MDTCa 2021 Convention Competition.

The MDTCa 2021 Innovation Award Competition was held on 18 November 2021 and MDTCa 2021 KIK Convention Competition was held on 27 October 2021.

SSM won the 2nd Runner-up in the MDTCa 2021 Innovation Award Competition while in the MDTCa 2021 KIK Convention Competition, SSM won the 2nd Runner-up and Best Documentation Award for the e-COMTRAC project.

SSM STORE VERIFICATION YEAR 2021

This store verification is a routine activity which is implemented in every fourth quarter to verify the accuracy of the total physical stock with the current stock balance in the Store Management System (SPS) as well as to identify stocks that cannot be used, obsolete, damaged, expired or inactive. Next action is to recommend for appropriate action by the office based on the results of the inspection.

SERVICE DELIVERY

Store inspections and verification are conducted at all SSM offices throughout Malaysia by Store Verification Committee (JVS) starting from 18 October 2021 until 26 November 2021.

The main duties of JVS are as follows:

(a) Visit and inspect all Main Stores and Corporate Communication Section (SKK) Stores at SSM Headquarters, State Offices and Branches throughout Malaysia;

(b) Make calculations and physical checks on all stocks stored in the store along with stock record reviews through SPS; and

(c) Issue a detailed report on the results of inspections and verifications carried out.

(e) Distribution of COVID-19 Rapid Test Kit Antigen Self-Test (Saliva) to SOCSO Contributors among SSM employees;

(f) Mechanism of employee attendance to the office by rotation and Work From Home (WFH);

(g) Weekly awareness on COVID-19, vaccination, and SOP compliance;

(h) Detection of infection cases and close contacts of SSM employees;

(i) Sanitation activities regularly every 3 months in all SSM offices; and

(j) Distribution of Vitamin C to SSM employees.

POWER TALK PROGRAMME - WORKING FROM HOME ERGONOMIC PRACTICES

SSM has organised a webinar Power Talk Programme on 10 June 2021 delivered by a speaker from National Institute of Occupational Safety and Health (NIOSH) entitled Working From Home Ergonomic Practices.

The programme covered issues, challenges, factors, disease risks and best practices related to ergonomic especially while working from home in accordance with the Work From Home (WFH) approach implemented by SSM during the COVID-19 pandemic.

COVID-19 PANDEMIC RELATED INITIATIVES AND OUTREACH ACTIVITIES

SSM introduced and implemented various initiatives and outreach activities related to the COVID-19 pandemic in ensuring the safety and health of employees and the public dealing with SSM in accordance with the requirements of the Occupational Safety and Health Act 1994. Among them are:

(a) SSM Safe Working and COVID-19 Prevention Procedures;

(b) SSM COVID-19 Immunization Guidelines;

(c) Health screening process for the admission of employees and the public to SSM premises;

(d) COVID-19 screening test reimbursement facility;

ORGANISATION OF OFFICIAL SECURITY CONTROL STRENGTHENING COURSE FOR SSM CLASSIFICATION OFFICERS

Classifying Officer means the Officer appointed under the provisions of section 2B, Official Secrets Act (Act 88) to classify any official document, information or material as "Rahsia Besar", "Rahsia", "Sulit" or "Terhad" accordingly to ensure the security of protection at SSM is guaranteed and to ensure the management of files and documents classified by the department is always in accordance with the rules that have been set.

In addition to carrying out its duties, the SSM Classification Officer bears an important responsibility in ensuring the department's document affairs and documents are in compliance with the Security Directive and the Official Secrets Act 1972.

The Official Secrets Security Strengthening Course for SSM Classification Officers in collaboration with the Office of the Chief Government Security Officer (CGSO), Prime Minister's Department was organised in two (2) sessions on 15 until 17 November 2021 and 22 until 24 November 2021.

SNAPSHOTS IN 2021





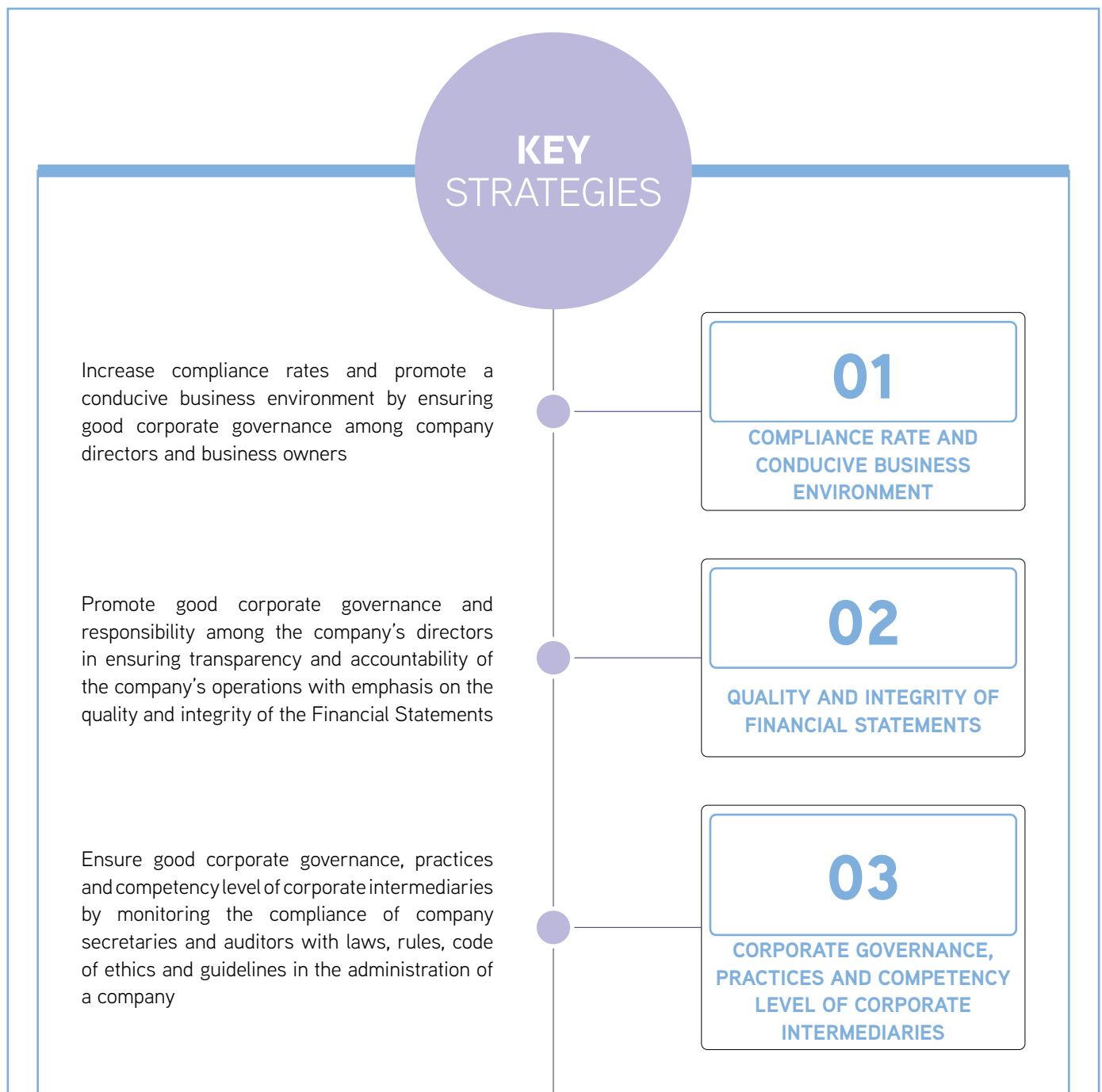
ENFORCEMENT INITIATIVES

ENFORCEMENT INITIATIVES

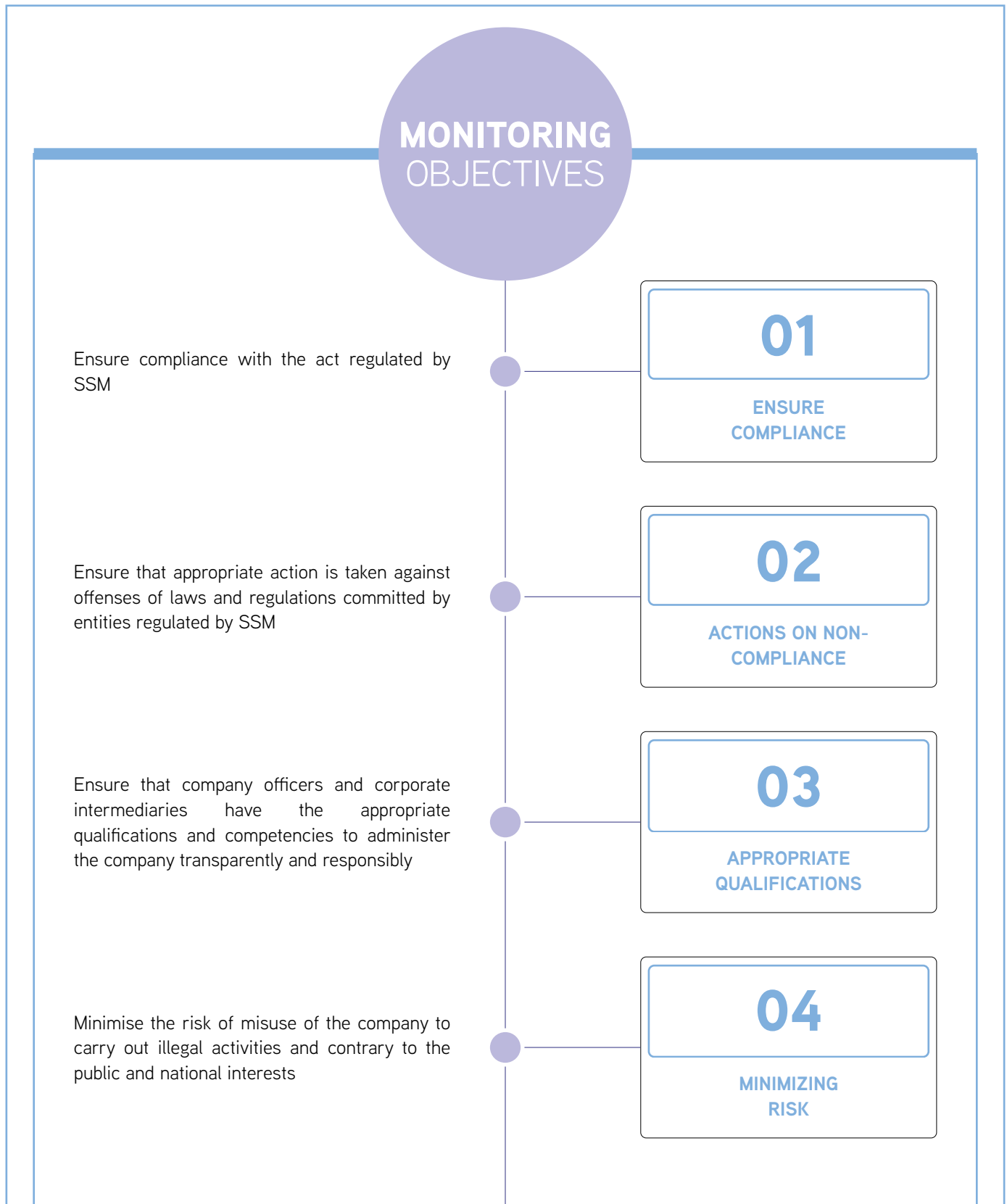
REPORT ON ENFORCEMENT INITIATIVES

In 2021, SSM continued to focus on three (3) enforcement initiatives on key strategies to create a conducive business environment and increase transparency among the corporate community.

All these strategies are aimed at achieving the main objectives of monitoring as below:

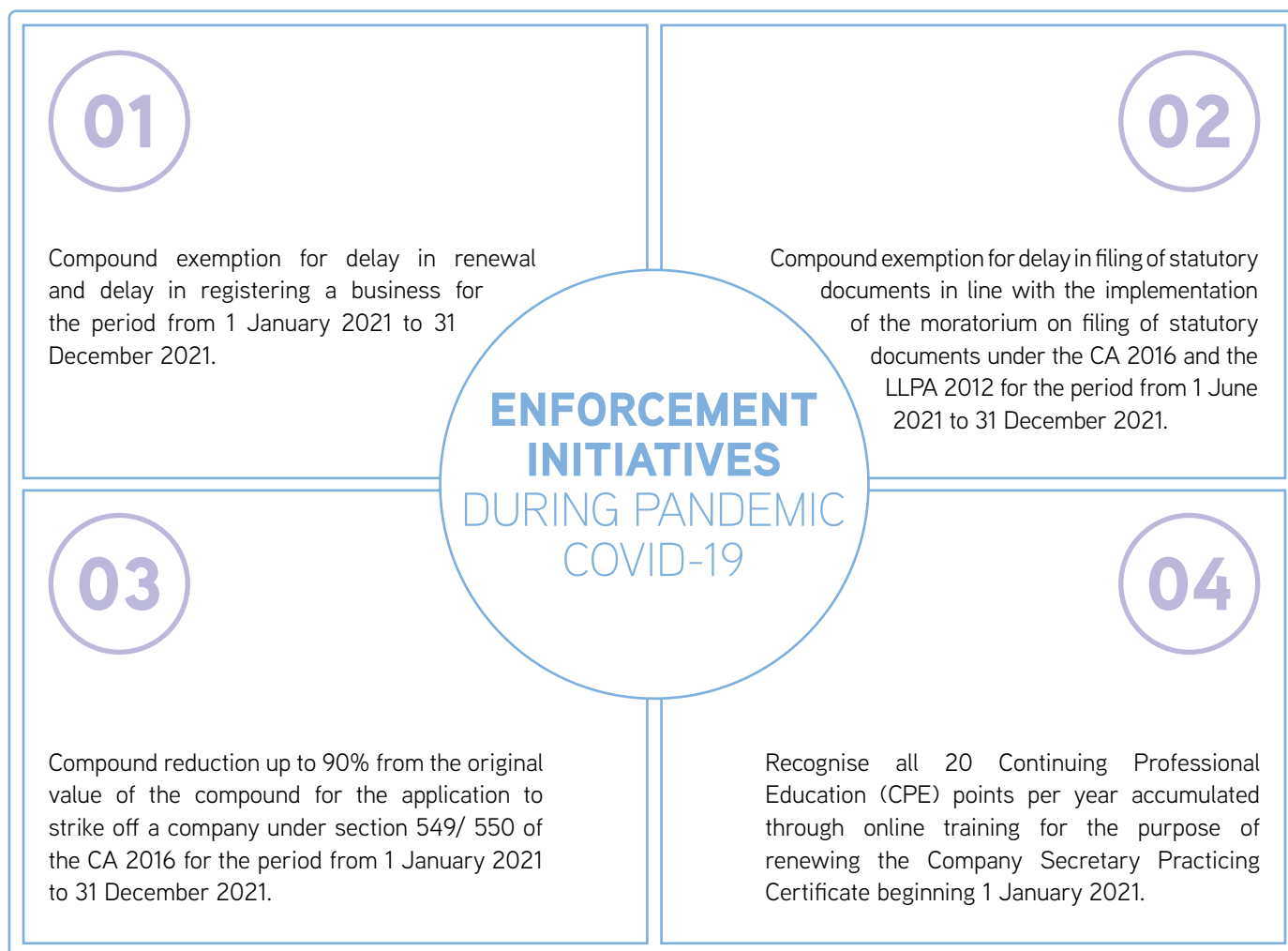


ENFORCEMENT INITIATIVES



*ENFORCEMENT INITIATIVES***ENFORCEMENT INITIATIVES DURING THE COVID-19 PANDEMIC**

In the challenging environment and circumstances faced by the business community in Malaysia, SSM is committed to assist individuals, businesses and companies affected by the COVID-19 pandemic through the following initiatives:



ENFORCEMENT INITIATIVES

INSPECTION AND MONITORING ACTIVITIES

Throughout 2021, SSM continued its physical and data inspection activities on **528,584** companies, businesses and LLPs. The scope of the inspections are as follows:

ENTITIES	PHYSICAL INSPECTION	DATA INSPECTION
Company	Scope of Monitoring: <ul style="list-style-type: none"> Compliance under section 30(1) of the CA 2016 regarding the display of company name and registration number at business premises. Record and maintenance of Statutory Books by Company Secretaries pursuant section 105, 362, 59, 57, 47, 343, 54 of the CA 2016 and Companies Regulations (CR) 1966 requirements. Monitoring qualification of company secretaries under section 235 of the CA 2016. Assessment of company secretary's competency through level of compliance to the CA 2016 provisions and requirements. 	Scope of Monitoring: <ul style="list-style-type: none"> Annual Returns lodgement status pertaining to section 68(1) of the CA 2016. Financial Statement lodgement status pertaining to section 248(1), 258(1) & 259(1) of the CA 2016. Monitoring of companies to ensure every incorporated company has at least one (1) company secretary under section 240 of the CA 2016. Qualification and independence of auditors under section 264 of the CA 2016 and conditions for Auditor Renewal Approval issued by Ministry of Finance. Obligations of auditors pursuant to section 266(3)(b) of the CA 2016 relating to the opinion on maintenance of statutory books. Qualifications and independence of liquidators under section 433 of the CA 2016. Compliance under section 30(2) of the CA 2016 regarding the display of company name and registration number on official documents and publications including in electronic form and websites.
	TOTAL: 3,919	TOTAL: 325,252
Business	Scope of Monitoring: <ul style="list-style-type: none"> Compliance under Rule 13A(2) of the ROBR 1957 regarding displaying business name and registration number outside the place of business. Compliance under section 12(2) of the ROBA 1956 regarding the display of registration certificate at business premises. Compliance with the provisions of section 12(1)(a) and 12(1)(b) of the ROBA 1956 regarding business registration and renewal of businesses. 	Scope of Monitoring: <ul style="list-style-type: none"> Monitoring of business registration expiry dates under section 12(1)(b) of the ROBA 1956. Concerns relating to public interest, e.g. illegal investments, interest schemes and fraud by businesses.
	TOTAL: 5,503	TOTAL: 189,432
Limited Liability Partnerships	Scope of Monitoring: <ul style="list-style-type: none"> Compliance of LLPs to accounting records requirements and other such records pertaining to section 69 of the LLPA 2012. 	Scope of Monitoring: <ul style="list-style-type: none"> Annual Declaration lodgement by LLPs pertaining to section 68(2) of the LLPA 2012. Concerns relating to public interest, e.g. illegal investments, interest schemes and fraud by LLPs.
	TOTAL: 30	TOTAL: 4,448
TOTAL	9,452	519,132

ENFORCEMENT INITIATIVES

OTHER ENFORCEMENT ACTIVITIES IN 2021

Task Force: *Ops Ulat Sesawang*

A task force, named *Ops Ulat Sesawang* (OUS) was established on 25 March 2021 to combat unauthorized agents using SSM's name and logo and offering online business renewal services with high fees. Shown below are the statistics of the inspections carried out:

Statistics of Total Business Entity			
	Active	Cessation	Total
Businesses	5	12	17
Companies	1	0	1
LLPs	0	1	1
Unregistered	0	3	3
Total	6	16	22

Statistics of Total Website URL			
	Active	Cessation	Total
Businesses	5	19	24
Companies	1	1	2
LLPs	0	1	1
Unregistered	0	3	3
Total	6	24	30

Statistics of New Entity Findings

	Website	Shopee	Facebook	Total
Businesses	14	4	2	20
Companies	-	-	-	-
LLPs	1	-	-	1

	Website	Shopee	Facebook	Total
Cooperatives (Registered under SKM)	-	1	-	1
Unregistered	2	2	-	4
Total	17	7	2	26

ENFORCEMENT INITIATIVES

SSM ONLINE BUSINESS ALERT (OBA)

SSM continued to implement various initiatives to ensure corporate communities are protected against fraudulent and unauthorized business activities. The SSM OBA was introduced on 29 July 2020 as a proactive move to assist the public in identifying unethical and fraudulent business entities.

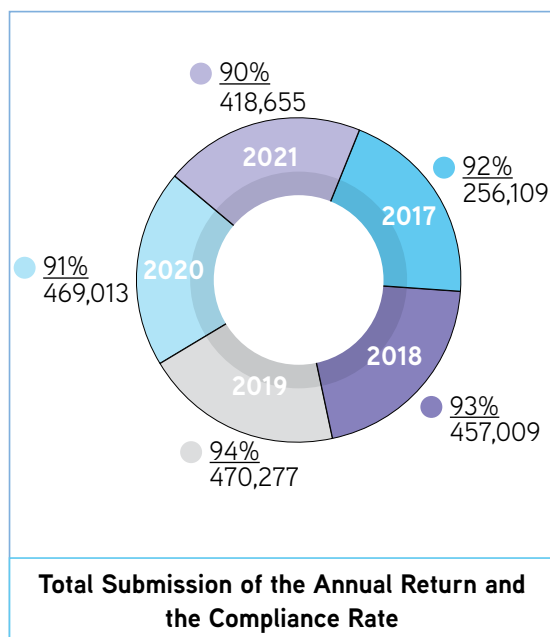
The OBA, which can be assessed through SSM's official website, will display a list of dubious websites and social media pages suspected of being involved in scam or fraudulent business activities. These websites/ social media pages were identified through police reports received from the public. Since it was introduced, a total of 20 entities have been identified and listed in the list.

MONITORING AND INSPECTION OUTCOMES

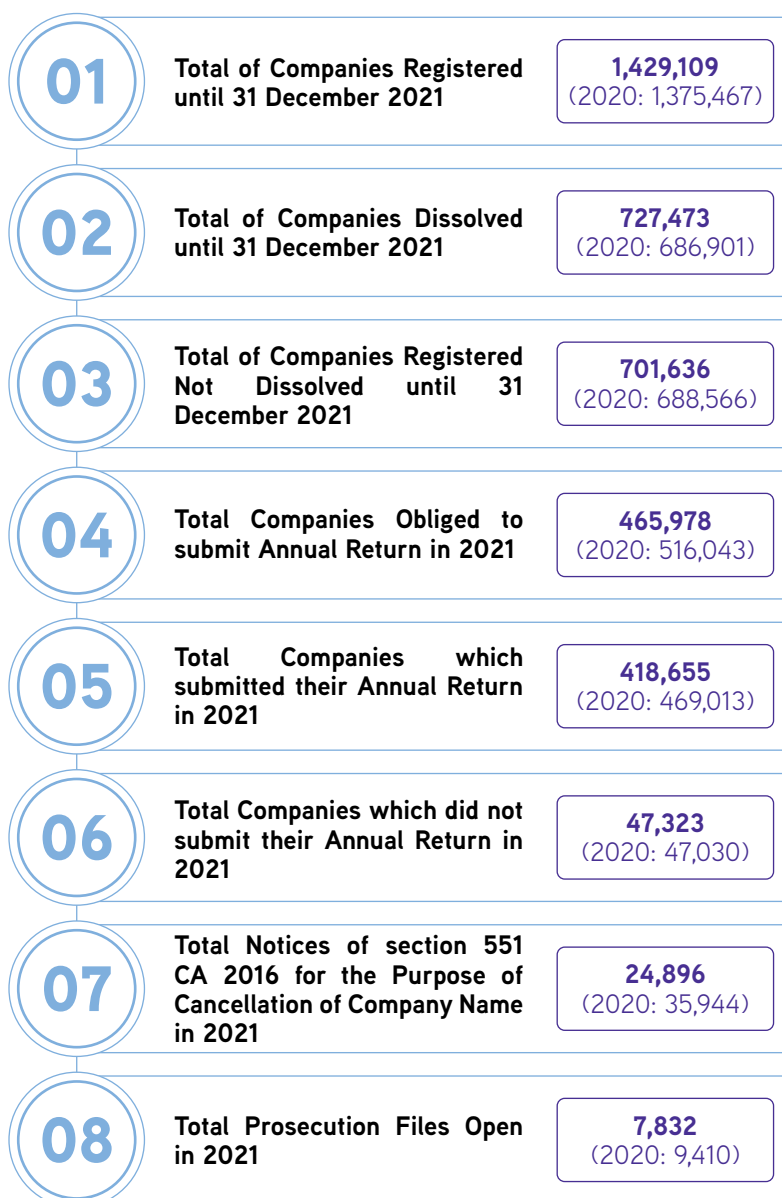
Compliance Rate

SSM continued its efforts in promoting compliance with the requirement to submit the Annual Return (AR) to the Registrar. Submissions of the AR for 2021 recorded a 90% compliance rate.

The chart below shows a comparison of the submission of the AR and the compliance rate for a period of five (5) years:



FURTHER ACTION FOR NON-COMPLIANCE



ENFORCEMENT INITIATIVES

ACTION FROM MONITORING AND INSPECTION OUTCOMES

To ensure a conducive business environment and good corporate governance among company directors and business owners, SSM continues to take enforcement action against non-compliances identified through operational, online and media monitoring as well as monitoring the qualifications of company directors.

The statistics for the inspection of company, business and LLP premises are as below:

COMPANY	BUSINESS	LLP	Action From Physical Inspections
3,919 (2020: 7,373) (2019: 9,411)	5,503 (2020: 13,356) (2019: 16,218)	30 (2020: 49) (2019: 96)	560 Compliance Notices submitted to companies (216) and businesses (344)

The statistics of online and media monitoring for 2019 to 2021 are as follows:

Actions From the Results of Internet and Media Monitoring			
	2021	2020	2019
Section 12(1)(a) ROBA 1956 Unregistered businesses	52	138	176
Section 12(1)(b) ROBA 1956 Business failed to renew business registration	127	150	181
Section 30(2) CA 2016 Businesses that do not display names and registration numbers on websites/ social media	360	331	0
Rule 13(2)(B) ROBR 2020	536	599	0
Compliance Notice	1,075	507	357

ENFORCEMENT INITIATIVES

Monitoring of bankrupt directors, companies that fail to submit Statement of Affairs and companies with outstanding charges are as follows:

MONITORING OF BANKRUPT DIRECTORS, COMPANIES THAT FAIL TO SUBMIT STATEMENTS OF AFFAIR & COMPANIES WITH OUTSTANDING CHARGES



WINDING UP COMPANIES WHICH FAILED TO SUBMIT STATEMENT OF AFFAIRS

Total Notices:

444 compliance notices under section 484 of the CA 2016 were issued against directors and company secretaries.

Administrative Actions:

444 company directors and secretaries have been imposed administrative action.



BANKRUPT DIRECTOR

Total Notices:

No compliance notice under section 198 of the CA 2016 was issued against any bankrupt director.

Administrative Actions:

2 Directors have been imposed administrative action.



COMPANIES WITH OUTSTANDING CHARGES

Total Notices:

1,469 compliance notices under section 360 of the CA 2016 were issued against companies, directors and company secretaries.

Winding Actions:

79 companies have been proposed for cancellation of names under section 549 of the CA 2016.

REGISTRATION OF COMPANY SECRETARY

Company Secretary Practicing Certificate

As of 31 December 2021, a total of 9,177 company secretaries have registered and obtained their Company Secretary Practicing Certificate since section 241 of the CA 2016 came into effect on 15 of March 2019.

This provision requires any person, who is qualified under section 235 of the CA 2016 and wishes to act as a company secretary, to register with SSM before they can act as a company secretary.

The purpose of section 241 of the CA 2016 is aimed at establishing a registry of company secretaries in Malaysia that will allow SSM to monitor the competencies and professionalism of company secretaries. This in turn will have a positive impact on the level of compliance and good governance among companies and the corporate community.

ENFORCEMENT INITIATIVES

The following are the statistics of new applications for Company Secretary Practicing Certificates in 2021:

APPLICATIONS FOR COMPANY SECRETARY PRACTICING CERTIFICATES IN 2021

Total Applications Received	658
Total Applications Approved	637
Breakdown of approved applications according to the qualifications and Professional Bodies	
(a) Company Secretary License (LS)	90
(b) Malaysian Institute of Chartered Secretaries and Administrators (MAICSA)	93
(c) Malaysian Institute of Accountants (MIA)	325
(d) Malaysian Bar (BC)	94
(e) Malaysian Association of Company Secretaries (MACS)	14
(f) Malaysian Institute of Certified Public Accountants (MICPA)	7
(g) Sabah Law Association (SLA)	10
(h) Advocates Association of Sarawak (AAS)	4

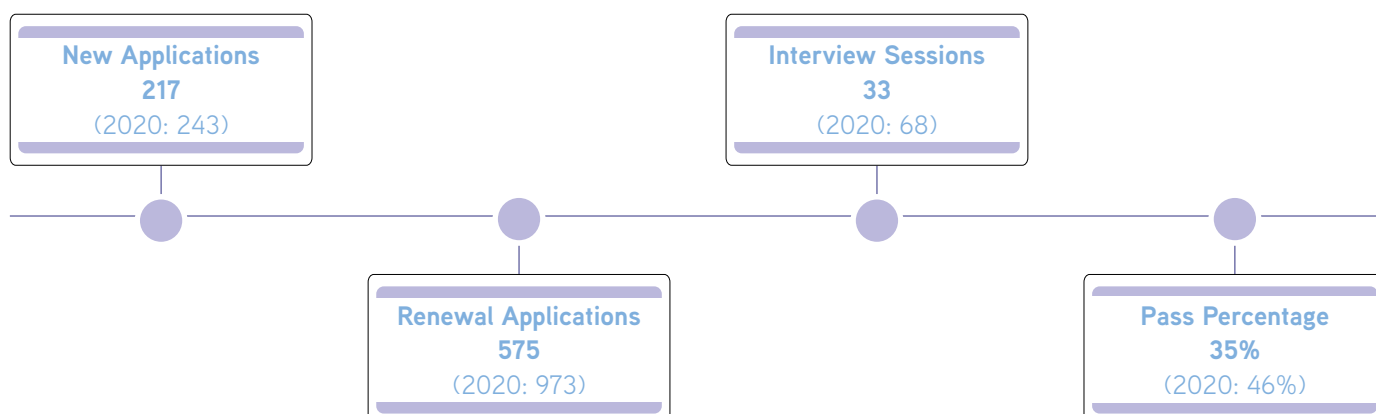
The table below shows the statistics of renewal application of Company Secretary Practicing Certificates in 2021:

APPLICATIONS FOR THE RENEWAL OF COMPANY SECRETARY PRACTISING CERTIFICATES IN 2021

Total Applications Received and Approved	4,045
Breakdown of renewal applications approved according to the qualifications and Professional Bodies	
(a) Company Secretary License (LS)	1,045
(b) Malaysian Institute of Chartered Secretaries and Administrators (MAICSA)	981
(c) Malaysian Institute of Accountants (MIA)	1,618
(d) Malaysian Bar (BC)	151
(e) Malaysian Association of Company Secretaries (MACS)	191
(f) Malaysian Institute of Certified Public Accountants (MICPA)	11
(g) Sabah Law Association (SLA)	10
(h) Advocates Association of Sarawak (AAS)	38

Company Secretary License

A total of 2,390 individuals have been licensed by the Commission under section 20G of the CCMA 2001 until 31 December 2021. The summary of licensing activities for the year 2021 are as follows:

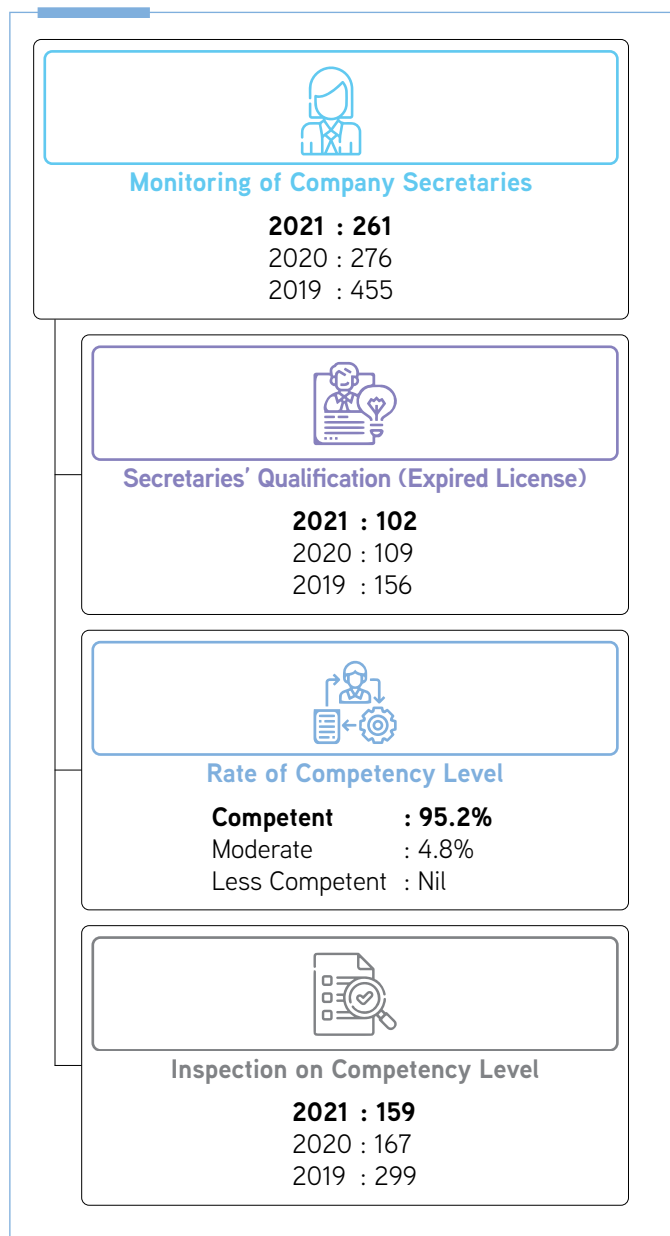


ENFORCEMENT INITIATIVES

MONITORING OF COMPANY SECRETARIES

For the monitoring of company secretaries, a total of 261 (2020: 276) competency inspections of company secretaries were conducted at the company's registered office to assess the level of compliance with the provisions and requirements of the CA 2016.

A total of 102 (2020: 109) monitoring notices on the qualifications of company secretaries under section 235(2) of the CA 2016 have been issued. The summary of the company secretaries monitoring activities for 2021 is as follows:

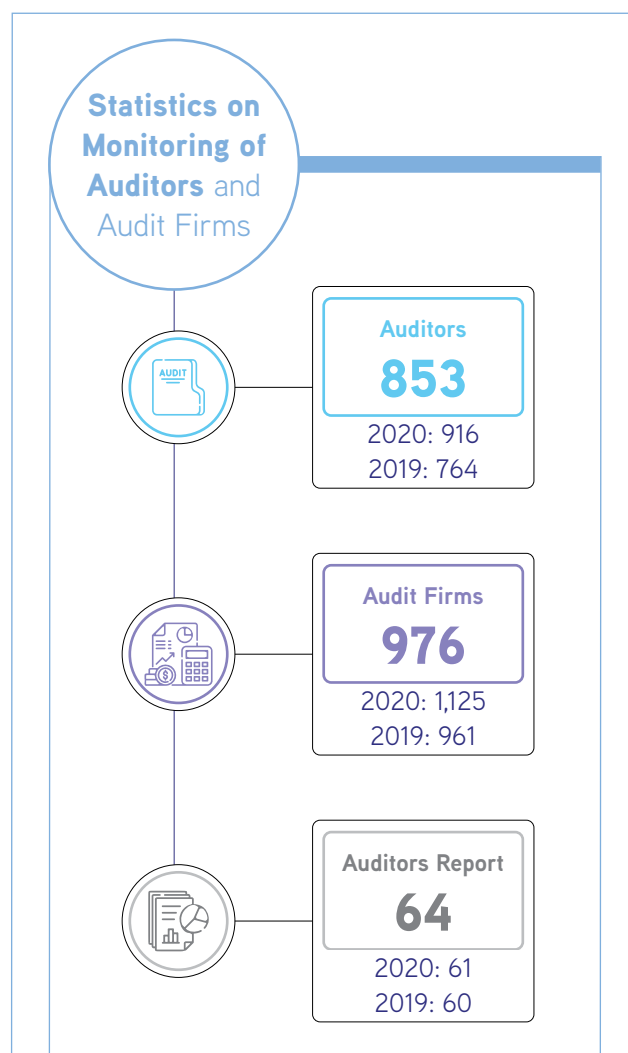


MONITORING OF AUDITORS AND AUDIT FIRMS

SSM conducts monitoring of auditors of companies to ensure that the level of competence and professionalism of auditors are monitored effectively through a comprehensive mechanism. This would also increase the level of awareness among auditors and audit firms regarding the need to comply with the provisions as prescribed under the CA 2016.

In 2021, SSM conducted inspections on 853 auditors (2020: 916) and 976 audit firms (2020: 1,125). The result of the inspections revealed two (2) audit firms had failed to comply with the provisions under section 265 (4) and section 284 (a) of the CA 2016.

A summary of activities related to the monitoring of auditors and audit firms for 2021 is as follows:



ENFORCEMENT INITIATIVES

COMPLAINTS MANAGEMENT

The number of complaints received until December 2021 was 1,109 complaints with a reduction of 74 complaints which is 6.25% compared to the previous year (1,183). Of the total number of complaints received, a total of 1,093 (98.5%) complaints were successfully processed within the target period set for 2021.

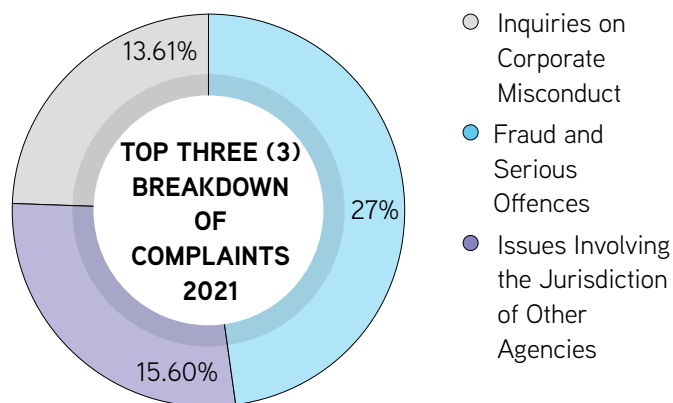
COMPLAINTS RECEIVED IN 2021						
Complaints Received	Complaints Resolved		Complaints Resolved Within the Timeline		Complaints Resolved Beyond the Timeline	
1,109	1,093	98.50%	1,093	98.50%	16	1.50%

YEAR	COMPLAINTS RECEIVED BY ENTITY			
	COMPANIES	BUSINESSES	OTHERS	TOTAL
2021	738	342	29	1,109
2020	786	371	26	1,183
2019	1,109	408	31	1,548

YEAR	COMPLAINTS RESOLVED BY ENTITY			
	COMPANIES	BUSINESSES	OTHERS	TOTAL
2021	725	339	29	1,093
2020	768	362	26	1,156
2019	1,076	403	31	1,510

CLASSIFICATION OF COMPLAINTS RECEIVED	
ISSUES	TOTAL
Inaccurate information and identical name	15
Inappropriate conduct by director	75
Inappropriate conduct by company secretary	89
Misconduct company auditor	3
Fraud and serious offenses such as corporate governance and lodgement of false and misleading information	299
Misconduct during winding up of company	20
Accounting non-compliance	5
Registered Interest Schemes	26
Unregistered Interest Schemes	6
Unregistered online Interest Schemes	0
Regular offences and routine	140
Issues involving the jurisdiction of other agencies such as employment, tourism, scratch and win, direct selling and fraud	173
Issues that do not involve offences governed by SSM such as claims for money or goods, internal problems and meeting arrangements	107
Inquiries on corporate misconduct	151
TOTAL	1,109

ENFORCEMENT INITIATIVES



The top three (3) categories of complaints received in 2021 were:

(a) The highest complaint which constituted 299 complaints (27.00%) of the total complaints received were in relation to fraud and serious offences. Among the complaints received were on the lodgement of false and misleading information, the duties and liabilities of directors and taking unauthorised deposits or offering shares to the public.

(b) Issues involving the jurisdiction of other agencies such as employment issues, tourism, scratch and win, direct sales and fraud is the second highest complaint which comprised of 173 complaints (15.60%) out of the total number of complaints received.

(c) Complaints involving inquiries relating to corporate misconduct was the third highest complaint at 151 complaints (13.61%).

MONITORING OF FINANCIAL STATEMENTS FOR ENTITIES INCORPORATED AND REGISTERED IN MALAYSIA

In 2021, continuous monitoring of the company Financial Statement's integrity was a priority for SSM. A total of 4,366 Financial Statements were monitored. The monitoring activities were carried out by conducting a detailed review on the financial records of companies and LLP in accordance with the requirements of the CA 2016, CA 1965, TCA 1949, LLPA 2012 and CCMA 2001 and compliance with applicable approved accounting standards and other regulated Acts.

The focus of monitoring these regulated entities is to ensure that the accounting records and supporting documents of the company are properly kept, financial statements are prepared regularly, able to explain every transaction involved and

emphasis on the adoption of applicable approved accounting standards during the preparation of the financial statements. This is also to ensure the financial statements give a true and fair view as required by section 259 of the CA 2016.

In addition to the audited Financial Statements, SSM also monitors the unaudited Financial Statements in ensuring compliance with the criteria set out in Practice Directive 3/ 2017: Qualifying Criteria for Audit Exemption for Certain Categories of Private Companies.

Further, SSM monitors the key financial information in the Annual Declaration of an LLP to ensure that the LLPs comply with the provisions under section 69 of the LLPA 2012 regarding the keeping of accounts. In addition, the monitoring of key financial information of the LLP is also monitored through the issuance of the LLP Financial Information Form to ensure that the LLP provides accurate and not misleading information under section 80 of the LLPA 2012.

The purpose of monitoring a trust company is to ensure compliance under section 21 of the TCA 1949 on the submission of the statement of liabilities together with statement of affidavit and statement bi-annual activities. In addition, compliance with section 245 of the CA 2016 for the trust company is carried out to ensure compliance with the keeping of accounts are fulfilled.

Statistics on the monitoring the Financial Statements, accounting records and awareness programmes through e-postcard to company secretaries, directors and compliance officers are as follows:

Qualified Financial Statements

1,364

2020 : 408
2019 : 809



Unaudited Financial Statements

1,245

2020 : 172
2019 : 7



Limited Liability Partnerships

518

2020 : 428
2019 : 928



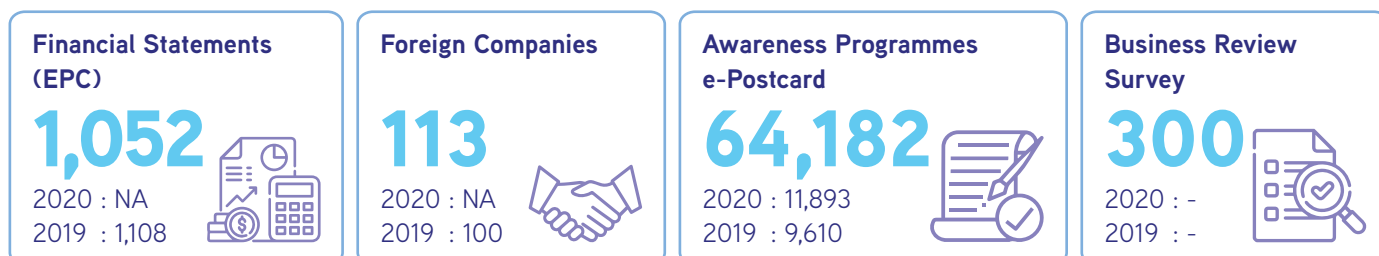
Trust Companies

37

2020 : 37
2019 : 38



ENFORCEMENT INITIATIVES



The description of the offences for Financial Statements and Accounting Records are as follows:

OFFENCES	DETAILS	TOTAL
Section 245 & 246 of the CA 2016	(a) Failure to keep accounting records and other records to ensure that Financial Statements can be prepared fairly and equitably. (b) Failure of directors of public companies and public subsidiaries to ensure that the company's system of internal control in relation to assets and transactions of accounting records can be properly controlled and recorded and to ensure that Financial Statements are properly prepared and fair.	479
Section 27B(4) of the CCMA 2001	Failure of the LLP to respond to the notice under section 27B of the CCMA 2001 for Financial Information Form.	63
Practice Directive 3/ 2017	Failure of companies to comply with the Practice Directive 3/ 2017: Qualifying Criteria for Audit Exemption for Certain Categories of Private Companies.	306
Section 248 of the CA 2016	Failure of company directors to prepare audited Financial Statements within six (6) months from the end of the financial year. The company submitted an unaudited Financial Statement and did not meet the criteria set out in PD 3/ 2017.	107
Section 251(1)(b) of the CA 2016	Failed to include a statutory declaration with the Financial Statements by the person responsible in providing an opinion on the accuracy of the content of the Financial Statements.	1
Section 244 of the CA 2016	Failure to use correct accounting standards in the preparation of the Financial Statements of a foreign company.	2
Section 574 of the CA 2016	The failure of a foreign company to keep accounting and other records in Malaysia that adequately describe the transactions and financial position of the foreign company to enable the records to be easily and properly audited.	1
Section 260 of the CA 2016	Failure of the company to comply with the provisions in particular to ensure that the information stated in the EPC Certificate (Form 558) signed by the directors, company secretary and auditors is true and valid.	66
	TOTAL	1,025

ENFORCEMENT INITIATIVES

Enforcement actions on monitoring Financial Statements and Accounting Records in 2021 are as follows:

ENFORCEMENT ACTIONS	TOTAL
Reminder Notice because the company does not follow the Audit Exemption Certificate (AEC) format	125
Reminder Notice because the company submitted unaudited Financial Statements without an Audit Exemption Certificate (AEC)	132
Notice of Compliance against companies with Qualified Financial Statements status under section 245 of the CA 2016 to company secretaries and company directors	154
Reminder Notice is issued to the company to comply with the provisions of section 260 of the CA 2016 so that the information stated in the EPC Certificate (Form 558) signed by the director, company secretary and auditor is true and valid	66
Reminder Notice is issued to LLP compliance officers who fail to respond to the notice under section 27B of the CCMA 2001	63
TOTAL	540

MONITORING OF COMPANIES LIMITED BY GUARANTEE (CLBG)

In 2021, a total of 250 CLBGs Financial Statements were inspected to ensure compliance with the approved accounting standards. A total of three (3) notices were sent to CLBGs for asset verification and a further 1,594 CLBGs were sent notices of 27B to respond to the Financial Information Form (FIF) and 2,123 Internal Control Information Form (ICIF). A total of 64 notices were sent to CLBGs to ensure that compliance on the RM1 million fund requirement to be obtained within six (6) months after incorporation. SSM also conducted Risk-Based Approach inspection where a total of 345 notices were issued.

Two (2) surveys on CLBGs were conducted in 2021 and they are firstly on the Best Practices of CLBGs and Anti-Corruption Policy Based on the National Anti-Corruption Plan (NACP). The survey was circulated to 2,123 CLBGs. The second survey was the Business Review Director Feedback Survey 2021 which was circulated to 600 CLBGs. Awareness programmes were also conducted to increase the level of awareness of CLBGs among directors and company secretaries regarding the accounting standards, business review and system of internal control. The information was disseminated to directors and secretaries of 4,846 CLBGs.

The summary of CLBG monitoring activities in 2021 are as follows:

MONITORING ACTIVITIES	TOTAL
Inspections of Financial Statement with "qualified/ unqualified" status	250
Assets Verification	3
Financial Information Form (FIF)	1,594
Internal Control Information Form (ICIF)	2,123
To Comply with The License Conditions/ CLBG Guidelines	
• CLBGs must obtained initial funds of RM1 million within six (6) months after incorporation	64
• CLBGs which holds or disposes land	86
• CLBGs who paid any fees, salaries and fixed allowance to its directors	96

ENFORCEMENT INITIATIVES

MONITORING ACTIVITIES	TOTAL
Inspections of FIF 2020 feedback	
• CLBG that has a total donation income from abroad exceeding RM100,000.00	35
• CLBG that receives income through grants	80
• CLBG that receives a total of cash and bank from abroad exceeding RM100,000.00.	10
• CLBG that receives income from trustees	38
Survey	
• “Best Practices of CLBG and Anti-Corruption Policy Based on NACP”	2,123
• “Business Review Director Feedback Survey 2021”	600
e-Postcard Awareness	
• Approve Accounting Standards	2,123
• Business Review under section 253(3) and Part II Fifth Schedule of the CA 2016	600
• CLBGs System of Internal Control	2,123

Enforcement actions of CLBG for 2021 are as follows:

FAILURE TO ANSWER FINANCIAL INFORMATION FORM FOR 2020

- 560 Reminder Notices
- 493 Seconds Reminder Notices

MONITORING OF REGISTERED INTEREST SCHEMES (RIS)

The Interest Schemes Act 2016 is the sole legislature to administer and regulate the RIS. The RIS is an alternative form of fundraising where contributions by stakeholders are collected within the same company.

The objectives of monitoring are to:

- | | |
|---|--|
| <div>(a) Identify the types of RIS to be the basis for action under the Interest Schemes Act 2016;</div> <div>(b) Ensure that the management company officers (operator of the scheme) are adhering to the corporate governance requirements;</div> <div>(c) Ensure the rights and interests of interest holders are protected;</div> <div>(d) Ensuring the appointed trustee of the scheme performs the duties and responsibilities as stipulated under the Interest Schemes Act 2016;</div> | <div>(e) Ensure that the management company (operator of the scheme) complies with the provisions under the Interest Schemes Act 2016 and complies with Deed of Trust (DoT) and prospectus registered and issue reminders to the company that has been identified; and</div> <div>(f) Ensure the DoT, Supplementary Trust Deed (STD) and Prospectus have been inspected.</div> |
|---|--|

ENFORCEMENT INITIATIVES

Protection mechanisms against shareholders are as follows:

INTEREST SCHEMES ACT 2016

Section 9(5)

The power of the Registrar to direct the management company to compensate any person who have purchased any interest in the scheme prior to the application

Section 42

The Registrar may, by stop order in writing served on the management company

Section 55

The interest holders of a scheme may require the directors of a management company to call for a meeting of interest holders

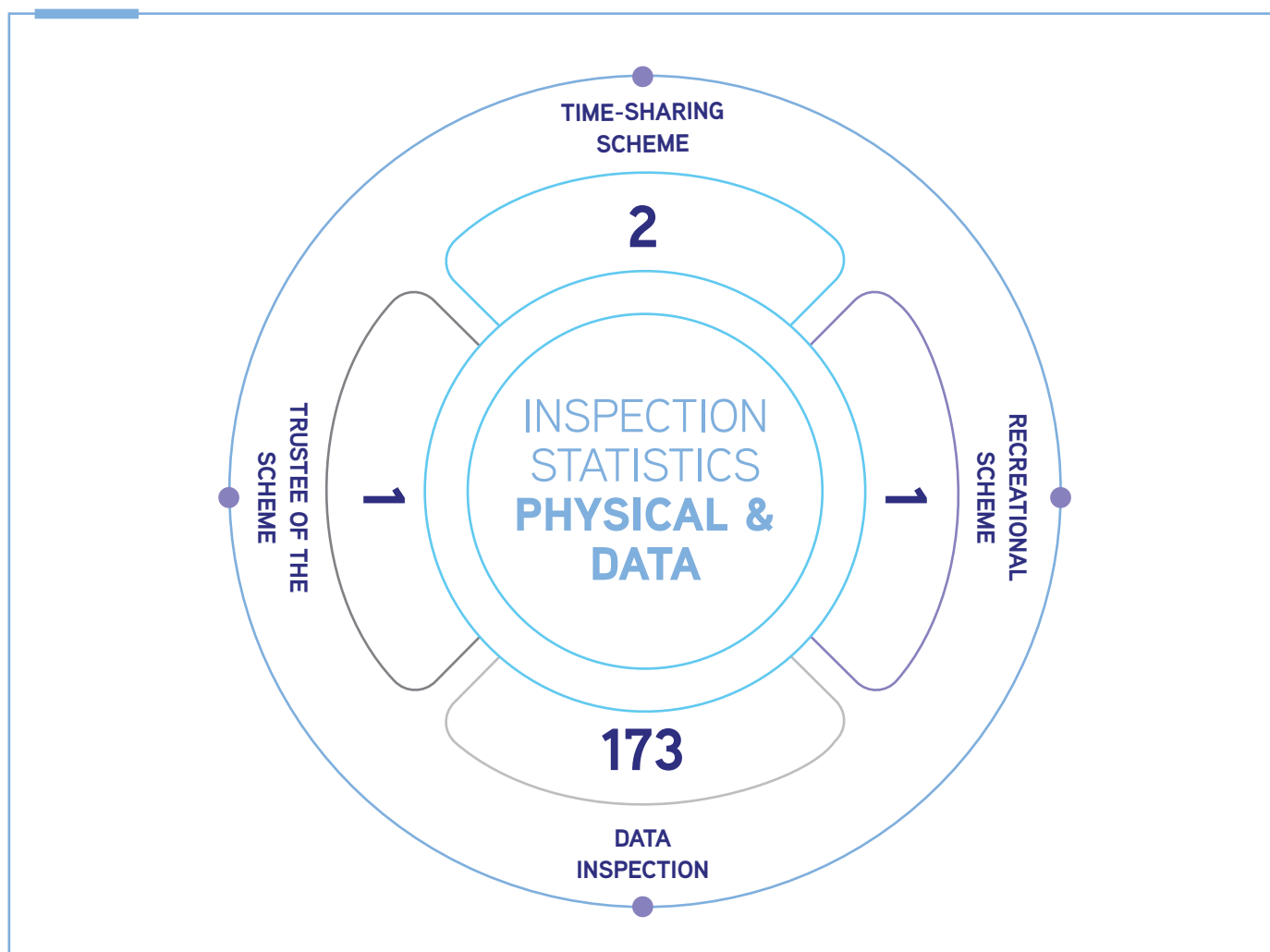
Section 71

Notwithstanding anything in this Act, the Registrar shall have the power to intervene in the management of a scheme when he is satisfied

Section 72

The Registrar shall have the power to terminate an unregistered scheme

Statistics of RIS for the 2021 which involved monitoring based on the physical and data inspections are as follows:

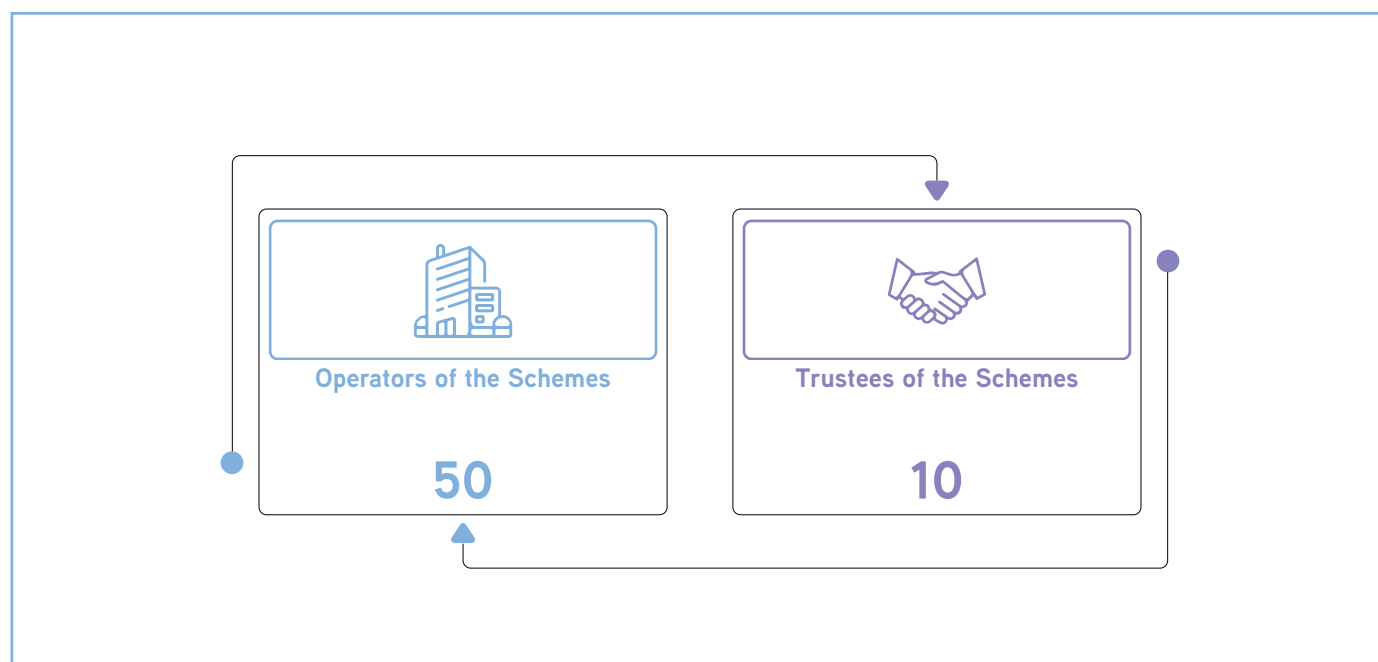


ENFORCEMENT INITIATIVES

Due to the COVID-19 pandemic, physical inspections were replaced to issuance of notices under section 27B. Findings of the physical and data inspections for 2021 are as follows:

ACTIVITIES	ACTIONS
Physical Inspection	Four (4) complaints files were issued as below: <ul style="list-style-type: none"> • No Further Action - 2 files • Under Winding Up Action - 2 files
Data Inspection	33 compliance notices for renewal of the prospectus were issued to the following schemes from 173 data inspection as below: <ul style="list-style-type: none"> • Recreational Membership Scheme - Golf & Recreational Club - 2 • Recreational Membership Scheme - Recreational Club - 11 • Timesharing Scheme - 7 • Investment Scheme - Share farming - 2 • Investment Scheme - Memorial Park - 4 • Investment Scheme - Property - 7
Issuance of notice under section 27B	15 notices under section 27B were issued to trustee of the scheme regarding status of the scheme under their supervision as below: <ul style="list-style-type: none"> • Continuous monitoring until submission of the Deed of Termination - 7 files • No further action - 6 files • Physical inspection - 2 files

Awareness programmes carried out for operators and trustees of the schemes in 2021 are as below:



ENFORCEMENT INITIATIVES

INVESTIGATION

PROGRAMME WITH COMPANY SECRETARIES ON A TARGETED BASIS ON THE ISSUE OF FALSIFICATION OF INFORMATION UNDER SECTION 364 OF THE CA 1965/ SECTION 591 OF THE CA 2016

THE INVOLVEMENT OF 72 PARTICIPANTS COMPRISING OF COMPANY SECRETARIES AND ASSISTANT COMPANY SECRETARIES THROUGH FOUR (4) PROGRAMME SESSIONS FOR 2021.

OBJECTIVE

THE MAIN INFORMATION CASES

Company secretaries failed to perform Know Your Customer (KYC)/ Customer Due Diligence (CDD) with the customers who have dealt with them

CAUSES OF FALSIFICATION

To provide exposure to the company secretaries on the importance of KYC/ CDD

1

To explain the consequences of non-compliance of KYC/ CDD

2

COMMON OFFENCES COMMITTED BY COMPANY SECRETARIES



86%



14%

Overall, 86% (62 participants) agreed that the objectives of the programme had been achieved and stated that the programme conducted has improved their knowledge and skills in performing duties as company secretaries.

ENFORCEMENT INITIATIVES

MEDIA RELEASES

In addition to the reactive conventional investigative actions practiced by SSM, preventive enforcement actions and awareness are also used as one of the proactive measures to educate the public to be more careful so that they do not get involved and be deceived in cases involving violations of acts regulated by SSM.

Therefore, throughout 2021, SSM has posted on SSM's social media platforms on various topics. These media announcements appear to have received encouraging sharing response from other social media platforms especially media platforms owned by governments agencies and communities such as PDRM (Cyber Crime Alert Royal Malaysia Police and District Police Office), Malaysian Insolvency Department, Attorney General's Chambers, *Pusat Ekonomi Digital Keluarga Malaysia* (PEDi), Community Internet Centres and also secretarial and accounting firms' groups.

AWARENESS TOPICS

- 1 Kootu Schemes
- 2 Licensed Money Lenders
- 3 Bogus Auditors
- 4 Protect Your Identity
- 5 Misleading Information
- 6 Know Your Customers
- 7 Bankrupt Directors
- 8 SSM Notices

ANNOUNCEMENTS ON SSM SOCIAL MEDIA



ENFORCEMENT INITIATIVES

ENFORCEMENT ACTIVITIES 2021



STATEMENT RECORDING

534 SESSIONS

EXHIBIT MANAGEMENT

Registered Exhibit

90

Returned Exhibit

35



NOTICE



636

Notices under section 111 of the Criminal Procedure Code for statement recording

41

Notices under section 27B(2)(a) of the CCMA 2001 to obtain information

108

Notices under section 27B(2)(b) of the CCMA 2001 to obtain documents

INFORMATION SEARCH

14

INSOLVENCY DEPARTMENT

1

COURT

56

BANK

14

DEPARTMENT OF CHEMISTRY

31

ROAD TRANSPORT DEPARTMENT

46

NATIONAL REGISTRATION DEPARTMENT

381

TELCO

55

IMMIGRATION DEPARTMENT

14

FACEBOOK/ NEWSPAPER

PROSECUTION



CASES INVOLVING VARIOUS OFFENCES UNDER THE CA 1965/ CA 2016

71

CASE INVOLVING OFFENCE UNDER THE LLPA 2012



10 BLACKLISTED ACTIONS TAKEN

INSPECTION

BUSINESS PREMISES

23

REGISTERED OFFICES

30

AUDITOR'S OFFICE

1

WITNESSES AND SUSPECTS RESIDENTIAL ADDRESSES

65

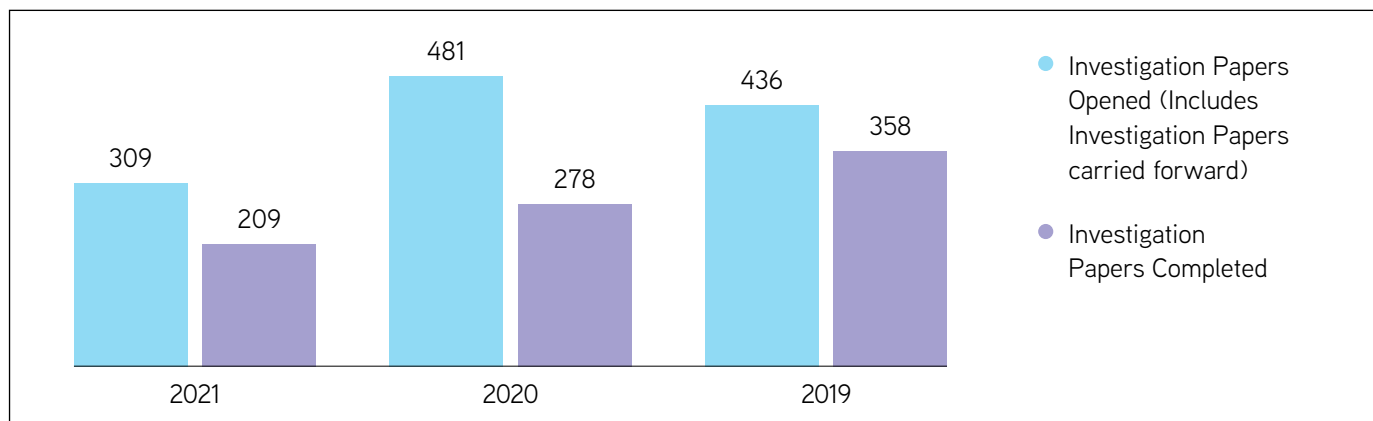
STRATEGIC COLLABORATIONS WITH ENFORCEMENT AGENCIES, STATUTORY BODIES AND OTHERS



ENFORCEMENT INITIATIVES

INVESTIGATION STATISTICS AND ANALYSIS FOR THE YEAR 2021

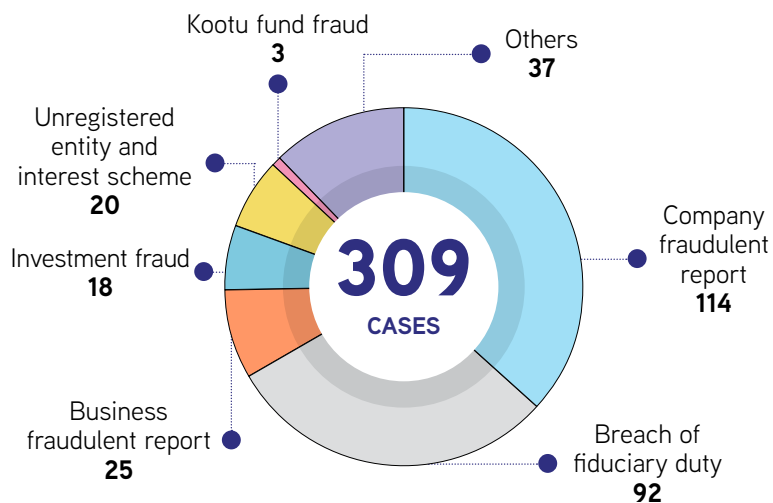
TOTAL INVESTIGATION PAPERS



INVESTIGATIONS UNDER RESPECTIVE ACTS



NATURE OF OFFENCES



309 ENTITIES INVOLVED IN THE INVESTIGATION



ENFORCEMENT INITIATIVES

PROSECUTION AND LITIGATION

WORKSHOP ON TRIALS AND APPEALS

The workshop on Trials and Appeals was held on 7 until 9 April 2021 involving 31 participants. The invited speaker to deliver the sessions for this programme was Puan Samihah Bt Rhazali, an experienced Deputy Public Prosecutor from the Appellate and Trials Division, Attorney General's Chambers of Malaysia. The participants of the programme included all Prosecution & Litigation Division (PLD) officers from SSM Headquarters and Enforcement Section officers from the SSM State Offices.

WORKSHOP ON DRAFTING PROSECUTION SUBMISSIONS 2021

Workshop on Drafting Prosecution Submissions was held on 17 until 19 November 2021. The workshop was officiated by Deputy Chief Executive Officer (Regulatory & Enforcement), Tuan Khuzairi Yahaya. The participants of this workshop were Prosecution Officers from SSM Headquarters. The speakers delivering the modules on the topic of drafting prosecution submissions were Puan Rozalana Zakaria, Director of PLD and Encik Mohd Zulkhairi Kamaruzaman, Head of Prosecution Section, PLD.

SSM ENFORCEMENT CONFERENCE 2021

The 12th Enforcement Conference 2021 (ECON 2021) with the theme "*Social Economy and the COVID-19 Crisis: New Norms – New Strategies*" was successfully held on 8 until 10 December 2021. Participants from the Divisions under the Regulatory & Enforcement Office, SSM State Offices and Branches from throughout the country convened to share information and discuss issues regarding regulatory and enforcement. The speakers, panelists and moderators were the officers from the Regulatory & Enforcement Office as well as invited panelists from the Attorney General's Chambers of Malaysia and Royal Malaysian Police.

ENFORCEMENT INITIATIVES

PROSECUTION

REGISTRATION OF COURT CASES IN 2021

2021 recorded an increase in the number of prosecution cases registered in Court. SSM registered 5,732 cases in Court in 2021 as compared to 4,738 cases in 2020, which is an increase of 21%.

Statistics of Corporate Governance cases registered under the CA 1965, CA 2016, LLPA 2012, CCMA 2001, Interest Schemes Act 2016, Kootu Funds (Prohibition) Act 1971 and ROBA 1956 are as follows:

CATEGORY OF CORPORATE GOVERNANCE OFFENCES	NUMBER OF CASES REGISTERED		
	2021	2020	2019
Section 12(1)(d) ROBA 1956: Making or furnishing the Registrar with false information.	-	1	3
Section 7D(5) CA 1965: Failure to give a justify reason for non compliance of 7D(1) notice from Registrar.	-	-	-
Section 89 CA 1965: Interests to be issued by not a company or an agent of company.	-	-	-
Section 91(1) CA 1965: No issue without approved deed.	-	2	1
Section 125(1) CA 1965: Undischarged bankrupts acting as directors.	2	-	7
Section 128(2) CA 1965: Removal of directors without special notice.	-	-	-
Section 131(1) CA 1965: Failure to disclose interest to the company in a meeting.	-	-	-
Section 132(1) CA 1965: Failure to exercise power as director of a company in the best interest of the company.	-	-	4
Section 132(2)(c) CA 1965: Director or officer of company using his position as director or officer without the consent or ratification of a General Meeting.	-	4	4
Section 132(2)(d) CA 1965: Director or officer of company using his position as director or officer without the consent or ratification of a General Meeting to use any opportunity of the company which he becomes aware of.	-	-	1
Section 364(2) CA 1965: Person making or authorising the making of a statement false or misleading in any material particulars, knowing it to be false or misleading.	1	3	17
Section 370(1) CA 1965: Default penalty proceedings for continuous default.	-	-	-
Section 167(2) CA 1965: Failure to keep company accounting records for 7 years.	-	1	-
Section 198(1) CA 2016: Undischarged bankrupt acting as director.	3	2	4

ENFORCEMENT INITIATIVES

CATEGORY OF CORPORATE GOVERNANCE OFFENCES	NUMBER OF CASES REGISTERED		
	2021	2020	2019
Section 593(a) CA 2016: Person making or authorising the making of a statement false or misleading in any material particulars, knowing it to be false or misleading.	1	-	2
Section 593(b) CA 2016: Person making or authorising the making of a statement false or misleading in any material particulars, knowing it to be false or misleading.	-	1	-
Section 591(2)(a) CA 2016: False statement that is misleading.	2	5	3
Section 27B(1)(a) CCMA 2001: Failure to comply with notice to attend private hearing before the Registrar.	-	-	3
Section 80(1) LLPA 2012: False statement and misleading.	1	-	1
Section 484(6) CA 2016: Failure to disclose liabilities in Statement of Affairs.	-	-	1
Section 245(9) CA 2016: Failure to keep accounting records.	-	1	2
Section 3(2)(a) Interest Schemes Act 2016: Restriction to not issue any advertisement inviting to participate in an unregistered and unauthorized scheme.	-	-	2
Section 3 Kootu Funds (Prohibition) Act 1971: Carry on business of promoting kootu funds to the public.	-	1	-
Section 597(1) CA 2016: Any person carrying on business under any name or title of which "Berhad" or "Limited" is the final word or abbreviation without approval.	-	1	-
Section 230 CA 2016: Fees and benefits payable to directors of public company or listed company and its subsidiaries shall be approved at a general meeting.	2	-	-
TOTAL	12	22	55

ENFORCEMENT INITIATIVES

Statistics of non-compliance cases registered under the CA 1965, CA 2016, LLPA 2012, CCMA 2001, Interest Schemes Act 2016, Kootu Funds (Prohibition) Act 1971 and ROBA 1956 are as follows:

CATEGORY OF NON-COMPLIANCE OFFENCES	NUMBER OF CASES REGISTERED		
	2021	2020	2019
Section 143(1) CA 1965: Failure to hold Annual General Meeting.	214	131	384
Section 169(1) CA 1965: Failure to table accounts at the Annual General Meeting within the prescribed period.	66	121	107
Section 165(4) CA 1965: Failure to lodge Annual Return.	1,528	1,610	7,011
Section 68(1) CA 2016: Failure to lodge Annual Return.	3,413	2,508	1,705
Section 121(1)(b) CA 1965: Failure to print company name and number on official documents.	-	-	-
Section 121(3) CA 1965: Failure to display company name on all offices.	-	-	-
Section 369(1)(c) CA 1965: General Offences	-	-	-
Section 588(1)(c) CA 2016: General Offences	-	-	1
Section 12(1)(a) ROBA 1956: Carrying on business without registration.	5	34	21
Section 12(1)(b) ROBA 1956: Carrying on business after expiry of business registration.	36	63	76
Section 12(1)(c) ROBA 1956: Failure to give information to the Registrar.	-	-	-
Section 12(2) ROBA 1956: Failure to display Certificate of Registration.	65	76	32
Section 17A(1)(b) ROBA 1956: Failure to submit change of registered business particulars.	3	12	22
Section 17A(2) ROBA 1956: Failure to display signboard.	62	118	8
Section 259(1)(a) CA 2016: Duty to lodge Financial Statements and reports with the Registrar.	328	43	-
TOTAL	5,720	4,716	9,367

ENFORCEMENT INITIATIVES

SSM has jurisdiction to conduct prosecution cases in Court for offences under the CA 1965, Kootu Funds (Prohibition) Act 1971, CA 2016, ROBA 1956, LLPA 2012, CCMA 2001 and Interest Schemes Act 2016 pursuant to the First Schedule of the CCMA 2001.

Statistics of Corporate Governance cases charged under the CA 1965, CA 2016, LLPA 2012, CCMA 2001, Interest Schemes Act 2016 and ROBA 1956 are as follows:

CATEGORY OF CORPORATE GOVERNANCE OFFENCES	NUMBER OF CASES CHARGED		
	2021	2020	2019
Section 91(1) CA 1965: Issuing of interests without an approved deed.	-	-	-
Section 94(1)(b) CA 1965: Failure to comply with a covenant contained in a deed.	-	-	-
Section 7D(5) CA 1965: Failure to comply with notice 7D(1) to provide reasonable excuse to the Registrar.	-	-	-
Section 125(1) CA 1965: Undischarged bankrupt acting as director.	1	-	-
Section 132(1) CA 1965: Failure to exercise power as director of a company in the best interest of the company.	-	-	-
Section 132(2)(a) CA 1965: Use of company property without the consent or ratification of a General Meeting.	2	-	2
Section 132(2)(c) CA 1965: Director or officer of the company use his position without consent or ratification of meeting to gain for himself or cause detriment to the company.	2	-	1
Section 363(3) CA 1965: Offering shares for subscription or purchase to the public	-	-	-
Section 364(2) CA 1965: Persons who made or authorised the making of a statement false or misleading in any material particulars knowing it to be false or misleading.	-	1	4
Section 364A(1)(a) CA 1965: An officer knowingly and wilfully authorises the making of any false or misleading statements to members of the corporation	-	-	-
Section 198(1) CA 2016: Undischarged bankrupt acting as director.	-	1	1
Section 593(b) CA 2016: Persons who made or authorised the making of a statement false or misleading in any material particulars knowing it to be false or misleading.	-	4	-
Section 245(9) CA 2016: Failure to keep accounting records	-	1	-
Section 12(1)(d) ROBA 1956: False declaration to the Registrar	-	1	-
Section 3 Kootu Funds (Prohibition) Act 1971: Carry on business of promoting kootu funds to the public	-	1	-
Section 597(1) CA 2016: Any person carrying on business under any name or title of which "Berhad" or "Limited" is the final word or abbreviation without approval	-	1	-
Section 591(2)(a) CA 2016: False or misleading statement	1	-	-
TOTAL	6	10	8

ENFORCEMENT INITIATIVES

Statistics of non-compliance cases charged under the CA 1965, CA 2016, LLPA 2012, CCMA 2001, Interest Schemes Act 2016 and ROBA 1956 are as follows:

CATEGORY OF NON-COMPLIANCE OFFENCES	NUMBER OF CASES CHARGED		
	2021	2020	2019
Section 143(1) CA 1965: Failure to hold Annual General Meeting.	242	204	449
Section 169(1) CA 1965: Failure to table accounts at the Annual General Meeting within the prescribed period.	37	26	73
Section 165(4) CA 1965: Failure to lodge Annual Return.	546	1,412	3,924
Section 165A CA 1965: Failure to attach Auditor's Statement.	-	-	24
Section 68(1) CA 2016: Failure to lodge Annual Return.	5,279	3,135	1,220
Section 370(1) CA 1965: Default penalty proceedings for continuous default.	-	-	-
Section 139C CA 1965: Disqualified secretary	-	-	-
Section 12(1)(a) ROBA 1956: Carrying on business without registration.	522	1	-
Section 12(1)(b) ROBA 1956: Carrying on business after expiry of business registration.	149	30	58
Section 12(2) ROBA 1956: Failure to display certificate of registration.	120	17	2
Section 17A(1)(b) ROBA 1956: Failure to submit change of registered business particulars.	2	1	1
Section 17A(2) ROBA 1956: Failure to display signboard.	168	22	9
Section 259(1)(a) CA 2016: Duty to lodge Financial Statements and reports with the Registrar.	160	-	-
TOTAL	7,225	4,848	5,760

ENFORCEMENT INITIATIVES

LANDMARK CASES IN 2021

In 2021, SSM recorded a total number of 116 convictions. A summary of the important cases conducted by SSM are as follows:

PARTIES	DESCRIPTION OF OFFENCE	OFFENCE (SECTION)	SUMMARY
NWP Holdings Berhad v Public Prosecutor	Payment of directors' fees without obtaining approval in a general meeting	Section 230(1)(b) CA 2016	<p>The Appellant (accused) was charged with two (2) charges under section 230(1)(b) of the CA 2016 for the offence of payment of directors' fees without obtaining approval in a general meeting for the years 2017 and 2018.</p> <p>The reason for the Appellant's Application for Preliminary Objection is that the first charge (2017 fee payment) is retrospective due to the calendar year for 2017 is between the transition of the CA 1965 (Act 125) to the CA 2016 (Act 777) and therefore the charge is invalid. The Respondent (Public Prosecutor) quoted section 619 CA 2016 (General Transitional Provisions) to rebut the ground given by the Appellant.</p> <p>The Appellant also filed an objection because both charges were defective as they did not comply with Criminal Procedure Code and therefore both charges were invalid.</p> <p>The Court dismissed the Appellant's Preliminary Objection and ruled that both charges were valid and legitimate.</p>
Public Prosecutor v Aziz bin Intan	Director/ officer of company used his position to gain directly benefit for himself	Section 132(2)(a) and section 132(2)(c) CA 1965	The accused pleaded guilty to both charges against him. The Court convicted the accused and sentenced him to a fine of RM3,000 for each charge in lieu of three (3) months imprisonment.
Public Prosecutor v Cheng Nyok Wei	Giving false information to the Registrar	Section 364(2) CA 1965	The accused pleaded guilty to the charge against him through the Plea Bargaining process. The court convicted and sentenced the accused to a fine of RM50,000.
Public Prosecutor v Choong Shin Cheong	Giving false information to the Registrar	Section 364(2) CA 1965	The accused was found guilty after a full trial in Johor Bahru Sessions Court and was sentenced to a fine of RM20,000 in lieu of 6 months imprisonment. The accused's appeal was dismissed by the High Court and the Court of Appeal. Thus, the previous conviction and sentence were affirmed.
Public Prosecutor v Hung Lye Huat	Undischarged bankrupt acting as directors	Section 125(1) CA 1965	The accused pleaded guilty to two (2) charges against him through the Plea Bargaining process. The Court convicted and sentenced him to a fine of RM8,000 for each charge in lieu of three (3) months imprisonment.

ENFORCEMENT INITIATIVES

PROSECUTION CONVICTIONS FROM 2019 TO 2021

Statistics of convictions by Court are as below:

CATEGORIES	CORPORATE GOVERNANCE OFFENCES			NON-COMPLIANCE OFFENCES		
	2021	2020	2019	2021	2020	2019
Company	-	-	-	90	309	432
Director	8	3	8	-	-	-
Owner/ Individual Businesses	-	1	-	18	34	19
TOTAL	8	4	8	108	343	451

LITIGATION

In 2021, SSM has implemented two (2) activities as follows:

- (a) Workshop for Preparation of Job Procedure Manual for cases involving Injunction for Acts governed by SSM through Microsoft Teams which was held on 17 September 2021; and
- (b) Workshop for Preparation of Job Procedure Manual for Cases under Interest Schemes Act 2016 which was held on 1 until 3 December 2021.

Listed below are the statistics of files related to litigation action opened for the period of January until December 2021:

CATEGORIES	FILE OPENED		
	2021	2020	2019
Court Case	519	511	543
Legal Advice	1	12	4
Miscellaneous	6	8	8
TOTAL	526	531	555

Among the court cases handled by SSM are as follows:

(a) Application to reinstate the name of company in the Company's Register (section 555 of the CA 2016);

(b) Application for extension of time and amendment of documents related to charges (section 361 of the CA 2016);

(c) Application relating to the rectification of documents under section 602 of the CA 2016;

(d) Cases involving application to rectify register of members under section 103 of the CA 2016;

(e) Cases involving the Interest Schemes Act 2016;

(f) Cases involving Writ of Summons for negligence claim and damages against SSM; and

(g) Cases involving insolvency issues.

ENFORCEMENT INITIATIVES

In 2021, SSM was involved in several notable cases that need to be highlighted. Among the notable cases are listed as below:

PARTIES	SUMMARY
Wabina Constructions & Engineering Sdn Bhd v Kerajaan Malaysia, Kementerian Perdagangan Dalam Negeri Dan Hal Ehwal Pengguna Malaysia, Datuk Alexander Nanta Linggi, SSM dan Lain-Lain (PA-25-26-05/2020)	<p>The Plaintiff, Wabina Constructions & Engineering Sdn Bhd in this case filed an application for Judicial Review in the Pulau Pinang High Court to challenge the legality of the Companies Order (No.2) 2020 which was gazetted on 23 April 2020. The Exemption Order which was introduced during the Movement Control Order (MCO) 1.0 is aimed at providing a breathing space for many companies whose businesses and financial sustainability were affected by the COVID-19 pandemic.</p> <p>Amongst reliefs sought by the Plaintiff in the Judicial Review are:</p> <div data-bbox="411 853 1453 920" style="border: 1px solid black; padding: 5px;"> <p>(a) An Order in the form of certiorari for cancellation or setting aside of the Companies (Exemption) Order No. 2 2020 [P.U (A) 123] dated 23 April 2020;</p> </div> <div data-bbox="411 954 1453 1021" style="border: 1px solid black; padding: 5px;"> <p>(b) An Order in the form of mandamus wherein the Respondents (including SSM as the 4th Respondent) will comply and recognise this Judicial Review Order; and</p> </div> <div data-bbox="411 1055 1453 1122" style="border: 1px solid black; padding: 5px;"> <p>(c) An Order in the form of mandamus that the costs of action shall be borne by the 1st Respondent until 4th Respondent jointly or severally.</p> </div> <p>Prior to the hearing of the Judicial Review application conducted, the Plaintiff had made an interlocutory application to the Pulau Pinang High Court to refer the above mentioned issues for determination and disposal by the Federal Court.</p> <p>The interlocutory application was initiated under section 84 of the Court of Judicature Act 1964 as such issues involved which are related to the Federal Constitution as follows:</p> <div data-bbox="411 1395 1453 1563" style="border: 1px solid black; padding: 5px;"> <p>(a) Whether the statutory rights of the Plaintiff as provided under section 465 and section 466(1)(a) of the CA 2016 has been infringed, disappeared and destroyed due to the issuance of the Companies (Exemption) Order (No.2) 2020 which was gazetted on 23 April 2020 and indirectly denying the Plaintiff's rights as protected and enshrined under Article 5(1) and Article 13(1) of the Federal Constitution;</p> </div> <div data-bbox="411 1597 1453 1794" style="border: 1px solid black; padding: 5px;"> <p>(b) Whether the constitutional rights of the Plaintiff as the creditor which was decided by the Construction Industry Payment and Adjudication Act 2012 (CIPAA) on 24 February 2020 is blocked and destroyed in between 23 April 2020 until 31 December 2020 due to the Companies (Exemption) Order, whereas the 5th Respondent is unfairly enjoying valid interest and additional protection from the Companies (Exemption) Order. This has denied Plaintiff's rights enshrined under Article 5(1), Article 8(1) and Article 13(1) of the Federal Constitution;</p> </div> <div data-bbox="411 1827 1453 1951" style="border: 1px solid black; padding: 5px;"> <p>(c) Whether the Plaintiff as the creditor (and any other companies which are the creditors) has different rights and is not granted any equal protection under the law compared to the 5th Respondent (and any other debtor company). This is again has denied Plaintiff's rights as protected and enshrined under Article 8 of the Federal Constitution; and</p> </div> <div data-bbox="411 1984 1453 2152" style="border: 1px solid black; padding: 5px;"> <p>(d) Whether the Plaintiff's has lost its rights under the law when a new law was enacted by the 2nd Respondent and the 3rd Respondent (which was proposed by the 4th Respondent) without any enactment in the Parliament of Malaysia. Indirectly this is a denial of the Plaintiff rights and reasonable expectation which is protected under Article 44(1) and Article 66(1) of the Federal Constitution.</p> </div>

ENFORCEMENT INITIATIVES

PARTIES	SUMMARY
	<p>On 3 May 2021, His Lordship Dato' Sri Tun Abd Majid Dato' Haji Tun Hamzah, the Penang High Court Judge, had dismissed the above application with cost in cause and ordered that the main application for Judicial Review in paragraph 1 be heard by the Court on the date to be fixed. Parties were also ordered to file their necessary affidavits before the hearing date is fixed by the Court.</p> <p>At the main hearing of Wabina's Judicial Review application on 15 December 2021, the Penang High Court Judge had dismissed the application with cost of RM5,000 payable to Respondents No. 1-4 and RM3,000.00 costs to Respondent No. 5.</p> <p>The Penang High Court in its broad grounds agreed that this judicial review had become an academic issue as the Companies (Exemption) (No. 2) Order 2020 ended on 31 December 2020. Furthermore, the Applicant had received full payment from Respondent No. 5.</p> <p>On substantive issues, the Penang High Court held that the Exemption Order is not <i>ultra vires</i> against the CA 2016 and did not deny the rights of the Applicant nor the creditors or against the principle of equality under the Federal Constitution.</p>
Janice Khoo Liew Kee & A La Pointe Ballet (Penang) Sdn Bhd v SSM	<p>This case involves an application by SSM to intervene and to set aside the Court Order dated 8 January 2019. The Court had allowed an ex-parte application by the Applicant to strike off the name of A La Pointe Ballet Academy (Pg) Sdn Bhd from SSM's Register whereby SSM was ordered by the Court to give effect to the said Court Order.</p> <p>The issue raised in this case is whether the Court has the power to strike off the name of a company pursuant to section 549 and 550 of the CA 2016.</p> <p>On 7 September 2021, His Lordship Dato' Sri Tun Abd Majid Dato' Haji Tun Hamzah, the Penang High Court Judge allowed SSM's application to intervene and to set aside the Court Order dated 8 January 2019. The decision of the Court shows that the power to strike off a company's name from the Companies Register in accordance with section 549 and 550 of the CA 2016 lies with the Company Registrar and not the Court. The Applicant should not abuse the Court process by making an ex-parte application to strike off the company name through the Court since the power to strike off a company lies with the Company Registrar through the CA 2016.</p>
Shanmuganathan A/L Palaniappan, Suresh A/L Kaliannan & Yow Hoe Bus Company Berhad v SSM	<p>This case involves an application by the directors of Yow Hoe Bus Company Berhad in the Johor Bahru High Court for an Order under section 583 of the CA 2016 to transfer a total of 30,200 units of shares owned by eight (8) Yow Hoe Bus Company Berhad shareholders who are Singaporean and their whereabouts are unknown, for a period of not less than ten years, to the Minister charged with responsibility for finance.</p> <p>In this case, the Johor Bahru High Court Judge after hearing SSM's submission which refers to section 25(2) of the Court of Judicature Act 1964, allowed the Applicant's application and ordered the Deputy Registrar/ Senior Assistant Registrar of the High Court of Malaya to execute the shares transfer form pursuant to section 25(2) of the Court of Judicature Act 1964.</p>



REGULATORY REFORM INITIATIVES

REGULATORY REFORM INITIATIVES

COVID-19 Initiative: Prescription of Amount of Indebtedness of Company under section 466(1)(a) of the CA 2016

Effective from 1 April 2021, the threshold of indebtedness of a company pursuant to section 466(1)(a) of the CA 2016 is an amount exceeding RM50,000 as prescribed under Gazette Notification No. 4159 [G.N. No. 4159].

This permanent increase of the indebtedness threshold from RM10,000 is in line with SSM's initiatives to continuously support the business community during the economic recovery period to assist companies which are still financially viable but affected by the extended period of the Movement Control Order (MCO) due the COVID-19 pandemic in facing its financial obligations.

From the period of 23 April 2020 to 31 March 2021, the indebtedness threshold was raised temporarily from RM10,000 to RM50,000 as part of the intervention initiative to ensure that the companies affected by the COVID-19 pandemic do not face winding up actions.

Proposed Amendment to the CCMA 2001

Following the Cabinet mandate that SSM becomes the regulatory body responsible for administering the Movable Property Security Interest (MPSI) Bill, SSM has proposed amendments to the CCMA 2001 to widen the Commission's functions to regulate the Bill.

In addition, provisions relating to the power to publish information, power to take action and appeal to the Minister are also proposed to be amended. The proposals are aimed to address inconsistencies in law and strengthen the application of existing provisions relating to the powers of the Minister, the Commission and the Registrar.

Companies (Amendment) Bill and Limited Liability Partnership (Amendment) Bill

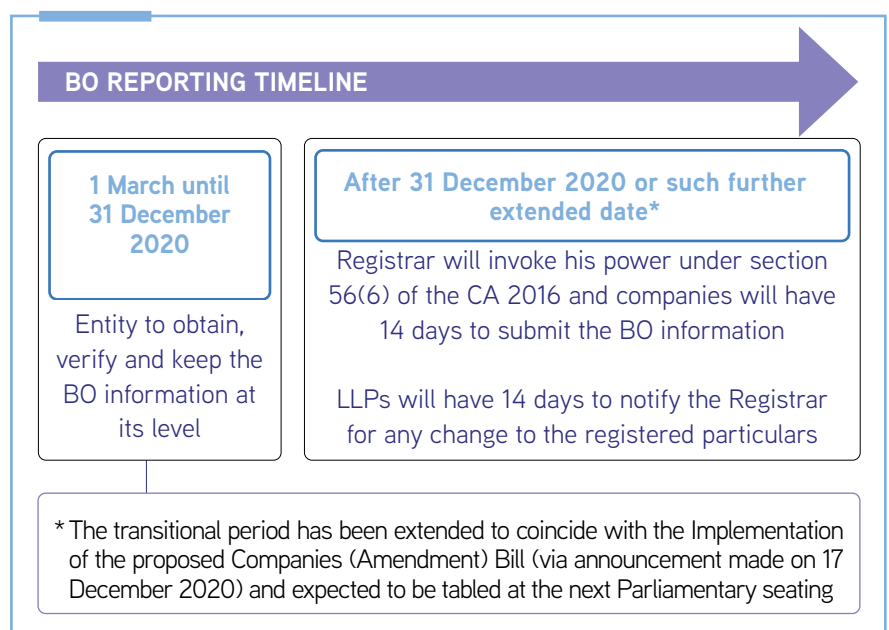
SSM is finalizing the Companies (Amendment) Bill and the Limited Liability Partnership (Amendment) Bill which are expected to be tabled in the Parliament in the 2022 session upon endorsement by the Attorney General's Chambers.

One of the objectives of the amendments is to improve the legal framework relating to the rehabilitation of business entities to be more comprehensive in line with the international standards to ensure that business entities remain competitive. Without a comprehensive legal framework, companies and limited liability partnerships are facing the risk of being wound-up when they are having financial difficulties even though the businesses are in fact still viable.

Another key objective of the amendments is to further strengthen the governance provisions by improving the beneficial ownership reporting framework to curb money laundering, terrorist financing, corruption, tax evasion etc. by abusing business entities to conceal criminal activities. The proposed reporting framework will increase the transparency of the actual individuals who own or control the business entity.

Extension of the Transitional Period for compliance to the Guideline for the Reporting Framework for Beneficial Ownership (BO) of Legal Persons

In line with the amendments made to the CA 2016 and the LLPA 2012 relating to the BO reporting framework, SSM has extended the transitional period for legal entities to comply with the requirement set out in the Guideline for the Reporting Framework for BO of Legal Persons to coincide with the enforcement date of the proposed Companies (Amendment) Bill and Limited Liability Partnerships (Amendment) Bill. During the transitional period, legal entities must fully comply with the guideline except for lodgement with the Registrar when there are changes to the BO information.



REGULATORY REFORM INITIATIVES

Trust Companies Bill

As part of its corporate law reform programme, SSM is proposing to introduce a new Trust Companies Bill to replace the existing Trust Companies Act 1949 (TCA 1949). This effort is to ensure that the law regulated by SSM remain relevant and to harmonise with the current development and best practices at the international level as well as to realize SSM's aspiration to be the world's leading regulator through effective monitoring based on comprehensive legal framework.

Trust companies have been identified by the Financial Action Task Force (FATF) as reporting institutions based on their propensity to be misused for money laundering and terrorist financing purposes. In response, the new Bill will introduce new policies towards modernizing the TCA 1949 in line with international requirements in ensuring that the business environment in Malaysia is safe and can attract foreign investors to Malaysia.

Objectives of TCA 1949 Review**01**

To provide clarity and certainty in law and to avoid inconsistent and overlapping provisions in different statutes

02

To introduce new modern enabling powers necessary for the efficient management of trust companies

03

To modernize the trust company law to facilitate more effective trust administration

04

To promote the trust business and strengthen the competitiveness and attractiveness of trust companies' services industry in Malaysia

05

To harmonize the law with relevant international standards

06

To abolish outdated and complicated rules which create uncertainties with regard to the registration process and reporting procedures

REGULATORY REFORM INITIATIVES

Policy Statements under the Trust Companies Bill

Parameters of Activities

Policy Statement 1	The law will provide a clear parameter of trust business or trust related activities and the definition of “Trust Business”.
---------------------------	--

Mandatory Registration Regime

Policy Statement 2	The law will clarify that only public companies limited by shares are allowed to be registered as trust companies and that mandatory registration will be required under the TC Bill before they are allowed to carry on trust business or trust related activities.
Policy Statement 3	The law will introduce a mandatory requirement for a trust company to have a constitution with specific objects.
Policy Statement 4	The law will provide for an exemption to certain categories of persons from the registration requirement and the power to exempt lies with the Minister upon recommendation from the Registrar.
Policy Statement 5	The law will be harmonized with the CA 2016 following the modernisation of several company law concepts including the abandonment of the authorised share capital concept.
Policy Statement 6	The law will prohibit a person from holding more than 20% shareholding in a trust company.
Policy Statement 7	The law will retain the existing requirement for trust companies to place security deposits with the Minister of Finance but with modifications to the amount of the security deposits based on certain percentage to reflect the current value of the trust business undertaken by a trust company.
Policy Statement 8	The law will omit the current reciprocal provisions relating to the trust law in Singapore.
Policy Statement 9	The law will provide a new definition of “beneficial ownership” and “control” to promote transparency of ownership and control of a trust company and its trust arrangement.
Policy Statement 10	The law will provide for a mandatory submission of Annual Statement together with the BO information.
Policy Statement 11	The law will provide criminal sanctions on directors of a trust company for breaches of certain duties and obligations under the TC Bill in addition to those stated in the CA 2016.
Policy Statement 12	The law will empower the Registrar to impose any terms and conditions with regard to the qualification and experience of a director of a trust company.
Policy Statement 13	The law will retain the current policy on provisions relating to auditors under the CA 2016.
Policy Statement 14	The law will expand section 8(1) of the TCA 1949 in relation to objects of trust companies to include the power of the board of directors of a trust company to fix the remuneration, charges and fees itself.

REGULATORY REFORM INITIATIVES

Policy Statements under the Trust Companies Bill

Cessation of Trust Companies

Policy Statement 15	Retention of provisions relating to court powers to order winding up of trust companies.
Policy Statement 16	Clarification that a trust company is allowed to cease business provided that the assets of the trust business or trust related activities is distributed while still acting as trustee.
Policy Statement 17	Trust companies are allowed to benefit from the provisions relating to Scheme of Compromise or Arrangement and Corporate Rescue Mechanism under the CA 2016.
Policy Statement 18	Retention relating to powers of Minister to apply for the winding up of a trust company on specific circumstances and the adoption of paragraph 465(2)(b) of the CA 2016 where the Registrar is empowered to apply to wind up a trust company which is being used for unlawful purposes.

Electronic Services

Policy Statement 19	The law will introduce mandatory electronic filing for lodgement or filing of documents and empower the Registrar to supply information and issue any documents electronically.
----------------------------	---

Minister of Finance Related Powers

Policy Statement 20	<p>The law will empower the Minister:</p> <ul style="list-style-type: none"> (a) to hear an appeal to the Registrar's decision on refusal to register a company as a trust company; (b) to be in charge in matters relating to enforcement activities; and (c) to be in charge in matters relating to the winding up of a trust company by Court.
Policy Statement 21	<p>Retention of the existing policies relating to the Minister's power:</p> <ul style="list-style-type: none"> (a) to hear an appeal on the additional security deposit in certain situation and to approve substitution of other securities deposited with the Accountant General; (b) to approve investment and to sell mortgaged land within three (3) years after acquisition; and (c) to determine the amount of fees collected by the Registrar on behalf of the Accountant General.

REGULATORY REFORM INITIATIVES

Movable Property Security Interest Bill (MPSI Bill)

SSM continued its effort to introduce a secured transaction legal framework and establish a unified collateral registry for Malaysia through the proposed MPSI Bill.

The MPSI Bill was proposed to fill in the gap in Malaysia so that business entities can utilize movable property owned by them and use such property as collateral to obtain financing in order to further expand their business. Numerous discussions and consultations were conducted with various agencies and ministries, and a proposal paper to introduce a new legal framework for secured transactions was tabled to the Cabinet on 17 February 2021. The Cabinet agreed that MPSI Bill be enacted for the purpose of registration and enforcement of security interest of movable property in Malaysia and SSM was assigned with the responsibility to administer the MPSI Bill as well as regulating activities in relation to the registration of movable property as collateral.

A three (3) day workshop was held starting from 29 November to 1 December 2021 to finalize the draft MPSI Bill. The workshop was attended by legal officers from the Legal Division of MDTCA and SSM. 108 legal provisions based on 23 Policy Statements were discussed and refined for subsequent submission to the Attorney General's Chambers.

23 Policy Statements under the MPSI Framework

Policy Statement 1	Introduction of framework for the registration of security interest on movable property that includes security interest arising from shariah transactions.
Policy Statement 2	Registration is on voluntary basis.
Policy Statement 3	The legal framework will apply to floating charge.
Policy Statement 4	The legal framework applies to all movable properties.
Policy Statement 5	The establishment of a single comprehensive regime.
Policy Statement 6	The registration system will be fully electronic.
Policy Statement 7	Perfection of security interest is perfected and effective against third parties if (a) a notice with respect to the security interest is registered in the Registry; or (b) secured creditor is in possession of the movable property.
Policy Statement 8	The legal framework will provide notice filing.
Policy Statement 9	Only interested person can request information from the Register.
Policy Statement 10	Amendment to financing statement will be allowed to be registered by the grantor/ debtor/ secured creditor.
Policy Statement 11	The legal framework will provide criminal sanction for false statement made to the Registrar.
Policy Statement 12	The registration of security interest is effective unless seriously misleading.
Policy Statement 13	The registration of a financing statement may be cancelled by a notice.
Policy Statement 14	The legal framework will require disclosure on any subordination of financing statement.
Policy Statement 15	The framework will generally allow any person to search the register and obtain printed search result. However, consideration must also be taken with regards to Personal Data Protection Act (PDPA) 2010 where information to be made available to the public will not be those which are sensitive information under PDPA.
Policy Statement 16	As a general rule a perfected security interest has priority over an unperfected security interest in the same collateral and that priority between perfected security interests in the same collateral is determined by the time the party has taken the perfecting step.

REGULATORY REFORM INITIATIVES

23 Policy Statements under the MPSI Framework

Policy Statement 17	The legal framework shall provide clear parameters with regards to the security interests/ interest in different circumstances.
Policy Statement 18	The legal framework shall provide the enforcement of interests after default for the debtor/ grantor/ secured creditor.
Policy Statement 19	The legal framework shall allow the termination of enforcement by grantor or any person who has interest on the secured property.
Policy Statement 20	Provision will be made to ensure that appropriate protection is provided for the security interest involving debtor/ grantor under insolvency or receivership.
Policy Statement 21	General transition provision.
Policy Statement 22	Prior security interests.
Policy Statement 23	Consequential amendments and repeal.

Study on the Impact of Gig Economy on the ROBA 1956

Taking cognisance of the importance of the role played by gig workers and digital platform providers towards domestic growth, SSM took the initiative to study the impact of the gig sector to the ROBA 1956 with particular emphasis to determine whether the activities of gig workers fall within the definition of “business” that need to be registered under ROBA 1956.

This study is significant because many Malaysians have chosen to participate in the gig economy following retrenchments and loss of income due to the COVID-19 pandemic.

The objectives of study are:

(a) To ascertain whether the activities of gig workers involved in the gig economy falls within the classification of ‘business’ under ROBA 1956;

(b) To propose appropriate policies to regulate gig activities under ROBA 1956 based on their classification; and

(c) To modernise ROBA 1956 in tandem with current business practices and to be able to accommodate the new trend of “business like” activities carried out within the gig economy.

The final finding of the study is expected to be reported in May 2022 upon finalization of the report by the Malaysia Digital Economy Corporation (MDEC) in determining the appropriate national definitions relating to the gig industry and the research outcome on the Informal Workforce by the Economic Planning Unit (EPU).

Regulations, Practice Directives and Guidelines

In 2021, SSM continued to issue regulatory notes and documents to provide clear and up-to-date guidance and explanation of laws and practices under its supervision.

REGULATORY REFORM INITIATIVES

Below are the documents issued and gazette in year 2021:

(a) Companies (Amendment) Regulations 2021

Gazette Date: 18 August 2021

Objective : Amendment on the Schedule under the Companies Regulations 2017 with regards to:

- (i) The fee for the purpose of lodgement of notice on the increase of share capital of foreign company under subsection 567(3) of the CA 2016; and
- (ii) Items 43, 45, 47 and 48 so that the relevant particulars apply to the company, shareholders, directors, company secretaries, auditors and liquidators for the purpose of any relevant application and filing under the CA 2016.

(b) Prescription of Amount of Indebtedness of Company under section 466(1)(a) of the CA 2016

Gazette Date: 22 March 2021

Objective : To the increase of the indebtedness threshold of a company under section 466(1)(a) of the CA 2016 from RM10,000 to RM50,000.

(c) Revised Practice Directive 6/2020: Extension of Time for Annual General Meeting and Lodgement of Financial Statements

Issue Date : 27 January 2021

Objective : To clarify the powers of the Registrar relating to the application for the extension of time

- (i) To hold Annual General Meetings under section 340(4) of the CA 2016;
- (ii) To circulate the Financial Statements and Reports under PN 3/ 2018;
- (iii) To lodge the Financial Statements and Reports under section 259(2) of the CA 2016; and
- (iv) To waive the application fee for extension of time made under section 340(4), PN 3/ 2018 or section 259(2) of the CA 2016 for companies which are affected by the COVID-19 pandemic.

(d) Practice Directive 7/2021 – Lodgement of Annexure on Beneficial Ownership Information of Annual Return Lodged under section 68 of the CA 2016

Issue Date : 8 March 2021

Objective : (i) To clarify and streamline the lodgement of the annexure of the BO information accompanying the Annual Return pursuant to section 68 of the CA 2016.

- (ii) To determine the general requirements for the lodgement of the documents and related matters.

(e) Practice Directive 8/2021 – Extension of Time for Circulation of Financial Statements and Reports, Holding of Annual General Meeting and Lodgement of Financial Statements for Companies Affected by the Implementation of Movement Control Order.

Issue Date : 31 May 2021

Objective : To provide the manner for a company to apply for an extension of time for circulation of Financial Statements and Reports, holding an Annual General Meeting (AGM), and lodgement of Financial Statements and Reports with the Registrar for companies affected by the implementation of the MCO.

(f) Guidelines on Company Limited By Guarantee (CLBG)

Issue Date : 27 September 2021

Objective : To update the existing guidelines for matters regarding CLBGs.

(g) Guidelines for Application to Reinstate Company under section 555(1) of the CA 2016

Issue Date : 10 June 2021

Objective : To update the existing guidelines for companies applying for reinstatement after being struck-off by the Registrar.

The background features a repeating honeycomb pattern of hexagons. The hexagons are outlined in thin lines that transition from a light blue on the left to a light yellow on the right. A large, central hexagon is outlined in a thin blue line and contains the main text.

TRAINING ACADEMY & KNOWLEDGE MANAGEMENT

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

SSM NATIONAL CONFERENCE 2021

The 10th SSM National Conference with the theme 'Governing under New Normal' was held on 24 August 2021. The Conference was officially launched by YBhg. Datuk Seri Hj Hasnol Zam Zam Hj Ahmad, Secretary General of MDTCA cum Chairman of SSM.

For the first time, the SSM National Conference 2021 was hosted on a virtual conference platform that allowed delegates to participate in four (4) plenary sessions and utilise the networking lounge and exhibition booths. This conference was attended by a total of 2,049 delegates comprised of stakeholders from various background representing the public and private sectors. A total of 17 speakers, panelists and moderators deliberated the following topics at the Conference:

- (a) Governing Under New Normal;
- (b) Working with Remote Board;
- (c) Beneficial Ownership Reporting: Transitional Period and Future Obligations; and
- (d) SSM Talks.



YEAR 2021 - DIGITALISATION YEAR FOR TRAINING

This is the second year that SSM conducted its training programmes virtually to ensure its stakeholders, especially company directors and company secretaries continues training during the COVID-19 pandemic.

e-COMTRAC

The e-COMTRAC platform was introduced in January 2021 which is an online training registration system provided by SSM. All training registrations and payment must be made through the e-COMTRAC. Stakeholders and members of the public can access e-COMTRAC at <https://e-comtrac.ssm.com.my> for a fast, hassle free, 24/7 service to sign up for training and earn SSM Continuing Professional Education (CPE) points.



TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

The benefits of the e-COMTRAC are as follows:

(a) Improving the efficiency and effectiveness of SSM's service delivery system based on the concept of simple, fast and cost effective by optimising the use of information technology;

(b) A web-based access using the latest technology facilities such as smartphones, iPads and laptops with an internet connection;

(c) The service is easily accessible (24/7) and participants do not need to present at SSM service counters for the purpose of training registration and payment; and

(d) Cashless environment and electronic payments.

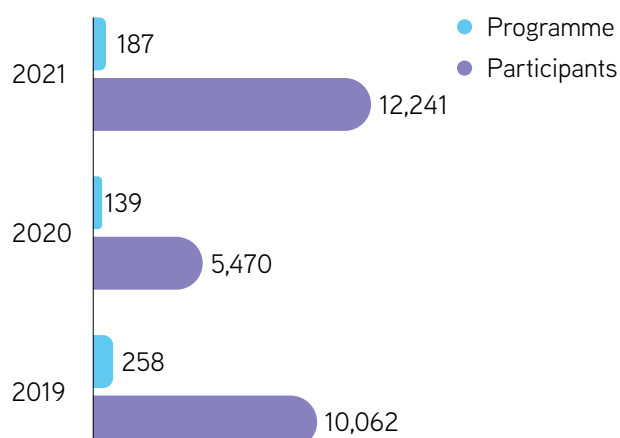
In addition, training participants can download the e-Certificate via e-COMTRAC platform.

The e-COMTRAC has won the second place for the MDTC Award Innovative and Creative Award and the winner of the Best Documentation Award for 2021.

STAKEHOLDERS' EDUCATION AND AWARENESS

In 2021, SSM has conducted a total of 187 programmes (2020: 139) with 12,241 participants (2020: 5,470). All programmes were conducted online.

EDUCATION AND AWARENESS PROGRAMMES FOR 2019 TO 2021



The total number of corporate programmes conducted throughout the year 2021 are as follows:

PROGRAMMES	SESSIONS	PARTICIPANTS
Corporate Directors Training Programme 3.0	7	247
Company Secretaries Training Programme Essential 1.0	21	1,686
Company Secretaries Training Programme Significant 2.0	12	774
Continuing Education Programmes	91	5,453
Malaysian Business Reporting Systems (MBRS)	40	1,474
In-house Training Programmes	15	558
SSM National Conference 2021	1	2,049
TOTAL	187	12,241

CORPORATE DIRECTORS TRAINING PROGRAMME (CDTP) 3.0

The Corporate Directors Training Programme Fundamental (CDTPF) 3.0 is specifically structured for company directors, company secretaries, chief executive officers, chief operating officers, chief financial officers, companies' top management, corporate employees, foreign investors, innovators, and entrepreneurs with the topics focusing on the roles and responsibilities of company directors and officers of the company.

Through participation in the CDTPF 3.0, participants are able to:

(a) Develop a good understanding of the concept, features and characteristics of a company;

(b) Outline the roles and responsibilities of a company director, company secretaries and auditors;

(c) Be equipped with the foundational knowledge of corporate governance and corporate responsibility;

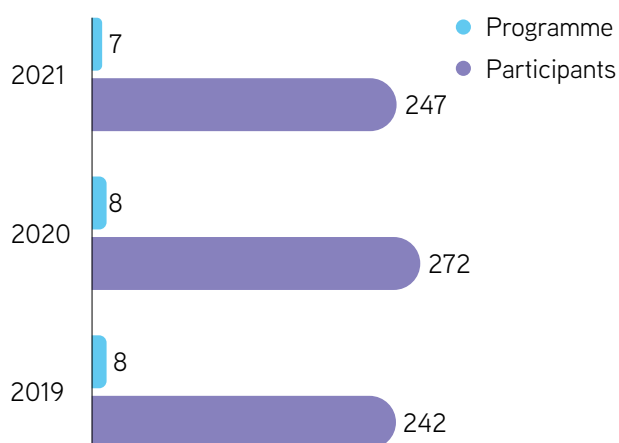
(d) Develop an understanding on the ethical and integrity issues that business may be facing; and

(e) Be equipped with the essential knowledge on CA 2016.

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

The CDTPF 3.0 + Cyber Security Awareness programme was formulated by fusing the modules from CDTPF 3.0 with training on cyber security and CDTPF 3.0 + Financial Statements 101 on the introduction of Financial Statements for directors. In 2021, a total of seven (7) CDTPF 3.0 (2020: 8) were organised and attended by 247 participants (2020: 272).

PARTICIPANTS OF CORPORATE DIRECTORS TRAINING PROGRAMMES 3.0 FOR 2019 TO 2021



COMPANY SECRETARIES TRAINING PROGRAMME ESSENTIAL (CSTPE) 1.0

The CSTPE 1.0 is an updated programme from CSTPE. The CSTPE 1.0 is based on the new CA 2016. It is a mandatory training course under SSM Continuing Professional Education (CPE) points scheme for licensed company secretaries who have been issued with licenses by the Registrar of Companies under section 235(2)(b) of the CA 2016.

The CSTPE 1.0 is designed for existing and aspiring company secretaries and aims at enhancing their knowledge, skill and competencies required of their advisory role to the board of directors. Although CSTPE 1.0 is primarily targeted at licensed company secretaries, other corporate role-players

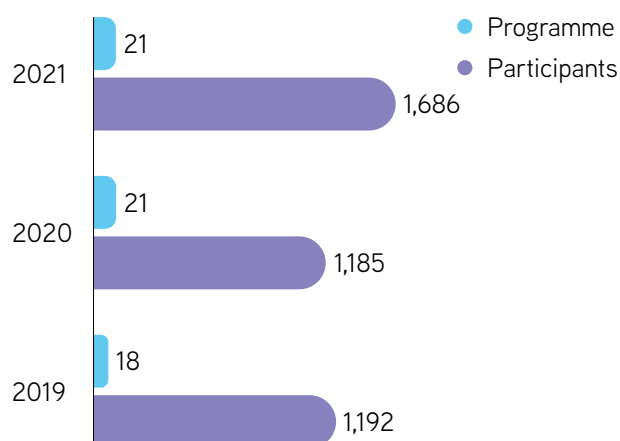
such as company secretaries of prescribed bodies, company directors, members of management and support staff can benefit from this programme and apply the skills acquired to manage their companies.

Participants of the CSTPE 1.0 modules will obtain the following benefits:

- (a) Develop a good understanding of the concept and features of a company;
- (b) State the role and responsibilities of company secretaries;
- (c) Outline the roles and responsibilities of directors and auditors;
- (d) Apply the knowledge acquired to manage statutory books and company meetings; and
- (e) Identify key offences under the CA 2016.

In 2021, a total of 21 CSTPE 1.0 (2020: 21) were organised via webinars and attended by 1,686 (2020: 1,185) participants.

PARTICIPANTS OF COMPANY SECRETARIES TRAINING PROGRAMME ESSENTIAL FOR 2019 TO 2021



TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

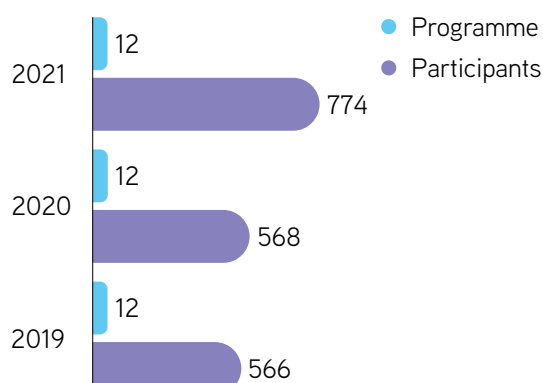
COMPANY SECRETARIES TRAINING PROGRAMME SIGNIFICANT (CSTPS) 2.0

CSTPS 2.0 is designed as a follow-up programme from the CSTP Essential 1.0 that was introduced in 2013.

On completion of the course, participants to the CSTPS 2.0 modules were able to:

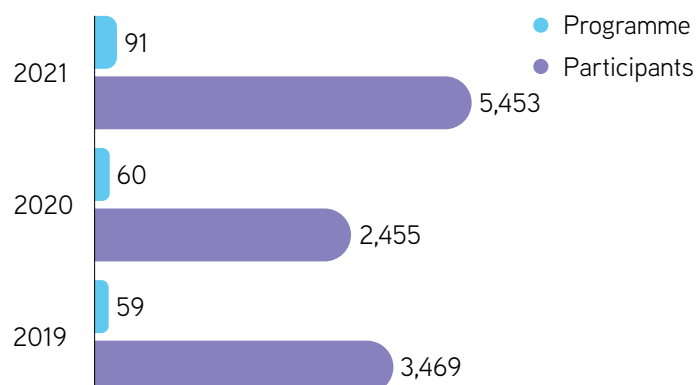
- (a) Establish good corporate integrity values and ethics;
- (b) Identify the company secretary's role in combating money laundering and terrorism financing;
- (c) Integrate corporate governance and corporate responsibility into company's operations;
- (d) Identify the key challenges and issues affecting the company secretaries' daily functions;
- (e) Know the cyber security risk management for the boardroom; and
- (f) Read and interpret Financial Statements.

There were 12 CSTPS 2.0 (2020: 12) programmes that were organised via webinars in 2021. These programmes were attended by 774 (2020: 568) participants.

PARTICIPANTS OF COMPANY SECRETARIES TRAINING PROGRAMME SIGNIFICANT FOR 2019 TO 2021**CONTINUING EDUCATION PROGRAMME (CEP)**

The CEP is designed to deliberate in detail on selected key strategic topics under the CA 2016 for corporate and key-economic role players. The target participants include board of directors, company secretaries, CEOs, COOs, CFOs, companies' top management, corporate professionals and entrepreneurs.

In 2021, a total of 91 CEPs programmes (2020: 60) were organised via webinars. The programmes were attended by 5,453 participants (2020: 2,455).

PARTICIPANTS OF CONTINUING EDUCATION PROGRAMMES FOR 2019 TO 2021**MALAYSIAN BUSINESS REPORTING SYSTEM (MBRS) TRAINING PROGRAMMES**

In 2021, the three (3) MBRS training programmes offered by SSM were:

(a) MBRS – Annual Return

This half-day course aims to provide participants with an in-depth understanding of MBRS platform and MBRS filing requirements to ensure smooth submission of annual returns to SSM.

(b) MBRS for Preparers – Financial Statements

This two (2) days course is specially designed to provide preparers with an in-depth understanding and knowledge in using the MBRS Preparation Tool (mTool) for submission of Financial Statements (FS) and Key Financial Indicators (KFI) to SSM.

(c) MBRS for Preparers – Financial Statements (Fast Track)

This 8-hours course over two (2) half days is a fast-track programme of MBRS for Preparers – Financial Statements. The hands-on course is designed for preparers with accounting/ financial backgrounds.

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

A total of 12 seminars on MBRS – Annual Return, 19 seminars on MBRS for Preparers – Financial Statements and nine (9) seminars on MBRS for Preparers – Financial Statements (Fast Track) were conducted via webinars. These programmes were attended by 1,474 participants.

CUSTOMIZED EXTERNAL IN-HOUSE TRAINING PROGRAMMES FOR VARIOUS ORGANISATIONS

SSM continued to conduct in-house trainings for board of directors and officers of various organisations. A total of 15 (2020: 6) customised in-house training programmes were conducted for the following organisations with 558 (2020: 145) participations.

In-house trainings for various organisations that were conducted in 2021 are as follows:

PROGRAMMES	ORGANISATIONS	DATE
Registration of Business, Company & Limited Liability Partnership & Common Offences Under ROBA 1956, CA 2016 & LLPA 2012	Royal Malaysian Customs Department	11 February 2021
Duties and Responsibilities of Directors & Understanding Boardroom Dynamics	Ministry of Finance Malaysia	16 February 2021
Read, Interpret and Analyse Financial Statement for Company Directors (Basic)	Ministry of Finance Malaysia	17 February 2021
MBRS - Annual Return	Universiti Teknologi MARA	18 February 2021
MBRS for Preparers - Financial Statements	Universiti Teknologi MARA	22 – 23 February 2021
MBRS for Preparers - Financial Statements	Universiti Teknologi MARA	24 – 25 February 2021
CA 2016 (Essential)	Malaysian Anti-Corruption Commission	23 March 2021
Practical Guide to Capital Reduction by Solvency Statement	Tricor Corporate Services Sdn Bhd	14 July 2021
Adequate Procedures: Implementations and Practical Aspects	Malaysian Anti-Corruption Commission	9 August 2021
MBRS – Annual Return	Universiti Teknologi MARA	12 August 2021
MBRS for Preparers - Financial Statements	Universiti Teknologi MARA	16 – 17 August 2021
MBRS for Preparers - Financial Statements	Universiti Teknologi MARA	18 – 19 August 2021
Interview for Approved Liquidators from the Companies Commission of Malaysia's Perspective	Malaysian Institute of Accountants	9 September 2021
CA 2016: Practical Guide for Company Directors	International Islamic University Malaysia	27 October 2021
Cyber Security: How to Mitigate the Impact of Cyber Crime on Your Business	Pansar Company Sdn Bhd	15 November 2021

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

CORPORATE TALK PROGRAMMES

In 2021, SSM has organised eight (8) Corporate Talk (CT) programmes to stakeholders such as company directors, company secretaries, managers and internal officers of companies, heads/ representatives of agencies and statutory bodies, members of professional bodies and other members of the public.

These programmes aim to provide exposure and awareness to stakeholders on the latest information and developments related to current corporate issues including latest compliance requirements which are crucial to assist them in rendering their duties according to the provisions of the CA 2016 and other related regulations.

SSM is a strong proponent to the philosophy of Enforcement By Education with the Balanced Enforcement approach. SSM believes that education complements the effectiveness of our enforcement initiatives in ensuring voluntary compliance.

Due to the COVID-19 pandemic in 2021, SSM continued to conduct CT programmes via online and through the SSM's official Facebook. Below are the CT programmes conducted in 2021:

PROGRAMMES	DATE	SPEAKERS	PARTICIPANTS
<i>Skim Pendaftaran Perniagaan Prihatin (SPPP) Dengan Kerjasama PERKESO Negeri WP Kuala Lumpur</i>	5 March 2021	Encik Thanak a/l Prak Hin, <i>Pengarah Negeri,</i> SSM Negeri Sembilan	125
HRDF – The Relevance & Significant of PSMB Act 2001	17 March 2021	Encik Md Sharizal Che Deris, HRDF	250
Disclosure Requirement: Who Is A Beneficial Owner?	16 April 2021	Cik Khairani M Yusof, <i>Bahagian Pembangunan & Perkhidmatan Perundangan SSM</i>	255
<i>Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	16 April 2021	Encik Mohammad Syafiq Hairom, <i>Bahagian Pemasaran & Pembangunan Perniagaan, SSM</i>	140
<i>Penerangan Terhadap Kerangka Kerja Skim Kepentingan di Bawah ASK 2016</i>	29 July 2021	Encik Nik Muhd Marwan Nik Mustapha, <i>Bahagian Perkhidmatan Pendaftaran, SSM</i>	103
Incorporation of Companies (Starting a Business in Malaysia)	14 September 2021	Encik Amirul Ihsan Sharif, <i>Bahagian Perkhidmatan Pendaftaran, SSM</i> Puan Norisa Ishat, <i>Bahagian Perkhidmatan Pendaftaran, SSM</i>	188
Business Review Reporting	21 October 2021	Encik David Yap Weng Seong, <i>Bahagian Pembangunan & Perkhidmatan Perundangan, SSM</i>	231
Incorporation of Companies (Starting a Business in Malaysia)	18 November 2021	Encik Amirul Ihsan Sharif, <i>Bahagian Perkhidmatan Pendaftaran, SSM</i> Puan Norisa Ishat, <i>Bahagian Perkhidmatan Pendaftaran, SSM</i>	241
TOTAL			1,533

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

PROGRAMMES ORGANISED BY OTHER ORGANISATIONS AND STAKEHOLDERS

Apart from CT programmes, SSM officers were invited to talk on business registration under the ROBA 1956, company establishment under the CA 2016, registration of partnership under LLPA 2012 and SSM's products.

In 2021, SSM was invited to hold a talk in 76 programmes organised by other organisations and attended by 10,376 participants.

DATE & ORGANISER	PROGRAMMES	SPEAKERS	PARTICIPANTS
4 January 2021 Universiti Utara Malaysia	<i>Undang-undang Akta Syarikat & Pencegahan Pengubahan Wang Haram (AMLA)</i>	Encik Mohamed Sufyan Mohd Mokhtar	63
14 January 2021 Kelab Liga Malaysia (MFL)	<i>Pendaftaran Syarikat – Sdn. Bhd.</i>	Puan Norisa Ishat	34
13 February 2021 Kolej Universiti Poly-Tech MARA Kuala Lumpur	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Mohammad Syafiq Hairom	207
17 February 2021 Universiti Teknologi PETRONAS	<i>Prosedur Pendaftaran Perniagaan</i>	Encik N.Vijayasegaran a/l Nadeson	132
3 March 2021 Jabatan Laut Malaysia	<i>AS 2016, Perkongsian Liabiliti Terhad, Produk & Perkhidmatan SSM</i>	Puan Norisa Ishat, Puan Rosniwati Hussin	25
8 March 2021 HELP University	<i>Prosedur Pendaftaran Perniagaan</i>	Puan Sharmila a/p Avaniappan	60
9-10 March 2021 Penang Bar Committee	<i>Garis Panduan SSM untuk Pendaftar SSM Bertindak sebagai Wakil bagi syarikat yang telah dibubarkan</i>	Puan Norhaslinda Salleh	63
10 March 2021 Universiti Pertahanan Nasional Malaysia	<i>Pendaftaran Perniagaan di bawah APP 1956</i>	Puan Maziah Muhammad	41
16 March 2021 Polis Diraja Malaysia	<i>Kesalahan di bawah Akta Syarikat dan Bidang Kuasa Penyiasatan SSM & PDRM</i>	Encik Sazuree Shuib	30
16 March 2021 Mont Royale College	<i>Prosedur Pendaftaran Perniagaan, Produk & Perkhidmatan SSM</i>	Encik Meor Ahmad Shafiq Bin Shaidi	80
17 March 2021 UNIKL MIMET	<i>Prosedur Pendaftaran Perniagaan</i>	Encik N.Vijayasegaran a/l Nadeson	189
25 March 2021 Top Performers Learning & Consulting Sdn. Bhd.	<i>Prosedur Pendaftaran Perniagaan</i>	Puan Sharmila a/p Avaniappan	25
29 March 2021 Perbadanan Kemajuan Pertanian Negeri Pahang	<i>Fungsi & Tanggungjawab Ahli Lembaga Pengarah, Setiausaha Syarikat dan Juruaudit di bawah AS 2016</i>	Puan Zaidah Mohamed Zainun	30

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

DATE & ORGANISER	PROGRAMMES	SPEAKERS	PARTICIPANTS
2 April 2021 Universiti Kebangsaan Malaysia	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Sharmila a/p Avaniappan	173
2 April 2021 Universiti Islam Antarabangsa Malaysia	<i>Forum 1: Bagaimana Merebut Peluang Perniagaan Pasca COVID-19</i>	Puan Azurah Nor Sarif	34
3 April 2021 Universiti Sains Islam Malaysia	<i>AS 2016, Pendaftaran Perniagaan, Perkongsian Liabiliti Terhadap</i>	Puan Azurah Nor Sarif	294
3 April 2021 Universiti Malaysia Pahang	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Cik Ku Aziruwaida Binti Ku Aziz	31
6 April 2021 Jabatan Pendaftaran Pertubuhan Malaysia WPKL	<i>Prosedur Pendaftaran Perniagaan, Produk & Perkhidmatan SSM</i>	Encik Ezarul Ezwan Yusoff	87
9 April 2021 Pusat Internet Komuniti Gerik	<i>Taklimat dan Tutorial Pendaftaran Perniagaan EzBiz</i>	Encik N.Vijayasegaran a/l Nadeson, Puan Nuraisida Binti Shaharom	8
10 April 2021 EMPOWERNCER	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Nuraisida Binti Shaharom	20
27 April 2021 MyIPO	<i>Mengoptimumkan Harta Alih Bukan Ahli sebagai Kolateral/ Sandaran untuk Pembiayaan Perniagaan</i>	Cik Khairon Niza Md. Akhir, Puan Raja Farahdatul Husna Raja Amiruddin	1,000
3 May 2021 Perbadanan Hal Ehwal Bekas Angkatan Tentera (PERHEBAT)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik N.Vijayasegaran a/l Nedason	30
19 May 2021 Monash University	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Sharmila a/p Avaniappan	31
21 May 2021 Universiti Putra Malaysia	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Sharmila a/p Avaniappan	208
27-28 May 2021 Universiti Malaya	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Murnilawati Mustapha, Puan Sharmila a/p Avaniappan	250
2 June 2021 Universiti Pendidikan Sultan Idris	<i>Proses Pendaftaran Syarikat dan Perniagaan</i>	Encik N.Vijayasegaran a/l Nedason	665
5 June 2021 Universiti Kebangsaan Malaysia	<i>Semak 6M, Anda Tidak Mudah Tertipu</i>	Encik Premeelan a/l Sundararajoo	758

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

DATE & ORGANISER	PROGRAMMES	SPEAKERS	PARTICIPANTS
9 June 2021 Perbadanan Usahawan Nasional Berhad	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP), Produk SSM</i>	Puan Murnilawati Mustapha	163
15 June 2021 Kolej Komuniti Hulu Langat	<i>Tatacara Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Ezarul Ezwan Yusoff	52
16 June 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Encik Mohammad Syafiq Hairom, Puan Mardiyana Ibrahim	26
22 June 2021 Institut Latihan Kehakiman dan Perundangan (ILKAP)	Company Limited by Guarantee, CA 2016	Puan Ravinderjit Kaur Savinder Singh	40
24 June 2021 Pejabat Perhubungan Sarawak Kuala Lumpur	<i>Pentingnya Pendaftaran SSM (Pemerbadanan Syarikat)</i>	Puan Mardiyana Ibrahim	35
1 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Puan Nur Dyana Aina Mohamad Kamil, Puan Norisa Ishat	54
3 July 2021 Surau Baiturraudhah, Amoda Saujana Rawang	<i>Prosedur Pendaftaran Perniagaan</i>	Encik Mohammad Syafiq Hairom	30
5 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Encik Arman Hamzah, Puan Rahmawati Yusof	68
6 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Puan Samsiah Jamman, Cik Roslina Iberahim	44
8 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Encik Mohd Rizal Abd Jamil, Puan Rahmawati Yusof	48
12 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Puan Hasnah Hussain, Encik Amirul Ihsan Bin Sharif	37
13 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Puan Murnilawati Mustapha, Cik Roslina Iberahim	56
14 July 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan, Penubuhan Syarikat</i>	Puan Siti Maryam Mustapha, Encik Amirul Ihsan Bin Sharif	73

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

DATE & ORGANISER	PROGRAMMES	SPEAKERS	PARTICIPANTS
28 July 2021 UniKL Medical Services Sdn. Bhd.	<i>Tatacara Pendaftaran dan Pengurusan Sebuah Syarikat</i>	Encik N.Vijayasegaran a/l Nedason	18
30 July 2021 Kolej Komuniti Ampang	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Nur Dyana Aina Mohamad Kamil	42
11 August 2021 GIATMARA Negeri Selangor	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP), Produk & Perkhidmatan SSM</i>	Puan Azihan Ahmad	58
11-12 August 2021 Institut Pengurusan Dan Integriti Melaka (INSPIM)	<i>Peranan Lembaga Pengarah Memastikan Tadbir Urus Yang Baik, Fungsi Operasi Dan Objektif Penubuhan Dalam Melindungi Kepentingan Pemegang Saham</i>	Puan Ravinderjit Kaur Savinder Singh, Encik Mohamed Sufyan Mohd Mokhtar	60
23 August 2021 Institut Kemahiran MARA Kuala Lumpur	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Hasnah Hussain	116
23 August 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Mohammad Syafiq Hairom, Puan Hajah Sri Nor Indah Sarmon, Puan Samsiah Jamman	360
24 August 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Siti Maryam Mustapha, Encik Mohd Rizal Abd Jamil, Puan Azlina Rahman Binti Abd Rahman	360
24 August 2021 Institut Kemahiran MARA Kuala Lumpur	Techno Talk: Business Registration	Encik Meor Ahmad Shafiq Bin Shaidi	48
25 August 2021 Jabatan Pembangunan Usahawan FELDA (JPU)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Mohammad Syafiq Hairom, Puan Norisa Ishat, Puan Mardiyana Ibrahim	360
7 September 2021 SME Corporation Malaysia	Moderator - Forum 5: Legal and Regulatory Environment	YBhg. Datuk Nor Azimah Abdul Aziz	563
8 September 2021 Universiti Kuala Lumpur British Malaysian Institute	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP), Produk SSM</i>	Puan Nur Zawani Mohd Zulkifli	189

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

DATE & ORGANISER	PROGRAMMES	SPEAKERS	PARTICIPANTS
8 September 2021 Pembangunan Sumber Manusia Berhad	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP), SSM QR Kod BizTrust</i>	Puan Murnilawati Mustapha, Puan Nitty Herawati Tarmizi	128
8 September 2021 Institut Tadbiran Awam Negara (INTAN)	Common Offences Committed by Board of Directors Under CA 2016	Encik Mohd Zulkhairi Kamaruzaman	32
22 September 2021 BERJAYA TVET College	Start-up Business in Malaysia (Incorporation of Companies)	Encik Amirul Ihsan Bin Sharif	238
26 September 2021 Agensi Antidadah Kebangsaan Daerah Hulu Terengganu	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Muhammad Asyraf Marzuki	67
1 October 2021 Malaysian Global Innovation & Creativity Centre (MaGIC)	<i>Prosedur Pendaftaran Perniagaan, Perkongsian Liabiliti Terhadap</i>	Encik Mohammad Syafiq Hairon, Puan Norisa Ishat	17
5 October 2021 Maktab PDRM Kuala Lumpur	<i>Asas Perniagaan & Perdagangan/ Peranan SSM Dalam Siasatan Jenayah Komersil</i>	Puan Sazlin Abdul Khalil	65
15 October 2021 Universiti Malaysia Pahang	<i>Prosedur Pendaftaran Perniagaan, Produk SSM</i>	Encik Kamarudin Mohd Daud	137
18 October 2021 Pertubuhan Pelindung Kebajikan Pengguna Masyarakat Malaysia	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Noraini Binti Shuib	55
24 October 2021 Kementerian Perumahan Dan Kerajaan Tempatan (KPKT)/ PUBI PERAK	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik N.Vijayasegaran a/l Nedason	42
26 October 2021 Politeknik Port Dickson	Secretarial Practice in Malaysia (The Roles & Responsibilities of Company Secretaries)	Encik Md Ibnu Hisyam Mohamad	72
27 October 2021 Akademi Audit Negara	<i>Pemantauan Terhadap Syarikat Berhad Menurut Jaminan</i>	Puan Zarinah Othman	64
28 October 2021 Universiti Teknologi MARA Kampus Puncak Alam	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Muhammad Fahmi Nazarudin	50
28 October 2021 Yayasan Pelajaran MARA Negeri Selangor	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Nur Zawani Mohd Zulkifli	167
28 October 2021 Institut Kemahiran Belia Negara Peretak (IKBN)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Puteri Harnifareiza Halim	40

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

DATE & ORGANISER	PROGRAMMES	SPEAKERS	PARTICIPANTS
29 October 2021 Universiti Islam Antarabangsa Malaysia	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Azihan Ahmad	92
29 October 2021 EDUSPEC Holdings Berhad	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Noorsyahmina Binti Ismail	1,149
2 November 2021 Yayasan Pelajaran MARA Negeri Melaka	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Muhamad Shahreen Jahaya	91
10 November 2021 Kolej Komuniti Pasir Gudang	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Khairulsham Bin Jantan	51
12 November 2021 Maktab PDRM Kuala Lumpur	<i>Peranan & Kerjasama SSM Dalam Penyiasatan Kes Jenayah Komersil</i>	Encik Mohamad Azies Han Mohd Fadzil	30
16 November 2021 Universiti Pertahanan Nasional Malaysia (UPNM)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Mohammad Syafiq Hairom	31
18 November 2021 UniKL RCMP & Kerjasama MARA	<i>Entiti Perniagaan Di Bawah SSM (Pendaftaran Perniagaan, Perkongsian Liabiliti Terhad & Pemerdagangan Syarikat)</i>	Encik N.Vijayasegaran a/l Nedason	20
19 November 2021 Kolej Komuniti Pasar Besar	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Kamarudin Mohd Daud	50
3 December 2021 Kementerian Pembangunan Usahawan Dan Koperasi (MEDAC)	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Mohammad Syafiq Hairom	80
14 December 2021 Syarikat La'Joise Industries (M) Sdn. Bhd.	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Encik Mohammad Syafiq Hairom	20
31 December 2021 Universiti Malaya	<i>Prosedur Pendaftaran Perniagaan – Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Puan Sharmila a/p Avaniappan	120
TOTAL			10,376

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

KMCHAMPION TRAINING COURSE

Knowledge Management & e-Learning is a continuing effort to strengthen and empower the level of personal and organisational excellence. A power talk session and workshop on KMChampion Training Course was organised for SSM staff on 22 until 23 December 2021.

The objectives of KMChampion Training Course are as follows:

(a) Provide initial exposure to knowledge management concepts and applications;

(b) Provide a comprehensive understanding of knowledge management in improving the competencies, skills and knowledge of continuous learning in an effort to enhance creativity, quality and innovation;

(c) Identify, manage and share information in the form of databases, documents, organisational policies and regulations as well as skilled, knowledgeable and experienced employees; and

(d) Improving knowledge management in organisational improvement through information sharing as well as proper use of information.

EMPLOYEE DEVELOPMENT TRAINING (EDT)

SSM organised a total of 18 EDT-3 (High Skills) modules from March to November 2021 held virtually for SSM employees.

The objectives of these programmes are as follows:

(a) Provide exposure to SSM employees regarding the knowledge and skills of a matter at the internal level as well as from the point of view of stakeholders;

(b) Explain in detail about operational matters or issues experienced by employees and stakeholders;

(c) Updating employees with a variety of new knowledge and skills in line with current needs;

(d) Exposing employees to case studies related to acts regulated by SSM;

(e) Provide details to employees about their job functions, processes and procedures;

(f) As a direct connection between SSM employees, SMEs and SSM's external associate speakers; and

(g) Exposure to continuing education and learning through the Staff Learning & Development Site (SLDS).

The modules that have been implemented are as follows:

MODULES	DATE	PARTICIPANTS
Guidelines for Reporting Framework for Beneficial Ownership of Legal Person (SSM Perspective)	25 March 2021	210
Guidelines for Reporting Framework for Beneficial Ownership of Legal Person (Practitioner Perspective)	8 April 2021	220
<i>Tatacara Serbuan di bawah Kanun Prosedur Jenayah (CPC) Bagi Kes Jenayah Komersil</i>	21 April 2021	101
Roles and Responsibilities of Company Secretaries	5 May 2021	111
Managing Company Meetings	19 May 2021	106
Managing Registered Office, Stat books, Returns and Other Documents	9 June 2021	158
Navigating Compliance: Key Offences Under CA 2016	16 June 2021	162

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

MODULES	DATE	PARTICIPANTS
Towards Corporate Survivability: Corporate Rescue Mechanism (CRM)	22 June 2021	166
Enforcement of section 241 of the CA 2016	24 June 2021	175
Key Role-Players in A Company – Directors, Officers, Shareholders and Auditors	29 June 2021	168
Pathway for Beginners: Shares and Share Capital (Types, Allotments, Issuance, Certificate, Transfer & Dividend)	8 July 2021	191
Step-By-Step Guide on Issuance, Redemption & Conversion of Preference Shares	13 July 2021	143
Read, Interpret and Analyse Financial Statements for Company Directors and Company Secretaries	15 July 2021	174
Cessation of Companies & Limited Liability Partnerships in Perspective of Registrar	28 July 2021	106
<i>Kajian Kes Menurut APP 1956</i>	29 July 2021	168
<i>Garis Panduan Carian Nama Perniagaan 2019</i>	3 August 2021	176
Fundamentals of MBRS - Annual Return	5 August 2021	157
Corporate Liability Provision: Introduction to section 17A of Malaysian Anti-Corruption Act 2009	16 November 2021	60
TOTAL		2,752

MICROSOFT OFFICE SPECIALIST (MOS) CERTIFICATION PROGRAMME: WORD, EXCEL AND POWERPOINT 2019

SSM unearthed the talents of employees in information technology skills through this certification programme. This programme is implemented through the allocation of the Competency Enhancement Programme (CEP) Master Licensing Agreement (MLA) 2.0 Strategic Plan Fund for SSM employees.

A total of 30 SSM employees attended the MOS modules:

MODULES	DATE	CERTIFIED
MOS: Word 2019 Associate	15 – 22 November 2021	6 staff
MOS: Excel 2019 Associate	22 – 29 November 2021	5 staff
MOS: PowerPoint 2019 Associate	6 – 13 December 2021	8 staff

Employees participated in this programme have undergone competency test through the Certiport website which is the test centre for software certification under Microsoft. Of the 30 employees who participated in the programme, 19 (63%) employees were successfully recognised as Microsoft Office Specialists in their respective modules.

TRAINING ACADEMY AND KNOWLEDGE MANAGEMENT

STAFF LEARNING & DEVELOPMENT SITE (SLDS)

SSM has created a web-based site called SLDS that uses software available to all employees, namely Microsoft SharePoint (SharePoint).

The SLDS is equipped with a list of modules that have been prepared since year 2020 until now as a source of reference to employees in digital self-learning. This initiative is a transformation in the culture of learning and employee development in SSM.

The SLDS has won as the runner up of the MDTCA Innovation Award for the year 2021.

EDUCATION AND TRAINING PROGRAMMES

PROGRAMMES	DATE
Resolving Boardroom and Shareholder Disputes	10 February 2021
Read, Interpret and Analyze Financial Statement for Company Directors for Ministry of Finance	16 - 17 February 2021
Seminar on Companies Act 2016 Essential for Malaysian Anti-Corruption Commission	23 March 2021
Companies Act 2016 Practical Guide for Company Secretaries	1 April 2021
Emotional Quotient	6 - 7 April 2021
Seminar on Company Limited By Guarantee Under The Companies Act 2016	25 May 2021
Online Image and Influence	16 June 2021
Seminar on Insolvency	28 - 29 June 2021
Seminar on MBRS – Annual Return for Universiti Teknologi MARA (In-House)	12 August 2021
Seminar on MBRS for Prepares - Financial Statements for Universiti Teknologi MARA (In - House)	16 - 17 August 2021
Guidelines for Reporting Framework for Beneficial Ownership of Legal Person in Malaysia	4 October 2021
Persuasion and Influencing Skills	26 October 2021
Pathway for Beginner Series: Cessation of Companies	9 – 10 November 2021
Cyber Security: How to Mitigate the Impact of Cyber Crime on Your Business for Pansar Company Sdn Bhd	15 November 2021
Critical Thinking for Executives	16 November 2021
Pathway for Beginners: Corporate Governance	2 December 2021
Managing Challenging Communication	8 - 9 December 2021



STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

CORPORATE REGISTERS FORUM

The Corporate Registers Forum (CRF) was held online on 9 until 11 November 2021. CRF 2021 was organised by the Uganda Registration Services Bureau (URSB), the corporate registrar of Uganda and the CRF with the theme "Ease of Doing Business: The Role of Corporate Registries". SSM was invited to present a paper entitled "How Registries Have Supported Businesses Throughout COVID-19" and was presented by YBhg. Datuk Nor Azimah Abdul Aziz, Chief Executive Officer of SSM.



SSM ANNUAL DIALOGUE 2021

The SSM Annual Dialogue 2021 was held through webinar session on 23 November 2021. The SSM Annual Dialogues was attended by more than 500 representatives from various professional bodies, chambers of commerce and industrial associations in Kelantan, Terengganu, Pahang, Sabah and Sarawak.

The Annual Dialogue is a platform for SSM to share and disseminate the latest developments and information on policies and regulations with the industries, other government agencies and professional bodies as well as to exchange ideas and clarify matters relating to operational and enforcement which in turn would enhance the overall efficiency of SSM.

Various topics were presented during the session where 234 issues were received and clarified either through verbal explanation during the dialogue session or in writing.

This yearly initiative contributes to the improvement of SSM's service delivery to the public in line with the need to provide a dynamic business environment.

PUBLIC CONSULTATIONS

SSM regularly engages its stakeholders by issuing consultative documents to seek the views and comments from the industry and public at large on any proposed regulatory framework or policy statements to be adopted.

(a) Consultative document on the proposed MPSI Bill

For 2021, SSM issued several consultation documents to seek feedback on the MPSI Bill from the public (online consultation) and specifically from the following stakeholders:

- (i) The State Attorney General's Chambers for Sabah and Sarawak; and
- (ii) The Associations of Banks in Malaysia;

The consultation document was issued during the period from 23 September 2021 until 12 November 2021 and provided stakeholders with a copy of the draft MPSI Bill and an Explanatory Statement of the draft Bill so that the intention of the provisions is provided to ensure a better understanding of the legal framework as a whole. As the draft MPSI Bill involve procedures on registration and priority afforded upon that registration, explanation is provided so that the steps before and after registration of the security interest is understood and practicable.

The feedback from these consultations is crucial to ensure that the proposed MPSI Bill is clear in its intended purpose so that the full benefit (i.e. easy access to credit and acceptance of wider types of movable property as collateral) of the MPSI Bill will be effective for the affected stakeholders when the Bill is passed in Parliament at a later stage.

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

(b) Consultations on the impact study of the gig economy sector on the registration requirements under ROBA 1956

As part of the study on the Impact of Gig Economy on ROBA 1956, SSM issued consultative documents to 11 identified Ministries and government agencies in August 2021.

The consultative document sought the views and confirmation related to the functions and jurisdiction of the Ministries and agencies relating to their power to issue license or permit or other terms and conditions with regards to activities carried out by gig workers.

Additionally, SSM held a further discussion with MDEC to discuss further on MDEC's efforts to refine the definition of gig economy at the national level. This is an important step that will help various parties including SSM in identifying and categorizing the activity of gig workers appropriately in which not all of them should be deemed as a business or be registered as a business activity.

ASIA-PACIFIC ECONOMIC COOPERATION (APEC) EASE OF DOING BUSINESS WORKSHOP: RESOLVING INSOLVENCY IN APEC ECONOMIES

APEC Ease of Doing Business Workshop which was held on 10 June 2021 was led by the United States and implemented through the APEC Economic Committee.

The objective of the workshop is to build the capacity of APEC members by exploring lessons learned by APEC economies on the issue of resolving insolvency. APEC economies will have the opportunity to discuss the impact of COVID-19 on the existing insolvency regimes and reforms that have been made to combat COVID-19 related challenges through experience and information sharing. This workshop also created awareness for APEC economies on the legal and institutional mechanisms that affect many interested parties in an insolvency, as well as the role that effective insolvency regimes can play to improve economic resilience and recovery amidst the COVID-19 pandemic.

VIRTUAL FORUM ON ASIAN INSOLVENCY REFORM (FAIR)

FAIR was established by the World Bank Group, INSOL International and other institutions, following the Asian Financial Crisis of the late 1990s. The objective of the forum is to:

- (a) Provide a platform for a high-level dialogue between ministry officials and others involved in the development of insolvency, creditor rights and restructuring law and practice, including representatives of the World Bank Group and regional development organisations focusing on insolvency reform in the Asia Pacific region;
- (b) Set up a forum for a coordinated approach by international bodies, countries and experts by sharing experience and knowledge; and
- (c) Elevate insolvency and restructuring reform on the Asian policy agenda.

The FAIR was held online from 13 to 14 September 2021 and SSM was invited to present on the insolvency reforms of law and practice especially the measures taken during the COVID-19 pandemic.

INTERSESSIONAL POLICY DEVELOPMENT GROUP (PDG) MEETING ON REVISION OF RECOMMENDATION 24 FATF

SSM through *Bank Negara Malaysia* was invited to participate in the discussion to review Recommendation 24 of the FATF which was held virtually on 13 and 14 September 2021. Recommendation 24 relates to standards on beneficial ownership information.

Among the matters discussed during the meeting were the proposals submitted by all members to amend the existing Recommendation 24 and the finalized proposals, once tabled for the first time at the FATF Plenary Meeting will be published and circulated to various stakeholders for feedbacks. Once the review process completed and the revised Recommendation 24 is tabled at the FATF Plenary Meeting for adoption, member countries will have to take the necessary actions to comply with the new standards.

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

THE UNITED NATIONS COMMISSION ON INTERNATIONAL TRADE LAW (UNCITRAL) 54TH COMMISSION SESSION

UNCITRAL is a subsidiary body of the U.N. General Assembly (UNGA) responsible for helping to facilitate international trade and investment. UNCITRAL's official mandate is "to promote the progressive harmonization and unification of international trade law" through conventions, model laws and other instruments that address key areas of commerce, from dispute resolution to the procurement and sale of goods.

SSM joined as a Listener in the 54th UNCITRAL Commission Session which was conducted through virtual platform from 28 June to 16 July 2021. The main focus of the discussion is on the recovery of micro, small and medium enterprises (MSME) from the economic shock of COVID-19 pandemic through simplified insolvency regime. As Observer, SSM was able to follow the discussions and deliberations of issues and allowed to join series of side events to raise awareness of UNCITRAL texts and gain experience on UNCITRAL related issues from other stakeholders.

PUBLICATION OF ARTICLE

In year 2021, SSM conducted a study on "climate change impact on business development" as a response to the current issues regarding the company's activities and its impact on the environment.

An article was produced from the results of the study entitled "Climate Change: Weathering the Storm for Businesses" which was uploaded in the e-Secretary portal.

The objective of the article is to provide awareness and knowledge among the company secretaries regarding the importance for companies to take into account the environmental issues in making any decisions or creating company policies as well as creating awareness on its impact on the company.

SSM BIZTRUST ONE TO ONE COACHING (OTOC)

In an effort to create a business community that is safe and compliant with the ethics of online business practices, SSM has organised a total of 21 OTOC sessions in the form of SSM BizTrust Clinic to assist stakeholders and online merchants by providing awareness regarding the SSM BizTrust initiative.

Through this session, SSM collaborated with SiteGiant Sdn. Bhd. (SiteGiant) as its strategic partner in an effort to promote and encourage more entrepreneurs to apply the SSM BizTrust on their online business platform.

Apart from that, the involvement of the Corporate Compliance Division in providing briefings on the initiatives implemented by the Division including the SSM Online Business Alert (OBA) has also helped in further strengthening the objectives of the SSM BizTrust Clinic.

SSM BIZTRUST IN THE NATIONAL AGENDA

SSM is also directly involved in the setting of Key Performance Indicators (KPIs) of the National e-Commerce Strategic Roadmap 2.0 (NeSR 2.0) and the DTDigital Strategic Plan (originally the e-Commerce Integrated Action Plan) led by the MDTCA itself.

SSM's involvement for a period of five (5) years from 2021 to 2025 which is more focused under the implementation of PS 2: Improve promotional efforts for existing online business verification programmes. PS 2 is focused on registration entities that apply the use of trustmarks such as Halal Development Corporation Berhad (HDC), Standard and Industrial Research Institute of Malaysia (SIRIM), Malaysian Intellectual Property Corporation (MyIPO), CyberSecurity Malaysia (CSM) and SSM. Through these two (2) initiatives, SSM is responsible for the registration of business entities, especially those involving online business entities to apply the use of SSM BizTrust QR Code.

MOU WITH DEPARTMENT OF STATISTICS MALAYSIA

The Department of Statistics Malaysia (DOSM) and SSM has continued to establish a strategic partnership with a memorandum of understanding to continue data sharing and improve the quality of data collected.

A signing ceremony of the Memorandum of Understanding (MoU) between the DOSM and SSM was held virtually on 19 November 2021. DOSM was represented by the Chief Statistician Malaysia, YBhg. Dato' Sri Dr. Mohd Uzir Mahidin, while the Chief Executive Officer, YBhg. Datuk Nor Azimah Abdul Aziz signed the MoU on behalf of SSM and was witnessed by senior officers of the two (2) agencies.

The MoU was signed for the second time after the first was implemented in 2009. Through this collaboration, DOSM will continue to share the Malaysia Standard Industrial Classification (MSIC) related information based on the International Standard Industrial Classification of All Economic Activities (ISIC), hold courses and briefings on statistics required by SSM as well as the supply of other official statistics to SSM, while SSM continues to supply data on company and business information in Malaysia.

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

OUTREACH AND PROMOTIONAL PROGRAMMES

Following are the list of organisations which SSM has been invited to hold the Business Registration Mobile Counter in 2021:

PROGRAMMES	VENUE	ORGANISATIONS	DATE
<i>Kaunter Bergerak Pendaftaran Perniagaan</i>	Pekan Masjid Tanah, Melaka	Pejabat Parlimen Masjid Tanah	25 February 2021
<i>Taklimat Produk, Perkhidmatan SSM Dan SPPP</i>	Pusat Internet Komuniti (PIK) PPR Pinggiran Bukit Jalil	Suruhanjaya Komunikasi Dan Multimedia Malaysia (SKMM)	4 April 2021
<i>Himpunan Sinergi Pertubuhan (HiPER) 2021</i>	Hotel Istana, Kuala Lumpur	Jabatan Pendaftaran Pertubuhan Malaysia, Wilayah Persekutuan	6 April 2021
<i>Karnival Kerjaya Up 2021</i>	Pusat Komuniti Setiawangsa	Kementerian Sumber Manusia & PERKESO	12 April 2021
<i>Sentuhan Kecantikan Menjana Pendapatan</i>	Dewan Prima LJT, Kuala Lumpur	Tri-D Event & Management Sdn Bhd	17 April 2021
<i>Pemeriksaan Ekonomi Komuniti Bandar (PEKB)</i>	Kolej Belia Transformasi Setiawangsa	Kolej Aimi Academy	26 October 2021
<i>Taklimat Skim Pendaftaran Perniagaan Prihatin (SPPP) - Pemeriksaan Ekonomi Komuniti Bandar (PEKB)</i>	Hotel Tamu, Kuala Lumpur	Persatuan Pengusaha Taska Dan Tadika Putrajaya	28 October 2021
<i>Karnival Usahawan Dan Koperasi 2021</i>	Padang Astaka Tanjung Karang, Selangor	Kementerian Pembangunan Usahawan Dan Koperasi	29-31 October 2021
<i>Program Skim Pendaftaran Perniagaan Prihatin (SPPP) MSU Entrepreneurship Program 2020/ 2021</i>	MSU	MSU	18 November 2021
<i>Program Pemeriksaan Pendigitalan Perusahaan Mikro, Kecil Dan Sederhana Kebangsaan 2021</i>	Dewan Konvensyen Majlis Daerah Bera, Pahang	MyDigital Corporation (Strategic Change Management Office)	20-22 November 2021
<i>Taklimat Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	Dewan Doha	IKBN Peretak Kuala Kubu Bharu	24 November 2021
<i>Program Citarasa Keluarga Malaysia Dan Seminar Let's Get Started</i>	MDTCA Lobby	MDTCA	25-26 November 2021
<i>Seminar Keusahawanan Keluarga Malaysia Dan Karnival Jualan Barangan Tempatan "Barang Baik, Barang Kita"</i>	Puspanitapur, Putrajaya	MDTCA	25-26 November 2021
<i>Majlis Perasmian Kad Prihatin Penjaja Dan Peniaga Melalui Platform Maya In2niagaan</i>	AEON AU2, Setiawangsa	Kementerian Pembangunan Usahawan Dan Koperasi	27 November 2021
<i>Program Sambutan Hari Penjaja Dan Peniaga Kecil 2021 (HPPK 2021)</i>	Pentas Utama Laman Usahawan Presint 2, Putrajaya	Kementerian Pembangunan Usahawan Dan Koperasi	2-4 December 2021
<i>Sambutan 100 Hari #AspirasiKeluargaMalaysia</i>	Convention Hall 1, KLCC	MDTCA	9-12 December 2021

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

PROMOTION AND OUTREACH PROGRAMMES – SSM STATE OFFICES AND BRANCHES

In 2021, SSM State Offices and Branches have organised programmes and awareness activities to promote SSM's services and products.

In addition, SSM State Offices and Branches have also been invited to participate in programmes organised by external parties such as Universities, Colleges, Government Agencies and others.

The implementation of the programmes and activities have been carried out physically, webinars, announcements and FB Live.

The module of the programmes and awareness activities includes:

(a) Procedure/ Compliance of the CA 2016, ROBA 1956 and LLPA 2012;

(b) *Skim Pendaftaran Perniagaan Prihatin (SPPP)*;

(c) *Skim 1 OKU 1 Perniagaan*;

(d) MyCoID, MBRS, ezBiz;

(e) SSM BizTrust, MyData, e-Info; and

(f) Any updates on SSM's informations.

STATISTICS OF INVITATION PROGRAMMES AND PROGRAMMES ORGANISED BY STATE OFFICES AND BRANCHES FOR THE YEAR 2021

State Offices & Branches	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Selangor	0	3	4	8	0	2	0	2	3	6	10	0	38
Johor	0	3	4	4	2	1	1	2	3	2	4	3	29
Pulau Pinang	1	3	2	6	0	10	1	4	1	6	4	4	42
Perak	1	4	1	4	2	3	4	1	2	3	3	1	29
Kedah	3	2	2	13	2	3	1	7	2	5	7	6	53
Melaka	0	3	4	5	1	4	2	2	4	9	9	2	45
Negeri Sembilan	0	6	18	3	3	0	1	0	0	4	7	5	47
Pahang	0	5	20	15	3	1	2	2	4	9	10	7	78
Kelantan	1	5	6	7	2	3	2	2	0	6	4	0	38
Terengganu	0	4	6	5	2	2	2	2	4	4	8	3	42
Sabah	1	4	4	2	0	0	1	0	2	1	1	1	17
Sarawak	1	0	0	3	2	3	1	3	3	3	3	1	23
Miri	0	1	0	2	2	0	0	0	1	0	0	0	6
Labuan	0	1	3	1	0	1	1	1	4	2	2	2	18
Tawau	0	0	1	0	0	0	0	0	0	1	1	0	3
Muar	1	1	3	1	1	1	1	1	2	1	2	1	16
Temerloh	0	1	4	1	0	1	1	2	2	1	2	5	20
Perlis	0	2	9	0	0	0	2	0	0	1	5	1	20
Sibu	0	0	0	0	0	0	0	1	0	1	1	0	3
Total	9	48	91	80	22	35	23	32	37	65	83	42	567

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

SSM's COMMUNITY PROGRAMMES

As a government agency, SSM supports the government's aspiration to lend a helping hand to the needy through the Corporate Social Responsibility (CSR) and zakat distribution activities. Through these activities, SSM shares its profit with those in need.

These initiatives fall under the responsibility of *Jawatankuasa Pengurusan Zakat dan Tanggungjawab Sosial Korporat SSM* (JPZCSR SSM) using the *Wakalah Zakat Korporat* (WZK) allocation for 2020 and the CSR 2021 fund.

JPZCSR SSM was established on 1 January 2021 with the objective of managing and distributing both the WZK and CSR allocations to targeted groups.

The JPZCSR SSM has organised various CSR programmes in 2021 as follows:

(a) *Program Agihan Zakat dan Serahan Sumbangan CSR SSM (MSUSSM19);*

(b) *Sumbangan Dua (2) Buah Van Jenazah di Hulu Terengganu;*

(c) *Program Ziarah Kasih Ramadhan 2021 Bersama YB Menteri KPDNHEP;*

(d) *Majlis Iftar Meraikan Anak-anak Yatim dan Asnaf Negeri Selangor Bersama KSU KPDNHEP;*

(e) *Program Ihya' Ramadan 2021: Dari Hati ke Hati Menyantuni Orang Tua Al-Ikhlas dan Anak Yatim Sempena Ramadan 1442H/ 2021;*

(f) *Program Sumbangan Usahawan Asnaf;*

(g) *Program Kerjasama SSM dan Yayasan Pendidikan Pelajaran MARA (YPM);*

(h) *Program Sumbangan Peralatan Perubatan Kepada Hospital Kapit Sarawak;*

(i) *Sumbangan Prihatin Kepada Pekerja Pembersihan dan Pengawal Keselamatan SSM di Ibu Pejabat Sempena Majlis Sambutan Aidilfitri 1442H/ 2021;*

(j) *Bantuan Kepada Pesara SSM Sempena Sambutan Hari Kemerdekaan Negara ke-64 dan Sambutan Hari Malaysia (Program Jejak Pesara SSM 2021);*

(k) *Program Sumbangan Food Aid Kepada Pertubuhan Pembangunan Orang Buta Malaysia;*

(l) *Sumbangan Bantuan Banjir Kepada Pekerja SSM;*

(m) *Sumbangan Bantuan Banjir ke Pusat Kawalan Operasi Bencana (PKOB) Daerah Yan;*

(n) *Program Sumbangan Peralatan Perubatan Kepada Hospital Sg. Buloh, Selangor;*

(o) *Program Sumbangan Peralatan Perubatan Kepada Hospital Sultanah Aminah, Johor Bharu;*

(p) *Penyertaan SSM di Program Karnival Advokasi Kepenggunaan Belia Bersama KPDNHEP; and*

(q) *Program Misi Bantuan Banjir Kepada 50 Orang Pekerja SSM.*

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

SSM's 19th ANNIVERSARY

In conjunction with SSM's 19th anniversary on 16 April 2021, various programmes were carried out as follows:

(a) *Program Jejak Pesara SSM (CSR)*

(b) CSR distribution to B40 entrepreneurs

(c) CSR distribution to shelter homes

(d) Zakat distribution

(e) Competition in conjunction of Independence Day (2021)

Two (2) competitions were held during SSM's 19th anniversary namely '*Pertandingan Video Ucapan Merdeka*' which was open to the public and '*Pertandingan Kereta Berhias*' (Auto Show) which was open to all SSM staff. A total of 10 winners were named for each competition.

(f) Corporate Talk

This programme was held online in a collaborative effort with Training Academy & Knowledge Management Division (COMTRAC) with the participation as follows:

TOPICS	TOTAL VIEWS	
	MSTEAMS	FB LIVE
Disclosure Requirement: Who is a Beneficial Owner?	255	5,600
<i>Skim Pendaftaran Perniagaan Prihatin (SPPP)</i>	140	2,300

(g) Launch of "*Usahawan Bijak, Usahawan Berdaftar*" Campaign

The launch of "*Usahawan Bijak, Usahawan Berdaftar*" campaign was held simultaneously at the Auditorium Tun Dr. Siti Hasmah, Menara SSM@Sentral with the presence of 150 people and online via Facebook Live with 2,800 views.

(h) *Hari Terbuka Bersama Pelanggan*

Hari Terbuka Bersama Pelanggan was held by several divisions in SSM to introduce their functions via exhibitions during SSM's 19th anniversary. In order to adhere to COVID-19 standard operating procedure (SOP), the number of participants was limited to 150.

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

PROGRAM BIMBINGAN USAHAWAN 2021 (PBU21)

This programme is an initiative to support the implementation of *Skim Pendaftaran Perniagaan Prihatin* (SPPP), meant to help B40 entrepreneurs.

Through the programme, talks and briefings from internal and external speakers were given to targeted entrepreneurs mainly on the requirements and benefits of registering a business, business and financial management strategies as well as digital marketing approaches. The free talks were delivered to participants by SSM internal speakers and guest speakers from other agencies like *Koperasi Co-op Bank Persatuan Malaysia Berhad*, Grab Malaysia and Shopee Malaysia.

Due to the COVID-19 pandemic, four (4) PBU21 programmes were held online. A total of 429 participants joined the programmes that were held between March 2021 until June 2021.

PBU21 PROGRAMMES	DATE	PARTICIPANTS
PBU21 Session 1	25 March 2021	100
PBU21 Session 2	7 April 2021	112
PBU21 Session 3	12 April 2021	100
PBU21 Session 4	29 June 2021	117

PROGRAM USAHAWAN MUDA 2021 (PUM21)

Program Usahawan Muda 2021 (PUM21) is a programme based on corporate education provided to local higher learning education students for free. The programme stresses on the benefits of registering a business, business financial management and digital marketing targeted at students who are interested in running a business through the understanding of actual business procedures with more accurate, concise and comprehensive information.

In addition, PUM21 also instils entrepreneurial interest in participants so that they could not only consider business as a career but also familiarising participants comprehensive business knowledge and practical business values.

Moreover, the programme helped participants who faced the uncertain lockdown period due to the COVID-19 pandemic, to find additional side income to support their cost of living as well. PUM21 brings back participants' confidence in business especially after the lockdown period that badly affected many businesses in the country, via effective business strategies and success stories sharing by well-known icons.

PUM21 was organised in a collaborative effort with several higher learning institutions such as the Universiti Utara Malaysia (UUM), the Technical & Vocational Education and Training Division (TVET), Ministry of Education Malaysia, the Universiti Teknologi MARA (UiTM) Melaka and the Universiti Sultan Zainal Abidin (UniSZA). A total of four (4) PUM21 programmes were successfully implemented by region and joined by 3,308 participants between November 2021 to December 2021 as follows:

PUM21 PROGRAMMES	DATE	PARTICIPANTS
Northern Region in collaboration with UUM	9 November 2021	492
Central Region in collaboration with TVET	11 November 2021	573
Southern Region in collaboration with UiTM Melaka	17 November 2021	984
Eastern Region in collaboration with UniSZA	4 December 2021	1,259

STAKEHOLDERS' ENGAGEMENT AND COLLABORATIONS

BENGKEL PEMANTAPAN TADBIR URUS JAWATANKUASA PENGURUSAN ZAKAT DAN CSR SSM (JPZCSR SSM)

The JPZCSR SSM workshop serves as a platform for generating ideas in formulating the committee's tasks as well as improving governance to manage WZK and SSM's CSR to more efficient as well as to standardise existing structures, policies and guidelines and terms of reference. The workshop was from 9 to 12 December 2021.

Among others, the workshop's objectives were also to review and streamline the *Manual Prosedur Kerja* (MPK) documents meant for the process flow of JPZCSR SSM. Through this workshop, the secretariat and members of JPZCSR SSM discussed, identified and developed strategic plans for a more focused and structured distribution of WZK and CSR for the following years.

The workshop was joined by experienced parties in zakat distribution and CSR contribution activities namely *Yayasan Bank Kerjasama Rakyat* and *Yayasan An-Nur* who shared their successful distribution methods with those present.

FLOOD AND POST-FLOOD RELIEF MISSION

The SSM Management was very concerned with the fate of 50 SSM staff who were affected by the devastating floods that happened in many parts of the country in December 2021. Following that, the Management agreed to the form the *Skuad Bantuan Kilat SSM* consisting of 12 squads of 120 SSM staff, who volunteered in lending a helping hand to the flood victims.

Considering the losses that the affected staff had incurred, JPZCSR SSM also distributed monetary assistance to 50 staff.

SSM also was concerned about Malaysians who were affected by the devastating flood. To help lessen their burden and provide some relief, JPZCSR SSM approved zakat distribution to six (6) temporary relief centres (PPS) via the SSM WZK 2020.

INFORMATION SHARING TO THE PUBLIC VIA SSM's OFFICIAL SOCIAL MEDIA PLATFORMS

In line with the goal of strengthening the 'SSM' brand as well as to disseminate information and the latest developments regarding initiatives, products and services that SSM has to offer to the public, the Corporate Branding Unit has produced 23 videos and 121 posters which were uploaded on SSM's portal and social media platforms throughout 2021.

Among the videos produced include:

(a) *Skim Pendaftaran Perniagaan Prihatin (SPPP)*

(b) How to register business via ezBiz Online

(c) Zakat distribution in Johor, Terengganu and Pahang

(d) Zakat distribution at Pusat Jagaan dan Rawatan Orang Tua Al-Ikhlas

(e) Zakat distribution at Rumah Jalinan Kasih Anak Yatim dan Miskin Selangor

(f) Companies Limited By Guarantee (CLBG)

(g) *Cakna Hak Anda Kawan (CHAK)* - SPPP

(h) SSM National Conference 2021

(i) XCESS Teaser

(j) Video of inspirational entrepreneurs



MEDIA HIGHLIGHTS

SSM IN THE MEDIA 2021

SSM sasar 30,000 usahawan sertai SPPP

14 - BERITA HARIAN - 17 FEBRUARY 2021



6 - MINGGUAN MALAYSIA - 21 FEBRUARY 2021

Inisiatif SSM bantu komuniti bisnes

2 - BERITA HARIAN - 19 MARCH 2021

20 inisiatif lagi bantu rakyat, pacu ekonomi

28 - THE EDGE - 29 MARCH 2021

Fewer companies wound up in 2020 compared with 2019

28 - THE EDGE - 29 MARCH 2021

SSM tuntut peralihan perniagaan

37 - BERITA HARIAN - 3 SEPTEMBER 2021

Dasar luar biasa diperlukan pacu semula ekonomi

37 - BERITA HARIAN - 3 SEPTEMBER 2021

17 - KOSMO - 26 MARCH 2021



180,000 usahawan memanfaatkan SPPP

11 - SINAR HARIAN - 28 SEPTEMBER 2021

Ketua Ajaran PMYT lafaz taubat

19 - BERITA HARIAN - 25 AUGUST 2021

SSM tumpu pemeraksanaan usahawan

5 - SINAR HARIAN - 18 APRIL 2021

Kaunseling gagal ubah pendirian

30 - SINAR HARIAN - 25 AUGUST 2021

KPDNHEP perkenal dasar dijadikan Malaysia pilihan perniagaan

16 - NEW STRAITS TIMES - 30 MAY 2021

Inisiatif SSM bantu syarikat harungi cabaran COVID-19

5 - BERITA HARIAN - 15 MARCH 2021

Manfaat teknologi, amalan pengurusan terbaik

38 - HARIAN METRO - 18 DECEMBER 2021

SSM BizTrust QR Code boosts business confidence

5 - CHINA PRESS - 4 APRIL 2021

BANTU MEMUDAH CARA FRONTLINER

3 - THE BORNEO POST - 16 JULY 2021

公司委員會4月1日起債務門檻永久提高至5萬

38 - HARIAN METRO - 18 DECEMBER 2021

SSM salur bantuan peralihan Hospital kepada NSA.BI

38 - HARIAN METRO - 18 DECEMBER 2021

SSM IN THE MEDIA 2021



SSM IN TV 2021

**Bayaran rayuan
GKP 2.0 berjumlah
RM155 juta kepada
52,000 PKS mikro**



BERNAMA - 7 February 2021

**Rasuah
pendaftaran
pemilik bermanfaat
perlu lebih efektif**



ASTRO AWANI - 7 February 2021

**SSM dakwa Exco
Terengganu**



TV9 - 7 February 2021

**900 mangsa banjir di
tiga negeri menerima
bantuan pasca banjir
sumbangan
PPZ-MAWP**



BERNAMA - 13 February 2021

**Hanya peniaga
kecil berdaftar
boleh mohon
bantuan**



RTM1 - 27 February 2021

**Jual beli dalam
talian naik
kepada 2.5b
tahun lalu**



TV3 - 29 March 2021

**Jual beli dalam
talian naik
kepada 2.5b**



ASTRO AWANI - 29 March 2021

**SSM lanjut inisiatif
pengecualian
kompau sehingga
31 Disember 2021**



TV9 - 30 March 2021

**SSM lanjut inisiatif
pengecualian
kompau sehingga
31 Disember 2021**



TV3 - 30 March 2021

**489,000 pendaftaran
baharu perniagaan
direkodkan SSM
pada tahun 2020**



RTM 1 - 31 March 2021

SSM IN TV 2021

SPPP bantu usahawan daftar perniagaan secara percuma



ASTRO AWANI - 31 March 2021

SSM lanjut inisiatif pengecualian kompaun sehingga 31 Disember 2021



TV9 - 1 April 2021

Daftar niaga menerusi SPPP dapat akses pelbagai dana



NTV7 - 1 April 2021

SSM lanjut inisiatif pengecualian kompaun sehingga 31 Disember 2021



TV3 - 1 April 2021

SSM bantu balu pesakit COVID-19



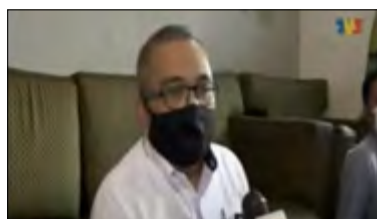
TV9 - 5 April 2021

SSM bantu balu pesakit COVID-19



NTV7 - 5 April 2021

SSM bantu balu pesakit COVID-19



TV3 - 5 April 2021

SSM lancar Kempen Usahawan Bijak, Usahawan Berdaftar



TV3 - 16 April 2021

SSM lancar Kempen Usahawan Bijak, Usahawan Berdaftar



RTM 1 - 16 April 2021

Kod QR SSM BizTrust

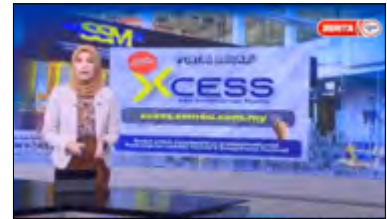


ASTRO AWANI - 30 May 2021

SSM IN TV 2021

***Aspirasi perkasa
pembangunan
peneroka dan
generasi baharu***

TV3 - 7 July 2021

SSM Portal XCESS

RTM1 - 2 September 2021

***RUU Syarikat
2021***

RTM1 - 26 October 2021

***Skuad bantuan
kilat SSM bantu
ringankan beban
warga kerja SSM***

RTM1 - 27 December 2021



FINANCIAL STATEMENT



**CERTIFICATE OF THE AUDITOR GENERAL
ON THE FINANCIAL STATEMENTS OF
COMPANIES COMMISSION OF MALAYSIA
FOR THE YEAR ENDED 31 DECEMBER 2021**

Certificate on the Audit of the Financial Statements

Opinion

I have audited the Financial Statements of the Companies Commission of Malaysia. The financial statements comprise the Statement of Financial Position as at 31 December 2021 of the Companies Commission of Malaysia and the Statement of Income, Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, as set out on pages 3 to 50.

In my opinion, the accompanying financial statements give a true and fair view of the financial position of the Companies Commission of Malaysia as at 31 December 2021, and of its financial performance and its cash flows for the year then ended in accordance with the Malaysian Private Entities Reporting Standards (MPERS) and the Companies Commission of Malaysia Act 2001 [Act 614] requirements.

Basis for Opinion

The audit was conducted in accordance with the Audit Act 1957 and the International Standards of Supreme Audit Institutions. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my certificate. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Independence and Other Ethical Responsibilities

I am independent of the Companies Commission of Malaysia and I have fulfilled my other ethical responsibilities in accordance with the International Standards of Supreme Audit Institutions.

Information Other than the Financial Statements and Auditor's Certificate Thereon

The Members of Commission of the Companies Commission of Malaysia is responsible for the other information in the Annual Report. My opinion on the Financial Statements of the Companies Commission of Malaysia does not cover the other information than the financial statements and Auditor's Certificate thereon and I do not express any form of assurance conclusion thereon.

Responsibilities of the Members of Commission for the Financial Statements

The Members of Commission is responsible for the preparation of Financial Statements of the Companies Commission of Malaysia that give a true and fair view in accordance with the Malaysian Private Entities Reporting Standards (MPERS) and the Companies Commission of Malaysia Act 2001 [Act 614] requirements. The Members of Commission is also responsible for such internal control as the Members of Commission determines is necessary to enable the preparation of the Financial Statements of the Companies Commission of Malaysia that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements of the Companies Commission of Malaysia, the Members of Commission is responsible for assessing the Companies Commission of Malaysia's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the Financial Statements of the Companies Commission of Malaysia as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Certificate that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the International Standards of Supreme Audit Institutions will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the International Standards of Supreme Audit Institutions, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- a. identify and assess the risks of material misstatement of the Financial Statements of the Companies Commission of Malaysia, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- b. obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Companies Commission of Malaysia's internal control;
- c. evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Members of Commission;
- d. conclude on the appropriateness of the Members of Commission's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Companies Commission of Malaysia's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my Auditor's Certificate to the related disclosures in the Financial Statements of the Companies Commission of Malaysia or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of Auditor's Certificate. However, future events or conditions may cause the Companies Commission of Malaysia to cease to continue as a going concern; and
- e. evaluate the overall presentation, structure and content of the Financial Statements of the Companies Commission of Malaysia, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

The Members of Commission has been informed regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I have identify during the audit.

Other Matters

This certificate is made solely to the Members of Commission of the Companies Commission of Malaysia in accordance with the Companies Commission of Malaysia Act 2001 [Act 614] requirements, and for no other purpose. I do not assume responsibility to any other person for the content of this certificate.



(NOR AZIAN BINTI NORDIN)
ON BEHALF OF AUDITOR GENERAL

PUTRAJAYA
26 OCTOBER 2022



COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT BY CHAIRMAN AND A MEMBER OF THE COMPANIES COMMISSION OF MALAYSIA

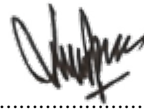
We, **DATUK AZMAN BIN MOHD. YUSOF** and **DATUK NOR AZIMAH BINTI ABDUL AZIZ**, being the Chairman and a member of the **COMPANIES COMMISSION OF MALAYSIA**, do hereby state that in the opinion of the Members of the Commission, the Financial Statements consisting of Statement of Financial Position, Statement of Income, Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows together with the notes to the Financial Statements, are drawn up so as to give a true and fair view of the state of affairs of the **COMPANIES COMMISSION OF MALAYSIA** as at 31 December 2021 and of the results of its operations and of its cash flows for the year ended on that date.

On behalf of the Commission,

On behalf of the Commission,



.....
Name : **DATUK AZMAN BIN
MOHD. YUSOF**
Designation : **CHAIRMAN OF
THE COMMISSION**
Date : **28 JUN 2022**
Place : **KUALA LUMPUR**



.....
Name : **DATUK NOR AZIMAH
BINTI ABDUL AZIZ**
Designation : **MEMBER OF THE
COMMISSION**
Date : **28 JUN 2022**
Place : **KUALA LUMPUR**

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATUTORY DECLARATION BY THE OFFICER PRIMARILY RESPONSIBLE FOR THE FINANCIAL MANAGEMENT OF THE COMPANIES COMMISSION OF MALAYSIA

I, **AMIR BIN AHMAD**, being the officer primarily responsible for the accounting records and financial management of the **COMPANIES COMMISSION OF MALAYSIA**, do solemnly and sincerely declare that the Statement of Financial Position, Statement of Income, Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows together with the notes to the Financial Statements are to the best of my knowledge and belief, correct and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declaration Act, 1960.

Subscribed and solemnly
declared by the above named
at **KUALA LUMPUR** in the Federal
Territory on **28 JUN 2022**

)
)
)
)



NO.33-4, JALAN MEDAN TUANKU, 50300
KUALA LUMPUR

Before me,

.....
COMMISSIONER FOR OATHS

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2021

	Note	2021 RM	2020 RM
Non Current Assets			
Property, fittings and equipment	4	154,946,369	127,474,655
Investment properties	5	52,366,730	10,395,000
Long term investments	6	364,049,765	245,732,673
Work in progress	7	-	71,432,300
Staff financing	8	44,451,256	48,819,366
		615,814,120	503,853,994
Current Assets			
Trade debtors	9	10,995,119	6,540,782
Other debtors, deposits and prepayments	10	32,904,784	33,814,039
Short term investments	11	592,011,214	622,084,133
Inventories	12	-	277,820
Cash and cash equivalents	13	134,358,188	121,165,071
		770,269,305	783,881,845
TOTAL ASSETS		1,386,083,425	1,287,735,839

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF FINANCIAL POSITION (continued) AS AT 31 DECEMBER 2021

	Note	2021 RM	2020 RM
Equity			
Retained earnings		1,128,192,903	1,034,410,950
Staff financing funds	14	91,000,000	91,000,000
		1,219,192,903	1,125,410,950
Non Current Liabilities			
Provision for employee benefits	15	34,160,227	32,106,777
		34,160,227	32,106,777
Current Liabilities			
Federal Consolidated Fund	16	49,716,558	46,821,768
Other creditors	17	59,407,859	57,417,849
Project creditors	18	605,878	2,217,590
Taxation and zakat	23	23,000,000	23,760,905
		132,730,295	130,218,112
Total Liabilities		166,890,522	162,324,889
TOTAL EQUITY AND LIABILITIES		1,386,083,425	1,287,735,839

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF INCOME

FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 RM	2020 RM
Income	19	425,805,891	420,236,262
Operating Expenses:			
Staff costs	20	158,394,526	158,372,648
Administration costs	21	91,456,203	86,656,994
Depreciation	4	9,836,333	10,506,169
Other costs		396,970	8,627,892
		260,084,032	264,163,703
Surplus before Federal Consolidated Fund		165,721,859	156,072,559
Federal Consolidated Fund	16	49,716,558	46,821,768
Surplus before taxation and zakat		116,005,301	109,250,791
Taxation and zakat	23	22,223,348	22,772,000
Surplus for the year		93,781,953	86,478,791

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 RM	2020 RM
Surplus for the year		93,781,953	86,478,791
Other Comprehensive Income:			
Other comprehensive income for the year		-	-
Total comprehensive income for the year		93,781,953	86,478,791

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2021

	Accumulated Surplus RM	Staff Financing Funds RM	Total RM
Balance as at 01 January 2021	1,034,410,950	91,000,000	1,125,410,950
Surplus for the year	93,781,953	-	93,781,953
Comprehensive income for the year	-	-	-
Total comprehensive income	93,781,953	-	93,781,953
Balance as at 31 December 2021	1,128,192,903	91,000,000	1,219,192,903
Balance as at 01 January 2020	947,932,159	91,000,000	1,038,932,159
Surplus for the year	86,478,791	-	86,478,791
Comprehensive income for the year	-	-	-
Total comprehensive income	86,478,791	-	86,478,791
Balance as at 31 December 2020	1,034,410,950	91,000,000	1,125,410,950

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 RM	2020 RM
OPERATING ACTIVITIES		
Surplus before taxation	116,005,301	109,250,791
Adjustments for:		
Depreciation	9,836,333	10,506,169
Amortization on long term investments	44,150	37,962
Transfer to statement of income	248,350	-
Gain from disposal of property, fittings and equipment	(120)	(479)
Gain in fair value of investment properties	(2,013,320)	-
Impairment losses	277,820	8,589,930
Interest and dividend from investment	(29,087,921)	(31,503,614)
Operating surplus before changes in working capital	95,310,593	96,880,759
Changes in trade debtors	(4,454,337)	5,827,995
Changes in other debtors, deposits and prepayments	909,255	5,478,212
Changes in Federal Consolidated Fund	2,894,790	(2,073,405)
Changes in other creditors	1,990,010	(3,469,816)
Changes in project creditors	(1,611,712)	(2,566,650)
Changes in provision for employee benefits	2,053,450	3,512,277
Cash flow from operations	97,092,049	103,589,372
Payment of taxation	(8,184,253)	(8,911,095)
Payment of zakat	(14,800,000)	(16,000,000)
Net cash from operating activities	74,107,796	78,678,277

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

STATEMENT OF CASH FLOWS (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 RM	2020 RM
INVESTING ACTIVITIES		
Acquisition of property, fittings and equipment (Note 4)	(285,766)	(945,710)
Proceeds from disposal of property, fittings and equipment	417	593
Work in progress	(5,797,038)	(5,968,641)
Investments	(88,288,323)	(108,054,802)
Interest and dividend from investments	29,087,921	31,503,614
Staff financing	4,368,110	2,643,355
Net cash used in investing activities	(60,914,679)	(80,821,591)
Net increase/(decrease) in cash and cash equivalents	13,193,117	(2,143,314)
Cash and cash equivalents at beginning of year	121,165,071	123,308,385
Cash and cash equivalents at end of year	134,358,188	121,165,071

Notes on pages 163 to 188 form an integral part of these financial statements.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

1. GENERAL INFORMATION

The Companies Commission of Malaysia (Commission) is a statutory body established in Malaysia under the Companies Commission of Malaysia Act 2001 (Act 614). The principal activities of the Commission are the regulation of corporations, companies and businesses under the Companies Act 2016, Interest Schemes Act 2016, Companies Act 1965, Registration of Businesses Act 1956, Limited Liability Partnerships Act 2012, Trust Companies Act 1949, Kootu Funds (Prohibition) Act 1971 and any subsidiary legislations made under the above Acts. There were no significant changes in the nature of these principal activities during the financial year.

The Commission place of headquarter office is located at Menara SSM@Sentral, No 7, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50623 Kuala Lumpur, Malaysia.

The financial statement of the Commission is presented in Ringgit Malaysia (RM).

2. SIGNIFICANT ACCOUNTING POLICIES

The accounting policies set out below have been applied consistently by the Commission in all previous years' financial statements, unless otherwise stated.

(a) Basis of Preparation

The financial statements of the Commission have been prepared in accordance with Malaysian Private Entities Reporting Standard (MPERS) issued by the Malaysian Accounting Standards Board (MASB).

The financial statements of the Commission have been prepared using the historical cost convention except as disclosed in this summary of significant accounting policies.

The preparation of the financial statements in conformity with MPERS requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Although these judgements, estimates and assumptions are based on the management's best knowledge of current events and actions, actual results may differ.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised and in any future period affected.

(b) Vested Assets, Rights and Liabilities

These are all assets, rights or liabilities of the Government of Malaysia that were transferred to and vested in the Commission. They are stated after deducting all direct expenses and depreciation of the vested assets.

The vested assets, rights and liabilities are stated at fair value and are recognized in the statement of financial position on the vesting date.

The vested non-monetary assets are amortized over their remaining useful lives. The benefit is stated as amortization on grants received in the statement of changes in equity.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) Property, Fittings and Equipment

(i) Cost

Property, fittings and equipment are stated at historical cost less accumulated depreciation and any impairment losses.

Cost includes expenditure that is directly attributed to the acquisition of the assets.

Subsequent costs are included in the asset's carrying amount or recognized as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the asset will flow to the Commission and the cost can be measured reliably.

(ii) Depreciation

Property, fittings and equipment are depreciated on the straight-line basis to allocate the cost of the assets, less their residual values over their estimated useful lives. The annual depreciation rates used are summarized as follows:

Building	2%
Building Equipment	20%
Motor Vehicles	20%
Computer Hardwares and Softwares	20% - 33 1/3%
Office Equipment, Furniture and Fittings	20%
Renovation	20% - 33 1/3%

Depreciation on property, fittings and equipment under construction commences when the property, fittings and equipment are delivered and ready for their intended use. Depreciation on property, fittings and equipment ceases at the earlier of derecognition and classification as held for sale.

Residual value and useful lives of property, fittings and equipment are reviewed, and adjusted if appropriate, at the reporting date.

At each reporting date, the Commission assesses whether there is any indication of impairment. If such indicator exists, an analysis is performed to assess whether the carrying amount of the asset is fully recoverable. A write down is made if the carrying amount exceeds the recoverable amount. Refer to accounting policy Note 2(e) on impairment of assets.

Gains or losses arising from disposal of property, fittings and equipment is the difference between the net disposal proceeds and the carrying amounts of the property, fittings and equipment, and is recognized in the statement of income.

(d) Works In Progress

Works in progress is stated at cost and capitalized as property, fittings and equipment after the certificate of completion or certificate of acceptance is received by the Commission.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Impairment of Assets

The carrying amount of property, fittings and equipment are reviewed to determine whether there are any indications of impairment. Impairment is measured by comparing the carrying values of the assets with their recoverable amounts. An impairment loss is recognized immediately as expenditure in the statement of income.

Subsequent increase in the recoverable amount of an asset is treated as reversal of the previous impairment loss and is recognized to the extent of the carrying amount of the assets that would have been determined (net of amortization and depreciation) if no impairment loss had been recognized. All reversals are recognized immediately in the statement of income.

(f) Leases

Lease in term of which the Commission assume substantially all the risks and rewards of ownership are classified as finance lease, and lease in term of which the Commission does not assume substantially all the risks and reward of ownership are classified as operating lease.

Payments made under operating leases are recognized as an expense over the term of the lease.

(g) Long Term Investments

Long term investments are stated at cost and held to maturity. Provisions for diminution in value are made if permanent diminution exists.

(h) Staff Financing

Staff financing are stated at fair value less any allowance for bad and doubtful debts.

(i) Trade Debtors

Trade debtors are stated at invoiced amount less allowance for doubtful debts. The allowance is made when there is evidence that the Commission will not be able to collect all amounts due according to the original terms of the receivables.

(j) Cash and Cash Equivalents

For the purpose of the statement of cash flow, cash and cash equivalents comprise cash in hand, deposits held at call with banks, other short term and highly liquid investments.

(k) Inventories

Inventories are measured at the lower of cost and net realizable value.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(l) Government Grants

Government grants are recognized at their fair value when there is a reasonable assurance that the grants will be received, and the Commission will comply with all the stipulated conditions.

Government grants relating to expenses are recognized as income in the statement of income based on a systematic approach over the period necessary to match them with the costs that they are intended to compensate.

The government grants relating to the purchase of assets are included as deferred income at fair value and recognized in the statement of income based on the estimated useful lives of the related assets via equivalent installment amount.

(m) Employee Benefits

(i) Short Term Employee Benefits

Salaries, paid annual leave and sick leave, bonuses and non-monetary benefits are recognized as an expense in the period in which the associated services are rendered by the employees of the Commission.

(ii) Defined Contribution Plans

The Commission made contributions to Employees Provident Fund (EPF) for employees who have opted for EPF scheme and the Retirement Fund (Incorporated) (KWAP) for employees who are in the Government pensionable scheme. These contributions are charged to the statement of income in the period to which they relate. Once the contributions have been paid, the Commission has no further payment obligations.

(iii) Defined Benefits Plans

Obligation for post employment benefits to employees after retirement and/or upon completion of term of services is recognized in the statement of financial position as liability known as Provision for Employee Benefits.

The types of long-term benefits which will be recognized are as follows:

- a) Cash rewards in lieu of annual leave for Commission employees under the Government Pension Scheme (GPS);
- b) Cash rewards in lieu of annual leave for Commission employees under the *Skim Saraan Suruhanjaya Syarikat Malaysia* (SSSSM); and
- c) *Saguhati Tamat Perkhidmatan* for the Commission employees upon completion of service.

The computation of cash in lieu of annual leave payable to retirees or employee who that have completed their term of service is based on the actual information available on the statement of financial position date and the eligibility is based on the terms and conditions of service by the Commission. Last drawn salary under *Sistem Saraan Malaysia* is used for the calculation of liabilities under GPS.

The Commission determines the present value of the defined with regularity so that the amount recognized in the statement of financial position do not differ materiality from the amount that would be determined at the end of the reporting period.

Changes in the defined benefit liability arising from employee service rendered and interest on the defined benefit obligation for the financial year are recognized in statement of income.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(n) Contributions to Federal Consolidated Fund

Contributions to the Federal Consolidated Fund represent 30% of the current annual surplus as stipulated under section 35(1) of the Companies Commission of Malaysia Act 2001 (Act 614).

The computation of contributions accrued and payable to the Government is based on the current year annual surplus before provision for income taxes and zakat.

(o) Other Creditors

Other creditors are stated at their nominal values which are the fair value of the considerations to be paid in the future for goods and services received.

(p) Taxation

Income tax on the surplus or deficit for the year comprises current and deferred tax. Current tax is the expected amount of income taxes payable in respect of taxable surplus for the year and is measured using the tax rates applicable at the statement of financial position date.

Deferred tax is provided for, using the liability method, on temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements. In principle, deferred tax liabilities are recognized for all taxable temporary differences and deferred tax assets are recognized for all deductible temporary differences, to the extent that it is probable that future taxable profits will be available against which the deductible temporary differences can be utilized.

(q) Provisions

Provisions are recognized when the Commission has a present legal or constructive obligation as a result of past events, when it is probable that an outflow of resources will be required to settle the obligation, and when a reliable estimate of the amount can be made. Where the Commission expects a provision to be reimbursed (for example under an insurance contract), the reimbursement is recognized as a separate asset but only when the reimbursement can be ascertained. Provisions are not recognized for future operating losses.

Provisions are measured as the present value of the expenditure expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specified to the obligation. The increase in the provision due to passage of time is recognized as interest expense.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(r) Income Recognition

Income comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Commission's activities. Income is shown net of value added tax, returns, rebates and discounts.

The Commission recognizes its income when the amount can be measured reliably and, it is probable that future economic benefits associated with the item will flow to the Commission and that specific criteria have been met for each of the Commission's activities as described below:

(i) Service Income

Services income comprise the collection of fees related to registration of companies, businesses and limited liability partnership and supply of corporate information as prescribed under the Companies Act 2016, Interest Schemes Act 2016, Limited Liability Partnership Act 2012, Companies Act 1965 and the Registration of Businesses Act 1956 respectively. These incomes are recognized upon completion of services rendered.

(ii) Compound

Section 23 MPERS does not apply for revenue arising from compound transactions. The compound is therefore recognized upon payment received as each compound issued is only an offer in lieu of prosecution with a payment period as determined by the Registrar and at the conclusion of the period, compound notice will expire if it is not paid.

Compound which is not being settled after the expiry of the payment period will be followed by prosecution and/ or other appropriate actions in accordance with the provision of the Companies Act 2016, Interest Schemes Act 2016, Limited Liability Partnership Act 2012, Companies Act 1965 and Registration of Businesses Act 1956.

However, fines imposed by the Court following prosecution actions are income of the Government and not the Commission's.

(iii) Corporate Training Programmes

Income arising from Corporate Training Programmes is recognized upon completion of the programmes.

(iv) Interests and Dividends Income

Interests and dividends income are recognized on a time proportion basis, taking into account the principle outstanding and the effective rate over the period to maturity, when it is determined that such income will accrue to the Commission.

(s) Investment Properties

Investment properties include those portions of office buildings and land that are held for capital appreciation, to earn rentals or both.

Investment properties are initially recognized at cost and the cost of a purchased investment property comprises purchase price and any directly attributable expenditure and other transaction costs. Subsequently, investment properties are carried at fair value at each reporting date, with changes in fair value recognized in the statement of income.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(s) Investment Properties (continued)

The cost of major renovations and improvements is capitalised and the carrying amounts of the replaced components are recognized in the statement of income. The cost of maintenance, repairs and minor improvements is recognized in the statement of income when incurred.

On disposal of an investment property, the difference between the disposal proceeds and the carrying amount is recognized in the statement of income.

(t) Financial Instruments

A financial instrument is any contract that gives rise to both financial asset of one enterprise and a financial liability or equity instrument of another enterprise.

A financial asset is any assets in term of cash, contractual rights to receive cash or any other financial assets from other enterprise, contractual rights to change financial instruments with other enterprise under profitable terms or equity instruments of other enterprise.

A financial liability is any liability that is a contractual obligation to deliver cash or other financial asset to another enterprise, or to exchange financial instruments with another enterprise under conditions that are potentially unfavorable.

The recognition method adopted for financial instruments recognized in the statement of financial position is disclosed in the individual accounting policy statements associated with each financial instrument.

3. ESTIMATION UNCERTAINTY

(a) Depreciation of Property, Fittings and Equipment

The cost of an item of property, fittings and equipment is depreciated on the straight-line method that reflects the consumption of the economic benefits of the asset over its useful life. Estimates are applied in the selection of the depreciation method, the useful lives, and the residual values. The actual consumption of the economic benefits of the property, fittings and equipment may differ from the estimates applied and this may lead to a gain or loss on an eventual disposal of an item of property, fittings and equipment.

(b) Defined Benefit Liabilities

The Commission has defined benefit plans for their employees. The measurement of the present value of defined benefit obligation is based on a number of assumptions and factors as disclosed in Note 15. Any changes in these assumptions will have an impact on carrying amount of the defined benefit obligations.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

4. PROPERTY, FITTINGS AND EQUIPMENT

	Building RM	Building Equipment RM	Office Equipment, Furniture and Fittings RM	Computer Hardwares and Softwares RM	Motor Vehicles RM	Renovation RM	Total RM
Cost							
As at 01 January 2021	149,243,916	16,650,580	18,561,528	86,662,124	2,582,966	33,474,876	307,175,990
Additions	28,882,990	-	4,234,880	-	13,848	4,176,626	37,308,344
Disposals	-	-	(312,101)	(9,845)	-	(1,487,590)	(1,809,536)
As at 31 December 2021	178,126,906	16,650,580	22,484,307	86,652,279	2,596,814	36,163,912	342,674,798
Accumulated Depreciation							
Depreciation as at 01 January 2021	30,450,126	16,650,569	15,752,366	82,300,014	2,299,646	32,248,614	179,701,335
Depreciation (Note 22)	3,466,261	-	1,782,988	3,738,915	163,428	684,741	9,836,333
Disposals	-	-	(311,809)	(9,843)	-	(1,487,587)	(1,809,239)
As at 31 December 2021	33,916,387	16,650,569	17,223,545	86,029,086	2,463,074	31,445,768	187,728,429
Net Carrying Amount							
As at 31 December 2021	144,210,519	11	5,260,762	623,193	133,740	4,718,144	154,946,369

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

4. PROPERTY, FITTINGS AND EQUIPMENT (continued)

	Building RM	Building Equipment RM	Office Equipment, Furniture and Fittings RM	Computer Hardwares and Softwares RM	Motor Vehicles RM	Renovation RM	Total RM
Cost							
As at 01 January 2020	149,243,916	16,650,580	18,281,810	86,669,189	2,582,966	33,765,190	307,193,651
Additions	-	-	691,518	-	-	254,192	945,710
Disposals	-	-	(411,800)	(7,065)	-	(544,506)	(963,371)
As at 31 December 2020	149,243,916	16,650,580	18,561,528	86,662,124	2,582,966	33,474,876	307,175,990
Accumulated Depreciation							
Depreciation as at 01 January 2020	27,465,248	16,650,569	14,920,551	76,681,356	2,082,967	32,357,732	170,158,423
Depreciation (Note 22)	2,984,878	-	1,243,518	5,625,720	216,679	435,374	10,506,169
Disposals	-	-	(411,703)	(7,062)	-	(544,492)	(963,257)
As at 31 December 2020	30,450,126	16,650,569	15,752,366	82,300,014	2,299,646	32,248,614	179,701,335
Net Carrying Amount							
As at 31 December 2020	118,793,790	11	2,809,162	4,362,110	283,320	1,226,262	127,474,655

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

4. PROPERTY, FITTINGS AND EQUIPMENT (continued)

The Commission has entered into The Sale Purchase Agreement dated 21 November 2016 to purchase a land and build an eight (8) storey building together with two (2) storey parking lot with its accessory parcels, and the Commission received the Certificate of Completion and Compliance on 01 March 2021. The property and the renovation works have been recognized as property, fittings and equipment according to their respective categories.

Additional costs for property, tools and equipment are through the following method:

	2021 RM	2020 RM
Cost		
Additional during the financial year	37,308,344	945,710
Transfer from work in progress	(37,022,578)	-
	285,766	945,710

5. INVESTMENT PROPERTIES

	2021 RM	2020 RM
Cost		
Balance as at 01 January	10,500,000	10,500,000
Additional during the financial year	39,958,410	-
Balance as at 31 December	50,458,410	10,500,000
Fair Value		
Balance as at 01 January	(105,000)	(105,000)
Changes in current year	2,013,320	-
Balance as at 31 December	1,908,320	(105,000)
	52,366,730	10,395,000

Some of the buildings owned by the Commission are held for capital appreciation, to earn rentals or both have been recognized as investment properties in the year 2021. The fair value of investment properties is determined by reference to comparable market prices of similar properties of recent transactions in the market.

As at the end of 2021, the fair value of the investment properties of Menara SSM Sarawak remains unchanged based on valuations performed by Jabatan Penilaian dan Perkhidmatan Harta (JPPH). While the changes in fair value during the current year is the increase in value of SSM Perak building.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

6. LONG TERM INVESTMENTS

	2021 RM	2020 RM
Measured at amortised cost:		
Sukuk	195,188,429	130,239,512
Debt Securities	19,961,254	19,954,321
Institutional Trust Account	190,465,981	112,465,405
	405,615,664	262,659,238
Current Assets:		
Investment matures within twelve (12) months (Note 11)	(41,565,899)	(16,926,565)
	364,049,765	245,732,673

Long term investments comprise investments in Government Investment Issues and Islamic Medium-Term Notes with coupon rates ranging from 3.10% to 3.92% (2020: 4.05% to 5.25%). The tenure of placement for these investments is up to ten (10) years.

The Commission also placed its funds in an Institutional Trust Account maintained by Amanah Raya Berhad, a public company limited by shares incorporated in Malaysia. The gross profit rate receivable by the Commission is 3.40% to 3.50% per annum (2020: 4.70% to 4.80% per annum) and the tenure of the placement is five (5) years (2020: three (3) years).

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

7. WORK IN PROGRESS

	2021 RM	2020 RM
Balance as at 01 January	80,022,230	74,053,589
Additional works in progress during the financial year	5,797,038	5,968,641
Transfer to statement of income	(248,350)	-
Capitalization to property, fittings and equipment	(76,980,988)	-
	8,589,930	80,022,230
Accumulated impairment losses (Note 22)	(8,589,930)	(8,589,930)
Balance as at 31 December	-	71,432,300

The work in progress includes the Commission's building and renovation, and information and communication technology projects.

These projects were classified as works in progress in the current year based on confirmation of supplies or services, or invoices received:

(a) Construction of Commission's Office Building

The additional work in progress amounting to RM5,797,038 (2020: RM5,968,641) was derived from progress development in the current financial year.

Works in progress amounting to RM76,980,988 (2020: RM Nil) were capitalized and RM248,350 transferred to statement of income in the current financial year based on the date of commencement of Commission operations to the building.

(b) Development and Installation of Information and Communication Technology Infrastructure and Equipment

In March 2017, the Commission has awarded the tender for Supply, Implementation, Training, Support and Warranty and Maintenance of Enterprise Resource Planning (ERP) to Liberty Resources Technology Sdn Bhd (LRTSB). The project was then terminated on 23 December 2019 and currently undergoing the litigation process.

As litigation factors in the current year 2020 have affected the asset position, where the fair value of the project is less than the carrying value of the project progress cost of RM8,589,930, Commission therefore makes the impairment loss of RM8,589,930 (Note 22) and recognized as expense in the statement of income.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

8. STAFF FINANCING

	2021 RM	2020 RM
Balance as at 01 January	48,819,366	51,462,721
<u>Change in present value:</u>		
Home financing	531,676	1,575,874
Motor vehicle financing	50,158	(13,164)
Computer financing	31,794	(12,565)
	613,628	1,550,145
<u>Net disbursement in current year:</u>		
Home financing	(4,707,126)	(4,334,779)
Motor vehicle financing	(279,454)	196,310
Computer financing	4,842	(55,031)
Balance as at 31 December	44,451,256	48,819,366

Staff financing relates to Islamic home, motor vehicle and computer financing approved to the employees of the Commission.

The motor vehicle and computer financing are repayable over a maximum period of nine (9) years and four (4) years (2020: nine (9) years and four (4) years) respectively with a profit rate of 5.00% and 8.20% per annum (2020: 5.00% and 9.40% per annum). The home financing is repayable over a maximum period of thirty (30) years with a profit rate of 4.50% per annum (2020: 4.50% per annum).

9. TRADE DEBTORS

	2021 RM	2020 RM
Trade debtors	10,995,119	6,540,782

Trade debtors consist of service fee receivables which include fee from supply of corporate information and business renewal services provided through appointed agents and the SSM service providers, on-line services, and fee from Corporate Training Programmes.

Credit period granted to trade debtors is thirty (30) days from the date of invoice issued or as stated in the related agreements with the appointed agents.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

10. OTHER DEBTORS, DEPOSITS AND PREPAYMENTS

	2021 RM	2020 RM
Interest and dividend receivables	8,375,470	8,497,802
Deposits and prepayments	1,725,566	2,278,849
Advances to employees	205,269	23,960
Other receivables	1,863,171	2,680,063
Goods and Services Tax (GST) claimable and tax assets	12,778,758	11,763,187
Deferred staff financing	7,956,550	8,570,178
	32,904,784	33,814,039

Goods and Services Tax claimable is the amount of input tax exceeds the output tax, while the tax asset of RM10.60 million (2020: RM9.57 million) is the amount paid to the Inland Revenue Board (IRB) through CP204 for the estimated tax payable by the Commission for the year of assessment.

11. SHORT TERM INVESTMENTS

	2021 RM	2020 RM
Measured at amortised cost:		
Commodity Murabahah Deposits	560,000,000	635,000,000
Institutional Trust Account	20,445,315	40,157,568
Long term investments mature in twelve (12) months (Note 6)	41,565,899	16,926,565
Cash and cash equivalent portion of investment has a short maturity of three (3) months or less from the date of acquisition (Note 13)	(30,000,000)	(70,000,000)
	592,011,214	622,084,133

The Commission purchased Commodity Murabahah Deposits through various licensed financial institutions. The effective profit rate receivable by the Commission for these securities ranged from 2.20% to 2.50% per annum (2020: 3.10% to 4.45% per annum) and their tenure is up to fifteen (15) months (2020: fifteen (15) months).

In the current year, the Commission deposited funds into the Institutional Trust Account maintained by Amanah Raya Berhad, for a short-term period. The gross profit rate receivable by the Commission is 2.60% to 2.70% per annum (2020: 2.60% to 3.50% per annum) and the tenure of the placement is up to twelve (12) months (2020: twelve (12) months).

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

12. INVENTORIES

	2021 RM	2020 RM
Cost	277,820	277,820
Accumulated impairment losses (Note 22)	(277,820)	-
	-	277,820

The Ministry of Finance via a letter dated 24 March 2010 had granted approval under section 82 of the Stamp Act 1949 to the Commission to sell physical stamps to be affixed on the Memorandum and Article of Association of incorporated companies.

Subsequent, the Inland Revenue Board (IRB) through a letter dated 22 January 2014 authorized the Commission to compound stamp duty for Memorandum and Articles of Association, and starting January 2017 under the new Companies Act 2016 to compound stamp duty for Lodgement of Constitution without a stamp.

These inventories are measured at the lower of cost and net realizable value. However, due to reduce in value of the physical stamp compared to the recoverable amounts, then in the 2022 financial year the Commission has decided to impair the value of all its costs in the 2021 financial year. Impairment losses are recognized immediately as expenses in the statement of income.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

13. CASH AND CASH EQUIVALENTS

	2021 RM	2020 RM
Cash and bank balances:		
Cash in hand and float	122,100	404,600
Bank balances	64,236,088	50,760,471
Deposits placement with:		
Licensed local bank and financial institution	40,000,000	-
Shortterm placement:		
With a short maturity of three (3) months or less from the date of acquisition (Note 11)	30,000,000	70,000,000
	134,358,188	121,165,071

The tenure for Commodity Murabahah Deposits with licensed local bank and financial institution under this cash and cash equivalents has a short maturity within three (3) months from the date of placement.

14. STAFF FINANCING FUNDS

	2021 RM	2020 RM
Home financing fund	80,000,000	80,000,000
Motor vehicle financing fund	10,000,000	10,000,000
Computer financing fund	1,000,000	1,000,000
	91,000,000	91,000,000

Financing fund of RM80.00 million, RM10.00 million and RM1.00 million for home, motor vehicle and computer financing funds respectively for employees of the Commission.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

15. PROVISION FOR EMPLOYEE BENEFITS

	2021 RM	2020 RM
Balance as at 01 January	34,868,251	30,777,935
<u>Creation of obligations during the year (Note 20):</u>		
Saguhati Tamat Perkhidmatan	2,408,802	2,265,561
Cash rewards in lieu of annual leave	523,688	316,870
<u>Changes in present value (Note 20):</u>		
Saguhati Tamat Perkhidmatan	1,177,463	4,165,449
Cash rewards in lieu of annual leave	386,954	(79,632)
	4,496,907	6,668,248
<u>Payments made to employees in current year:</u>		
Saguhati Tamat Perkhidmatan	(3,001,241)	(2,399,315)
Cash rewards in lieu of annual leave under SSSSM	(178,370)	(145,383)
Cash rewards in lieu of annual leave under GPS	(42,856)	(33,234)
	36,142,691	34,868,251
Current Liabilities		
Amount due within one (1) year (Note 17)	(1,982,464)	(2,761,474)
Balance as at 31 December	34,160,227	32,106,777

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

15. PROVISION FOR EMPLOYEE BENEFITS (continued)

The Commission has agreed and approved the Commission cash rewards in lieu of annual leave and defined benefit plan named “*Saguhati Tamat Perkhidmatan*” to staff upon completion of service with effect from 01 January 2016.

The Commission adopted a simplified method for measuring its obligation and cost under defined benefit plans to recognize the contribution as a liability. The simplifications in measuring its defined benefit obligation with respect to current employees are as follows:

- (a) Ignore estimated future salary increment, salary revision, i.e. assume current salaries continue until current employees are expected to begin receiving post-employment benefits;
- (b) Ignore future service of current employees, i.e. assume closure of the plan for existing as well as any new employees; and
- (c) Ignore possible in-service mortality of current employees between the reporting date and the date employees are expected to begin receiving post-employment benefits, i.e. assume all current employees will receive the post-employment benefits.

The actuarial basis of accounting assumptions applied in the measurement are as follows:

	2021	2020
Discount rates	3.45%-4.66%	3.45%-4.66%

Effective on 1 January 2022, the Commission has approved the Optional Retirement Option for Employees of the *Skim Saraan Suruhanjaya Syarikat Malaysia* (SSSSM) starting at the age of fifty-five (55) based on the conditions and qualifications.

16. FEDERAL CONSOLIDATED FUND

	2021 RM	2020 RM
Balance as at 01 January	46,821,768	48,895,173
Provision for the year of revenue payable to Federal Consolidated Fund	49,716,558	46,821,768
Payments made during the year to Federal Consolidated Fund	(46,821,768)	(48,895,173)
Balance as at 31 December	49,716,558	46,821,768

Section 35 (1) of the Companies Commission of Malaysia Act 2001 (Act 614) provides that the Commission pays 30% of its current annual surplus to the Federal Consolidated Fund.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

17. OTHER CREDITORS

	2021 RM	2020 RM
Payables and accruals	20,992,856	16,802,896
Staff and statutory payables	22,691,444	24,921,218
Trustee ledger	7,436,663	6,747,652
Other creditors	6,304,432	6,184,609
Provision for employee benefits (Note 15)	1,982,464	2,761,474
	59,407,859	57,417,849

The credit period granted by other creditors ranges from thirty (30) to sixty (60) days from the date of invoice received.

Bank Guarantee amounting to RM1,776,508 for the ERP project litigation case received by the Commission on 19 April 2021 (Note 25) is recorded under other creditors.

18. PROJECT CREDITORS

	2021 RM	2020 RM
Project creditors	605,878	2,217,590

Project creditors are costs incurred for the information and communication technology projects which were outstanding as at year end.

The credit period granted to project creditors ranged from thirty (30) to sixty (60) days from the date of invoice received.

19. INCOME

	2021 RM	2020 RM
Income from operating activities:		
Services income	288,434,276	279,459,221
Compounds	22,535,753	34,487,551
Corporate information supply	72,673,658	66,252,684
Corporate training programmes	4,641,320	2,504,550
Other income:		
Interest and dividend	29,087,921	31,503,614
Other income	8,432,963	6,028,642
	425,805,891	420,236,262

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

20. STAFF COSTS

	2021 RM	2020 RM
Salaries	72,269,422	70,084,219
Fixed allowances	14,179,395	14,166,889
Statutory contributions	19,922,563	19,538,777
Overtime allowance	293,865	391,144
Bonus and employee benefit	36,806,147	39,137,103
Medical benefits	12,184,136	11,795,352
Members' allowances	1,686,943	1,432,861
Subsidies on staff financing (Note 8)	1,052,055	1,826,303
	158,394,526	158,372,648

The number of employees of the Commission as at 31 December 2021 was 1,321 inclusive of 85 temporary staff (2020: 1,321 inclusive of 79 temporary staff).

Included in the amount of bonuses and employee benefits is the current year obligation allocation and changes in fair value for employee benefits (Note 15) amounting to RM4,496,907 (2020: RM6,668,248), while the amount for the changes in current value from Suruhajaya employee financing (Note 8) amounting to RM613,628 (2020: RM1,550,145) is recognized as a subsidy on employee financing.

Outsourcing of the home financing to the Bank Kerjasama Rakyat Malaysia Berhad (BKRM), offered the Financing Package - i to Commission employees with a profit rate of 4.67% per annum (2020: 4.67% per annum) based on the agreed formula of current based rate plus 0.80%. The Commission employees will be paying 2.00% profit rate and Commission will subsidize the remaining percentage of profit rate charged by the bank.

Current based rate for the current financial year is 4.10% per annum (2020: 4.10% per annum).

Events after the 2021 financial reporting date related to the financing of the Commission's employees, where the Commission has agreed and approved an additional panel of banks outsourcing the housing financing of the Commission's employees to the Bank Simpanan Nasional (BSN) with effect from 16 June 2022.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

21. ADMINISTRATION COSTS

	2021 RM	2020 RM
Travelling and accommodation	1,244,805	1,783,270
Communication and utilities	7,564,467	7,625,789
Rental	26,163,010	27,385,623
Printing, stationery and advertising	2,277,975	3,284,841
Upkeep of equipment	34,883,176	30,873,945
Office maintenance and security	3,211,244	3,220,863
Professional fees	2,461,353	2,235,408
Entertainment and hospitalities	8,577,488	5,369,679
Other administrative costs	5,072,685	4,877,576
	91,456,203	86,656,994

The Commission has approved a grant amounting to RM10.00 million under the *Skim 1 Pelajar 1 Perniagaan* (S1P1P) in 2016 to encourage students from Higher Education Centres who are interested in operating a business to register with the Commission. This grant is to be utilized for the period of ten (10) years with effect from 01 January 2017.

In financial year 2020, the Commission agreed and approved the re-branding of S1P1P to the *Skim Pendaftaran Perniagaan Prihatin* (SPPP) and its implementation to assist entrepreneurs in Group B40 and students of Institutions of Higher Learning.

The SPPP grant is in addition to the SSM Prihatin grant allocation of RM5.00 million which is combined with the remaining allocation of the S1P1P grant until it is used up.

The amount is recorded in the entertainment and hospitalities:

	2021 RM	2020 RM
Balance as at 01 January	10,973,420	6,470,000
Allocation SPPP grant during the year	-	5,000,000
Business registration under 1P1P grant	(1,728,320)	(496,580)
Balance as at 31 December	9,245,100	10,973,420

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

22. SURPLUS BEFORE TAXATION AND ZAKAT

	2021 RM	2020 RM
Surplus for the year before taxation and zakat is derived after crediting:		
Interest and dividend	29,087,921	31,503,614
Miscellaneous income	3,364,048	2,367,548
Rental of real property	2,441,847	2,110,470
Changes in fair value of investment properties	2,013,320	-
Interest income fair value from staff financing	613,628	1,550,145
Gain on disposals of property, fittings and equipment	120	479
and charging:		
Auditors' remuneration	78,000	77,200
Depreciation (Note 4)	9,836,333	10,506,169
Amortization and diminution in value on investments	44,150	37,962
Fair value on staff financing	613,628	1,550,145
Impairment losses on inventory (Note 12)	277,820	-
Impairment losses on work in progress (Note 7)	-	8,589,930

23. TAXATION AND ZAKAT

	2021 RM	2020 RM
Balance as at 01 January	23,760,905	25,900,000
Provision in statement of income for the year:		
Taxation	8,100,000	8,372,000
Over provision of prior year taxes	(776,652)	(400,000)
Zakat	14,900,000	14,800,000
	22,223,348	22,772,000
Payment during the year and adjustment for CP204:		
Taxation	(8,184,253)	(8,911,095)
Zakat	(14,800,000)	(16,000,000)
	(22,984,253)	(24,911,095)
Balance as at 31 December	23,000,000	23,760,905

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

23. TAXATION AND ZAKAT (continued)

The Ministry of Finance had granted exemption from payment of income tax on all statutory income of the Commission for a period of ten (10) years from year of assessment 2002 until year of assessment 2011 and had agreed to grant an extension of the tax exemption for a period of five (5) years from year of assessment 2012 until year of assessment 2016. Beginning of the year of assessment 2017, the provision for corporate tax was made pursuant to 'The Gazette of Income Tax (Exemption) (No.22) Order 2006 [P.U. (A) No. 207/ 2006]'.

In computing the provision for zakat, the Commission adopted the method of Working Capital (Syar'iyah) which takes into account the position of current assets less current liabilities and made adjustments to several matters relating to zakat.

	2021 RM	2020 RM
Surplus Before Taxation And Zakat	116,005,301	109,250,791
<u>Tax at applicable tax rate:</u>		
Non-taxable income	(388,285,007)	(382,704,006)
Non-deductible expenses	309,414,514	310,886,768
Zakat	(3,384,804)	(2,550,221)

The significant differences between the income tax expense and accounting profit multiplied by the applicable tax rate at 24% (2020: 24%) is analysed as follows:

	2021 RM	2020 RM
Surplus Before Taxation And Zakat	27,841,272	26,220,190
<u>Tax at applicable tax rate:</u>		
Non-taxable income	(93,188,402)	(91,848,961)
Non-deductible expenses	74,259,483	74,612,824
Zakat	(812,353)	(612,053)
Tax expense	8,100,000	8,372,000

24. CAPITAL COMMITMENTS

	2021 RM	2020 RM
Capital expenditure commitments:		
Approved and contracted for	-	17,363,100

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

25. SIGNIFICANT LITIGATION

The Commission encounters the following two (2) significant litigation cases:

(a). Formis Network Services Sdn Bhd (Plaintiff) vs. the Companies Commission of Malaysia (Defendant):

The Commission has signed an agreement with Formis Network Services Sdn Bhd (FNS) for the 'Outsourcing Agreement For The Supply, Implementation, Training, Support, And Maintenance Of SSM's Core Registry Solution'. This agreement comes into effect on 17 March 2017 and then terminated on 05 August 2019.

The plaintiff in the Writ of Summons and Statement of Claim dated 11 February 2021, has claimed damages against the defendant amounting to RM128,178,068 which includes the cost of loss, damage and loss of revenue.

The Commission as the defendant has submitted a Defense and Counterclaim against the plaintiff amounting to RM49,298,651 dated 02 April 2021.

(b). Liberty Technology Resources Sdn Bhd (Plaintiff) vs. the Companies Commission of Malaysia (Defendant):

In March 2017, the Commission awarded the tender for 'Supply, Implementation, Training, Support and Warranty and Maintenance of Enterprise Resource Planning (ERP)' to Liberty Resources Technology Sdn Bhd (LRTSB), the project was then terminated on 23 December 2019.

The plaintiff in the Writ of Summons and Statement of Claim dated 26 November 2020, has claimed damages against the defendant amounting to RM19,872,979, while the Commission as the defendant has submitted a Defense and Counterclaim against the plaintiff amounting to RM12,240,109 dated 13 January 2021.

In the Originating Summons dated 8 December 2020, the plaintiff has prevented and prohibited the defendants from taking any steps to demand, receive, use and/ or deal and make payment and/ or release two (2) Bank Guarantees amounting to RM1,776,508. However, through the 'Affidavit in Reply' by the Commission dated 8 January 2021, and the Commission has received the Bank Guarantee on 19 April 2021 and has been recorded under other creditors (Note 17).

The Commission evaluates that the expected losses arising from the two (2) significant litigations are expenses involves advocate and solicitor fees, the appointment of expert witnesses, as well as litigation costs and litigation proceedings.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

26. RELATED PARTY TRANSACTIONS

The Commission shall consist of the following members who shall be appointed by the Minister:

- (a) A Chairman;
- (b) The Chief Executive Officer;
- (c) Not more than three (3) persons from the public service; and
- (d) Not more than four (4) persons who shall be qualified persons as defined in the Legal Profession Act 1976 [Act 166] or persons who possess the relevant knowledge or experience in commercial or company matters.

Key management personnel compensation:

	2021 RM	2020 RM
The Commission's Members	1,686,943	1,432,861
Key management personnel	963,219	931,905
	2,650,162	2,364,766

27. FINANCIAL RISK MANAGEMENT

The Commission's financial risk management program focuses on the unpredictability of financial markets and seeks to minimize potential adverse effects on the financial performance of the Commission. Financial risk management is carried out through risks review, internal control systems, insurance program and adherence to Commission's financial risk management policies. The Commission regularly reviews these risks and approves the treasury policies, which cover the management of these risks.

The main risks arising from the Commission's financial assets and liabilities are liquidity risk, cash flow risk, profits and interest rate risk and fair value.

(a) Liquidity Risk

The Commission mitigates its liquidity risk by maintaining part of its investment in liquid assets by placing deposits with financial institutions to meet its short-term financial commitments.

(b) Cash Flow Risk

The cash flow positions are reviewed on a regular basis to manage its exposure to fluctuations in future cash flows.

(c) Profits and Interest Rate Risk

The Commission has cash, bank balances and deposits placed with creditworthy licensed banks and financial institutions. The Commission manages its profits and interest rate risks by placing such balances on varying maturities, profit and interest rate terms.

(d) Fair Value

In respect of cash and cash equivalents, short term investments, trade and other debtors, deposits and prepayments, contributions to Federal Consolidated Fund, other payables and project creditors, the carrying amounts approximate their fair value due to the relatively short-term nature of these financial instruments.

COMPANIES COMMISSION OF MALAYSIA

(ESTABLISHED UNDER THE COMPANIES COMMISSION OF MALAYSIA ACT 2001)

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

28. IMPACT OF COVID-19 ON THE COMMISSION

COVID-19 was declared an outbreak by the World Health Organization (WHO) in March 2020 as the virus outbreak occurred in countries around the world. In Malaysia, the Movement Control Order (MCO) was imposed on 18 March 2020 had a significant impact on community activities, the economy and business operations.

In year 2020 during the MCO phases until the third quarter of 2021, the Commission has been operating in limited activities, and movements as well as the need for physical distancing and Work From Home facilities contributed to a significant impact on the Commission financial planning and operations.

In line with the Malaysian government's announcement, the Commission began operating during the MCO transition period from the fourth quarter of 2021 until the end of the first quarter of 2022. Malaysia started in a phase of transition from COVID-19 epidemic to endemic from 01 April 2022. By understanding the risk of contagion of COVID-19, the management of the Commission closely monitors the operation of the Commission from time to time by practicing public health measures and always being careful in carrying out daily activities.

Further to the Commission's initiatives made in 2020, the Commission has announced several initiatives in 2021 to assist the corporate and business community during the MCO on several provisions of the acts under the Commission's supervision, including increase the company's indebtedness threshold value, introduce *Skim Pendaftaran Perniagaan Prihatin* (SPPP) to assist entrepreneurs in Group B40 and students of Institutions of Higher Learning by exempting registration fees and business information who wish to register businesses, providing maximum reduction rate and compound exemption, cancellation and postponement of physical corporate training including the Commission's annual conference.

At the date of the financial statements were approved, management has performed assessments and carefully considered the impact of COVID-19 on the Commission's operations and financial position and will continue to monitor developments involving COVID-19.

29. APPROVAL OF FINANCIAL STATEMENTS

The financial statements for the financial year ended 31 December 2021 was tabled and duly approved by the Members of the Companies Commission of Malaysia on 28 June 2022.

The background of the entire page is a repeating pattern of hexagons. Each hexagon is formed by two parallel lines, one in a light blue color and one in a light yellow color. In the center of the page is a large, white hexagon with a thin blue border. Inside this central hexagon, the text "SSM" and "DIRECTORY" are written in a dark blue, sans-serif font, stacked vertically.

SSM DIRECTORY

SSM DIRECTORY

HEAD OFFICES

MENARA SSM@SENTRAL

No. 7, Jalan Stesen Sentral 5
Kuala Lumpur Sentral
50623 Kuala Lumpur

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

SSM Contact Centre

Tel: 03-77214000

SSM General Line

Tel: 03-22994400

E-mail: enquiry@ssm.com.my

STATE OFFICES

SELANGOR

Hairul Anuar bin Yasin
Blok 9, 10 & 11, Kompleks KPPMS
Lot 291, Jalan RU 3/9A, Seksyen 3
40000 Shah Alam, Selangor

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 03-5511 6500 / 5513 5997

Fax: 03-5510 4200

E-mail: hairul@ssm.com.my

JOHOR

Azrin bin Mohd Ripin
Podium 4B & 5, Menara Ansar
65 Jalan Trus
80000 Johor Bahru, Johor

Service Counter

8.15 am - 4.00 pm (Sunday - Wednesday)

8.15 am - 3.45 pm (Thursday)

Tel: 07-224 4710

Fax: 07-224 1714 / 224 8169

E-mail: azrin@ssm.com.my

PULAU PINANG

Sazuree bin Shuib
Tingkat 6 - 7, Bangunan KWSP
No. 3009, Off Leboh Tenggiri 2
Bandar Seberang Jaya
13700 Pulau Pinang

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 04-397 7793

Fax: 04-397 7713

E-mail: sazurees@ssm.com.my

MELAKA

Mohd Zainuddin bin Salleh
No. 53 & 55, Jalan Komersial
Taman Kota Fesyen MITC
75450 Ayer Keroh, Melaka

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 06-231 1717 / 06-231 2266

Fax: 06-231 3502

E-mail: znudin@ssm.com.my

NEGERI SEMBILAN

Thanak a/l Prak Hin
Aras 3, Wisma PERKESO
Lot 3757 & 52, Jalan Sungai Ujong
70000 Seremban, Negeri Sembilan

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 06-761 9098 / 761 5506 / 764 1885 / 764 5598

Fax: 06-765 5877

E-mail: thanak@ssm.com.my

SSM DIRECTORY

PAHANG

Kamarudin bin Mohd Daud
B2 & B4, Aras Bawah Suria Atabara
Jalan IM 7/2
Bandar Indera Mahkota
25200 Kuantan, Pahang

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 09-572 9743 / 573 0866 / 573 0400 / 573 0969
Fax: 09-573 2316
E-mail: din_md@ssm.com.my

TERENGGANU

Ab Razak bin Isa
Tingkat 6, Menara Yayasan Islam
Jalan Sultan Omar
20300 Kuala Terengganu, Terengganu

Service Counter

8.15 am - 4.00 pm (Sunday - Wednesday)
8.15 am - 3.45 pm (Thursday)

Tel: 09-623 7170 / 624 0721
Fax: 09-623 0945
E-mail: abrazak@ssm.com.my

KELANTAN

M.K Mastura binti Mat Zin
Tingkat 2 & 3 Kota Sri Mutiara
Jalan Sultan Yahya Petra
15150 Kota Bharu, Kelantan

Service Counter

8.15 am - 4.00 pm (Sunday - Wednesday)
8.15 am - 3.45 pm (Thursday)

Tel: 09-748 2860 / 748 4599
Fax: 09-744 7622 / 747 2607
E-mail: mastura@ssm.com.my

PERAK

Mohd Arif Hamzah
Menara SSM Perak
Jalan Basco Kepingang 1
Basco Avenue @ Kepingang
31400 Ipoh, Perak

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 05-547 5070
Fax: 05-547 5107
E-mail: arifh@ssm.com.my

KEDAH

Ismanani binti Khazali
Tingkat 1 & 2, Wisma PERKESO
No. 186 Jalan Teluk Wan Jah
05538 Alor Setar, Kedah

Service Counter

8.15 am - 4.00 pm (Sunday - Wednesday)
8.15 am - 3.45 pm (Thursday)

Tel: 04-733 0111
Fax: 04-731 5517
E-mail: ismanani@ssm.com.my

SABAH

Mohd Yasin @ Jafri Abd Malik
Tingkat 4, Menara MAA
6 Lorong Api-Api
Locked Bag 2039
88999 Kota Kinabalu, Sabah

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 088-233 551 / 233 346
Fax: 088-237 884
E-mail: yasin@ssm.com.my

SARAWAK

Ramle bin Leen
Lot 11115, Section 64
Kuching Town Land District
Jalan Pending, City Square Phase 1
93450 Kuching, Sarawak

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 082-266 111 / 266 112 / 266 113 / 266 114
Fax: 082-266 115
E-mail: lramle@ssm.com.my

SSM DIRECTORY

BRANCH OFFICES

PERLIS

Ahmad Nizam bin Samsoo
Urban Transformation Centre (UTC) Perlis
No. 1 Aras 1, Blok B
Pusat Transformasi Bandar (UTC) Perlis
Mukim Sena 01000 Kangar, Perlis

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 04-970 5471 / 970 5472

Fax: 04-970 5473

E-mail: nizam@ssm.com.my

WILAYAH PERSEKUTUAN LABUAN

Sukarno bin Mat Husain
No. 6A1 & 6A2, Tingkat 6
Block 4, Kompleks Ujana Kewangan
Jalan Merdeka
87000 Wilayah Persekutuan Labuan

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 087-414 100

Fax: 087-414 152

E-mail: sukarno@ssm.com.my

MUAR

Mohd Azlan bin Abdul Majid
No. 1, Jalan Perdagangan
Off Bulatan Jalan Bakri
84000 Muar, Johor

Service Counter

8.15 am - 4.00 pm (Sunday - Wednesday)

8.15 am - 3.45 pm (Thursday)

Tel: 06-954 6611 / 954 7711

Fax: 06-954 6600

E-mail: mohdazlan@ssm.com.my

TEMERLOH

Adnan bin Hj Omar
No. 96 & 98
Jalan Persiaran Damai 1, Damai Court
28000 Temerloh, Pahang

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

Tel: 09-296 2419 / 296 6238

E-mail: adnan@ssm.com.my

TAWAU

Muhammad Nasrizal bin Saidin
TB 4444, GF & 1st floor
Blok F, Sabindo Square
Jalan Dunlop
91018 Tawau, Sabah

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 089-750 585 / 752 585

Fax: 089-754 585

E-mail: nasrizal@ssm.com.my

MIRI

Misiah binti Ramli
D-G-03A & D-G-05
Miri Times Square
Marina ParkCity
98000 Miri, Sarawak

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 085-324 400 / 325 334

Fax: 085-324 545

E-mail: misiahr@ssm.com.my

SIBU

Dayang Doliana binti Abang Abdullah
No. 3 & 5, Tingkat 1
Jalan Lau King Howe
Lot 776 & 777 Block 5
Sibu Town District
96000 Sibu, Sarawak

Service Counter

8.00 am - 4.00 pm (Monday - Friday)

Tel: 084-250 145

Fax: 084-250 147

E-mail: doliana@ssm.com.my

SSM DIRECTORY

URBAN TRANSFORMATION CENTRE (UTC)**URBAN TRANSFORMATION CENTRE KUALA LUMPUR**

Suruhanjaya Syarikat Malaysia
Ruang Legar, Tingkat Bawah
Bangunan UTC Kuala Lumpur
Jalan Pudu (Pudu Sentral)
55100 Kuala Lumpur

Service Counter

8.15 am - 4.15 pm (Monday - Saturday)

Tel: 03-2026 2041

SERVICE CENTRE**LANGKAWI**

Pusat Perkhidmatan
Suruhanjaya Syarikat Malaysia Langkawi
No. 56, Tingkat 1, Kompleks Pekan Rabu
07000 Langkawi, Kedah

Service Counter

8.15 am - 4.00 pm (Sunday - Wednesday)

8.15 am - 3.45 pm (Thursday)

Tel: 04-966 7943

Fax: 04-966 5318

E-mail: nurulaini@ssm.com.my

BUSINESS REGISTRATION SERVICE COUNTER**PUTRAJAYA**

Kaunter Pendaftaran Perniagaan (SSM)
Aras G, Kementerian Perdagangan Dalam Negeri
Dan Hal Ehwal Pengguna
No. 13, Persiaran Perdana
Presint 2, Pusat Pentadbiran Kerajaan Persekutuan
62623 Putrajaya
Wilayah Persekutuan Putrajaya

Service Counter

8.15 am - 4.15 pm (Monday - Friday)

SSM Contact Centre

Tel: 03-772 14000

SSM General Line

Tel: 03-2299 4400

E-mail: enquiry@ssm.com.my

